

**CENTENNIAL TASK FORCE
HELD ON FEBRUARY 19, 2013
AT 4:45 P.M. IN THE CITY COMMISSION CHAMBERS
121 SW FLAGLER AVENUE
STUART, FLORIDA 34994**

TASK FORCE MEMBERS

**Robert Crowder (Absent)
Denny Hudson
Mary Hutchinson
Eugene McHardy
Sandra Newman
Ann Shaffer (Absent)
Tom Webber (Absent)**

CITY COMMISSION LIAISON

James A. Christie, Jr., City Commissioner

ADMINISTRATIVE STAFF

**Paul J. Nicoletti, City Manager
Michael D. Durham, City Attorney
Cheryl White, City Clerk (ABSENT)
Alice Lyons, Deputy City Clerk**

1. Welcome by Commissioner Christie and City Manager

Commissioner James Christie welcomed the members to the Centennial Task Force and looks forward to working with them on the City of Stuart Centennial Celebration.

City Manager Nicoletti also welcomed the members and thanked them for serving. He noted that he received a letter from Tom Webber, who stated he would not be able to serve due to other obligations. He encouraged the members to reach out into the community to get other people to assist them in whatever needs to be done of those subcommittees.

2. Oath of Office by City Clerk

All members present were sworn and signed the Oath to the Deputy City Clerk.

3. Self-Introduction of Members (2 Min. each)

All members present gave a brief overview of themselves.

City Manager Nicoletti explained to the members that Ann Shafer and Bob Crowder were unable to attend today but are willing to serve.

4. Election of Officers (Chair and Vice-Chair)

**MOTION: SANDRA NEWMAN; NOMINATION OF MARY HUTCHINSON AS CHAIR
SECOND: EUGENE MCHARDY
MOTION APPROVED UNANIMOUSLY**

MOTION: MARY HUTCHINSON; NOMINATION OF SANDRA NEWMAN AS VICE CHAIR
SECOND: EUGENE MCHARDY
MOTION APPROVED UNANIMOUSLY

5. Charge to the Task Force by City Manager

- a. **Brand & Logo and Licensing**
- b. **Use of Sub-Committees**
- c. **Budget and Commitment of Funds**

MOTION: MARY HUTCHINSON ; MOTION TO ESTABLISH THE FOLLOWING COMMITTEES;
HISTORY COMMITTEE; PR/MARKETING /SPONSORSHIP COMMITTEE; EVENT PLANNING
COMMITTEE; FINANCE COMMITTEE
SECOND: EUGENE MCHARDY
MOTION APPROVED UNANIMOUSLY

Discussion of who would head the Sub Committees were discussed and the following designations were given:

History: Eugene McHardy
Event Planning: Sandra Newman
Finance: Denny Hudson
PR/Marketing/Sponsorship: Mary Hutchinson

The Committee agreed to have Mary Hutchinson talk to Tara Beik regarding the branding or logo of the Centennial.

City Manager Nicoletti explained that he anticipates jointly holding Centennial Events throughout the year in conjunction with already standing events of the City, such as the Christmas Parade, 4th of the July ect.

6. Presentation of Open Meeting, Ethics, and Public Records Laws by City Attorney

City Attorney Durham explained the law regarding the Centennial Task Force.

7. Organization of the Task Force Sub-Committees by Chair and Members

- a. **Finance Sub-Committee –**
- b. **Publicity Sub-Committee –**
- c. **History Sub-Committee –**
- d. **Events Sub-Committee –**
- e. **Arts Sub-Committee –**

8. Public Comment (5 Min. max.)

Mary Dawson came forward and stated she was publishing a historical novel which includes a history section and old photographs of 1914 era, shortly after the City was incorporated. She was interested in the Centennial Task Force and hopes to gain information regarding the Centennial.

9. Set Future Meeting Date(s) by Chair and Members

The Board agreed to hold the next meeting on March 20, 2013 at 4:30 p.m.

ADJOURNMENT 5:48 pm

Mary Hutchinson, Chair **Date**