



**City of Stuart**  
**121 SW Flagler Ave.**  
**Stuart, FL 34994**  
**development@ci.stuart.fl.us**  
**(772) 288-5326**

Received by: \_\_\_\_\_  
 Reviewed by: \_\_\_\_\_  
 Approved by: \_\_\_\_\_

## Application for Conditional Use Permit

Project ID# \_\_\_\_\_  
*(Staff Entry)*

Pre-App Conference Date:	Application Date:
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### SITE INFORMATION

Project Name:	Parcel ID#:
Site Address:	
Subdivision:	Lot(s):
Site Acreage:	Flood Zone/Base Flood Elevation:
Current Zoning District / CRA Subdistrict (if applicable):	
Current Comprehensive Plan Future Land Use Designation:	
Existing Land Use:	Proposed Land Use:
Proposed Square Footage (if applicable):	Proposed Density (if applicable):

### PETITIONER INFORMATION

Property Owner:	Phone Number / Email Address:
Property Owner's Mailing Address:	
Applicant (if not Owner):	Phone Number / Email Address:
Applicant's Mailing Address:	
Agent/Contact Person:	Phone Number / Email Address:
Agent's Mailing Address:	
Architect:	Engineer:
Planner:	Landscape Architect:

# Statement of Ownership and Designation of Authorized Agent

*(Please Print or Type)*

Before me, the undersigned authority, personally appeared \_\_\_\_\_

Who, being by me first duly sworn, on oath deposed and says:

1. That he/she is the fee simple title owner of the property described in the attached Legal Description.
2. That he/she is requesting approval of a \_\_\_\_\_ in the City of Stuart, FL.
3. That he/she has appointed \_\_\_\_\_ to act as an authorized agent on his/her behalf to accomplish the above project.

Name of Owner: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner:

\_\_\_\_\_  
By: Name/Title

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
P.O. Box

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email Address:

STATE OF FLORIDA, COUNTY OF \_\_\_\_\_

Sworn and subscribed before me by means of \_\_\_ physical presence or \_\_\_ online notarization, this

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ By \_\_\_\_\_.

Personally Known OR Produced Identification  
Type of Identification Produced:

\_\_\_\_\_  
Notary Public

My Commission expires:

\_\_\_\_\_

# **Financial Responsibility Form**

*(Please Print or Type)*

The Undersigned, as the Property Owner, Lessee, Contract Purchaser, or Applicant (circle one), acknowledges responsibility for all City expenses associated with the referenced application (s) including time spent by the City's consultants and further acknowledges that payment of consultant fees will be made prior to the receipt of the consultant comments.

Name:
Title:
Company:
Company Address:

City/State/Zip Code:
Telephone Number:
Facsimile Number:
Email Address (optional):

I hereby certify that all information contained herein is true and correct.

1. Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature of Property Owner, Lessee, Contract Purchaser or Applicant (circle one)

# Application Requirements

Fee: \$1,598.00 – Conditional Use Permit (*this does not include fees that may be charged as a result of application reviews by the City's consultants or any required recording fees.*)

**Submittal Requirements:** A completed application form, the payment of fees, one (1) copy of all documents on a PDF formatted disc electronically signed and sealed, and a site plan. (Note: A concept plan may, at the discretion of the applicant, be submitted instead of a site plan. However, in doing so the applicant acknowledges that a site plan will need to be submitted for City Commission approval prior to making application for a development permit). The data requirements for a site plan and a concept plan are available at the Development Department. **Note:** An application for a Conditional Use Permit may not be filed if the City Commission has denied an application for a Conditional Use Permit for the subject property within the previous two years.

The applicant has the burden of proof to demonstrate to the City Commission that the following standards are met:

1. The proposed use is not contrary to the established land uses in the immediate area;
2. The proposed use would not significantly depart from the densities or intensities of use in the surrounding area and thereby increase or overtax the load on public facilities such as schools, utilities, and streets and other public infrastructure.
3. The proposed use will not be contrary to the proposed land use plan and will not have an adverse effect on the goals, policies and objectives of the Comprehensive Plan;
4. The existing district boundaries are illogically drawn in relation to existing conditions on the property proposed for change;
5. The proposed use will not create or excessively increase traffic congestion or otherwise affect Public Safety;
6. The proposed use will not create drainage or a storm water quality problem;
7. The proposed use will not significantly reduce light or air to adjacent areas;
8. The proposed use is less burdensome on neighboring properties and on public infrastructure than uses permitted by right in the district;
9. The proposed use is not out of scale with the uses permitted by right in the district and with the existing uses in the neighborhood; and
10. There are no other adequate sites for the proposed use in districts in which the proposed use is permitted by right within the City.

**Approving Authority:** The Development Director is required to prepare a staff report and recommendation concerning this application for the City Commission public hearing.

**Justification:** Please provide justification supporting the request for a Conditional Use Permit (*include additional pages if needed*):

(over)