



**BEFORE THE CITY COMMISSION
CITY OF STUART, FLORIDA**

RESOLUTION NUMBER 85-2020

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA APPROVES THE THIRD YEAR OF FOUR (ONE YEAR) RENEWAL OPTIONS OF RFP NO. 2017-167: DEBRIS REMOVAL SERVICES TO THE PRIMARY CONTRACTOR, CROWDER GULF JOINT VENTURE, INC. OF MOBILE, ALABAMA; AND THE SECONDARY CONTRACTOR, DRC EMERGENCY SERVICES OF WEST PALM BEACH, FLORIDA THROUGH AUGUST 31, 2021, PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

* * * * *

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA that:

SECTION 1: The City Commission of the City of Stuart, Florida hereby approves the third of four (1 year) renewal periods of RFP# 2017-167: Debris Removal Services with Crowdergulf Joint Venture, Inc., of Mobile, Alabama and the secondary contractor DRC Emergency Services of West Palm Beach, Florida for the renewal period effective September 1, 2020 through August 31, 2021.

SECTION 2: This resolution shall take effect upon adoption.

Resolution No. 85-2020

Approve renewal of RFP #2017-167, Debris Removal Services

Commissioner CLARKE offered the foregoing resolution and moved its adoption.

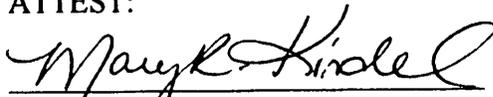
The motion was seconded by Commissioner MATHESON and upon being put to a roll call vote, the vote was as follows:

MICHAEL J. MEIER, MAYOR
EULA R. CLARKE, VICE MAYOR
BECKY BRUNER, COMMISSIONER
MERRITT MATHESON, COMMISSIONER
VACANT, COMMISSIONER

YES	NO	ABSENT	ABSTAIN
Y			
Y			
Y			
Y			

ADOPTED this 13th day of July, 2020.

ATTEST:



MARC R. KINDEL
CITY CLERK

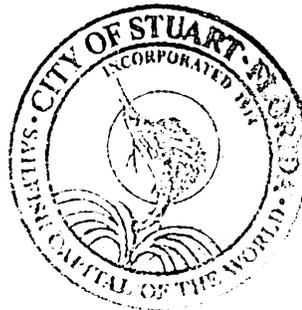


MICHAEL J. MEIER
MAYOR

APPROVED AS TO FORM
AND CORRECTNESS:



MICHAEL J. MORTELL
CITY ATTORNEY





**BEFORE THE CITY COMMISSION
CITY OF STUART, FLORIDA**

RESOLUTION NUMBER 72-2018

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA APPROVES THE FIRST YEAR OF FOUR (ONE YEAR) RENEWAL OPTIONS OF RFP NO. 2017-167: DEBRIS REMOVAL SERVICES TO THE PRIMARY CONTRACTOR, CROWDERGULF JOINT VENTURE, INC. OF THEODORE, ALABAMA; AND THE SECONDARY CONTRACTOR, DRC EMERGENCY SERVICES OF WEST PALM BEACH, FLORIDA THROUGH AUGUST 31, 2019, PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

* * * * *

NOW TEHREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA that:

SECTION 1: The City Commission of the City of Stuart, Florida hereby approves the first of four (1 year) renewal periods of RFP# 2017-167: Debris Removal Services with CrowderGulf Joint Venture, Inc. of Theodore, Alabama and DRC Emergency Services of West Palm Beach, Florida for the renewal period effective September 1, 2018 through August 31, 2019.

SECTION 2: This resolution shall take effect upon adoption.

Commissioner MCDONALD offered the foregoing resolution and moved its adoption.

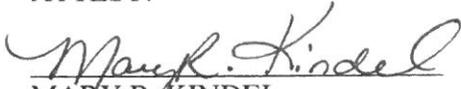
The motion was seconded by Commissioner BLOUNT and upon being put to a roll call vote, the vote was as follows:

KELLI GLASS LEIGHTON, MAYOR
BECKY BRUNER, VICE MAYOR
NICK BLOUNT, COMMISSIONER
EULA R. CLARKE, COMMISSIONER
TROY A. MCDONALD, COMMISSIONER

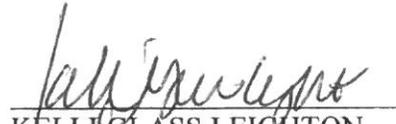
YES	NO	ABSENT	ABSTAIN
Y			
Y			
Y			
Y			
Y			

ADOPTED this 13th day of August, 2018.

ATTEST:

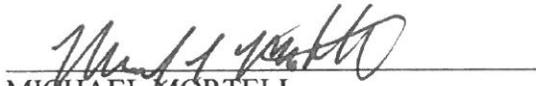


MARY R. KINDEL
CITY CLERK



KELLI GLASS LEIGHTON
MAYOR

APPROVED AS TO FORM
AND CORRECTNESS:



MICHAEL MORTELL
CITY ATTORNEY





City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994
Department of Financial Services
Procurement & Contract Services Division

Telephone (772) 288-5320
Fax: (772) 600-0134
www.cityofstuart.us

Alaina Knofla
Procurement Specialist
aknofla@ci.stuart.fl.us

June 6, 2018

Via Email Transmission: kfuentes@drcusa.com
lgarcia@drcusa.com

DRC Emergency Services
Attn: Ms. Kristy Fuentes, Vice President
500 South Australian Avenue, Suite 600
West Palm Beach, FL 33901

Subject: Renewal for RFP# 2017-167, Debris Removal Services

Dear Ms. Fuentes,

This is official notification to your firm that the City of Stuart wishes to extend your current contract for Debris Removal Services; as the secondary contractor, for the period beginning September 1, 2018 and ending on August 31, 2019, which represents the first of four (one year) renewal options. This extension is granted under the same terms, conditions, and pricing as the original contract.

Please complete the bottom portion of this letter. Your response must be received **no later than 4:00 p.m., June 18, 2018**. You may fax your response to (772) 600-0134 or send by email to purchasing@ci.stuart.fl.us.

Thank you for your cooperation and immediate attention to this matter. Please contact me at (772) 288-5320, if you should have any questions.

Best Regards,

Alaina Knofla
Procurement Specialist

cc: PW Staff
RFP# 2017-167 File

I hereby attest, by signature, to Florida Statutes (F.S.) 287.135-Scrutinized Companies that Boycott Israel list, F.S. 215.4725-Engaging in commerce with Cuba or Syria, and F.S. 215.473-Scrutinized Companies with activities in the Iran Petroleum Energy Sector List; and agree to the contract renewal as specified of the subject Agreement.

I am unable to agree to the contract renewal as specified of the subject Agreement

(Signature)

Date 06/08/18

Kristy Fuentes
Printed Name

VP, Secretary and Treasurer
Title



City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994
Department of Financial Services
Procurement & Contracting Services Division

Lenora Darden, CPPB
Procurement Manager
purchasing@ci.stuart.fl.us

Telephone (772) 288-5308
Fax: (772) 600-0134
www.cityofstuart.us

August 16, 2017

Via: Email transmission: kfuentes@drcusa.com
bfike@drcusa.com

DRC Emergency Services
Attn: Ms. Kristy Fuentes, Vice President
500 South Australian Avenue, Suite 600
West Palm Beach, FL 33901

Subject: Notice of Award (Secondary)
RFP #2017-167: Annual Contract for Debris Removal Services

Dear Ms. Fuentes:

The Stuart City Commission awarded RFP# 2017-167, Annual Contract for Debris Removal Services to your firm on Monday, August 14, 2017. Please consider this your formal notice of award. The City of Stuart requests that you provide all necessary insurance requirements within 10 days (August 26, 2017) as listed below:

A "Certificate of Insurance" which reflects all types and levels of coverage as noted in the Request for Proposal. The insurance certificate must also have printed in the "Remarks" box, words to the effect: **"The City of Stuart is an additional insured"**. The City requests that the insurance certificate lists the **project number and the project name**, 2017-167, Annual Contract for Debris Removal Services.

The initial contract period will be for one year, effective September 1, 2017 through August 31, 2018, with four (one-year) renewal options. The City reserves the right to exercise the option to renew annually, if mutually agreed upon in writing by both parties subject to the same terms and conditions of the original agreement. Annual renewals shall be subject to vendor's satisfactory performance and determination that the contract renewal is in the best interest of the City.

The City of Stuart looks forward to a mutually beneficial business relationship. If you have any questions, please feel free to contact me by email at purchasing@ci.stuart.fl.us or call me at (772) 288-5308.

Sincerely yours,

Lenora Darden
Procurement Manager

c: Public Works Staff
RFP 2017-167 Official File



BEFORE THE CITY COMMISSION
CITY OF STUART, FLORIDA

RESOLUTION NUMBER 86-2017

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA TO APPROVE THE AWARD OF RFP #2017-167, DEBRIS REMOVAL SERVICES TO THE TWO TOP RANKED FIRMS, CROWDER GULF OF THEODORE, ALABAMA AS THE PRIMARY CONTRACTOR, AND DRC EMERGENCY SERVICES OF WEST PALM BEACH, FLORIDA AS THE SECONDARY CONTRACTOR, PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

* * * * *

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF STUART, FLORIDA that:

SECTION 1: The City Commission of the City of Stuart hereby approves the award of RFP #2017-167, Debris Removal Services, and authorization to execute an agreement subsequent to review and approval by the City Attorney with the two top ranked firms: Crowder Gulf of Theodore, Alabama (Primary); and DRC Emergency Services of West Palm Beach, Florida, (Secondary) at the proposed rates.

SECTION 2: This resolution shall take effect upon adoption.

Resolution No. 86-2017
Award of RFP #2017-167, Debris Removal Services

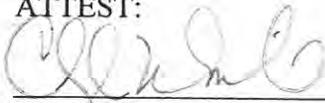
Commissioner GLASS LEIGHTON offered the foregoing resolution and moved its adoption. The motion was seconded by Commissioner KRAUSKOPF and upon being put to a roll call vote, the vote was as follows:

TROY A. MCDONALD, MAYOR
KELLI GLASS LEIGHTON, VICE MAYOR
JEFFREY A. KRAUSKOPF, COMMISSIONER
EULA R. CLARKE, COMMISSIONER
TOM CAMPENNI, COMMISSIONER

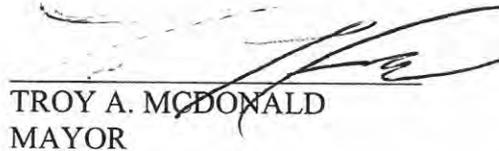
YES	NO	ABSENT	ABSTAIN
X			
X			
X			
X			
X			

ADOPTED this 14th day of August, 2017.

ATTEST:



CHERYL WHITE
CITY CLERK



TROY A. MCDONALD
MAYOR

APPROVED AS TO FORM
AND CORRECTNESS:


MICHAEL MORTELL
CITY ATTORNEY



SECONDARY

CONTRACTOR:

DRC EMERGENCY SERVICES
500 SOUTH AUSTRALIAN AVENUE, SUITE 600
WEST PALM BEACH, FL 33901

PROJECT:

RFP #2017-167: DEBRIS REMOVAL SERVICES

CONTRACT FOR SERVICES

THIS CONTRACT, hereinafter "Contract," adopted and entered into the 14th day of August, 2017 by and between DRC Emergency Services, hereinafter referred to as "Contractor" and the City of Stuart, Florida, a municipal corporation, 121 SW Flagler Avenue, Stuart, Florida 34994, hereinafter referred to as "City", for and in consideration of the following terms, conditions and covenants.

I. PURPOSE OF CONTRACT

City intends to enter into a contract with Contractor for provision of Debris Removal Services by the Contractor and the payment for those services by City as set forth below.

II. SCOPE OF SERVICES

The Contractor shall provide Debris Removal Services pursuant to this Contract as hereinafter provided. These services will include all labor, equipment, and materials necessary to provide Debris Removal Services and experience in the specialized management of disaster response labor for the removal of debris along with the preparation, response, recovery, and mitigation phases of any emergency or disaster, including removal, processing, and lawfully dispose of disaster generated debris (other than hazardous materials and household putrescible garbage) from public property and public rights-of-way in the City of Stuart Florida in response to an emergency event such as, but not limited to, hurricane(s) or other natural or manmade disaster(s). Contractors must have the capability to rapidly respond to wide scale debris volumes typically produced in hurricanes, tornadoes, and other disaster types as well as small scale debris volumes.

Contractor shall work with City staff in advising the City and the City Commission regarding Debris Removal Services as rendered. The services will be those customarily attendant to Debris Removal Services. The detailed scope of services to be performed and schedule of fees for those services is described in Exhibit A (Contractor's response to RFP #2017-167 as accepted by the CITY) and Exhibit B (CITY's original Request For Proposals) incorporated herein.

Contractor must handle debris management activities in the City of Stuart Florida in accordance with applicable regulations of the Federal Emergency Management Agency (FEMA), Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Florida Department of Health (FDH), Natural Resources Conservation Services (NRCS), South Florida Water Management District (SFWMD), and the Florida Department of Environmental Protection (FDEP) in conjunction with the City's needs. The Contractor shall have an excellent understanding of the documentation involved for the reimbursement from FEMA, FHWA, or Other Federal Agencies, and the State relief programs to make the process of cost recovery efficient and accurate. The processes and documentation required will be in strict compliance with FEMA, FHWA, or Other Federal Agencies, and other State relief programs regulations regarding edibility.

III. CONTRACT PROVISIONS

Section 1. Period of Service

1.1 Term of Contract

Upon award of this Contract, the effective date of this Contract shall be the date of Commission approval. Term of this contract shall be for an initial period of one (1) year with the option of four (4) additional one-year renewal periods,

upon the mutual written agreement of the parties. Extension of the contract for additional thirty (30) day periods for the convenience of either party shall be permissible at the mutual consent of both parties not to exceed six (6) months.

Section 2. Compensation and Method of Payment

2.1 Fee Schedule

CITY will compensate Contractor for these Debris Removal Services in accordance with Contractor's pricing schedule formalized in "Exhibit A-Revised Price Proposal Forms" to this Contract. Contractor's pricing schedule may be updated annually prior to each optional renewal period.

2.2 Invoices

Contractor shall submit invoices to the City for work accomplished and accepted by the City under this Contract for reimbursement from FEMA. Each invoice shall be detailed and include, but not be limited to, a legible copy of the estimate approved by the City Representative, and the date work was completed and accepted by the City.

2.3 Payment

Payment for services rendered is due within thirty days of receipt and approval of invoice by City. All payments will be made by the City's Visa Purchasing Card. Payment is delinquent 30 days following receipt and approval of invoice by City.

Section 3. Guarantee

The Contractor guarantees to provide inspection services and make good to the satisfaction of the City at the time of the inspection but does not **guarantee** future condition, efficiency, or life expectancy of systems or components.. Contractor further guarantees the successful performance of workmanship for the service intended. If the City deems it inexpedient to require the Contractor to correct deficient labor, an equitable deduction from the contract price shall be made therefore or in the alternative the City may sue for damages, or both.

Section 4. Audit

The Contractor agrees that the City or any of its duly authorized representatives shall, until the expiration of three years after expenditure of funds under this Agreement, have access to and the right to examine any directly pertinent books, documents, papers, and records of the Contractor involving transactions related to this Agreement. The Contractor agrees that payment(s) made under this Agreement shall be subject to reduction for amounts charged thereto which are found on the basis of audit examination not to constitute allowable costs under this Agreement. The Contractor shall refund by check payable to the City the amount of such reduction of payments. All required records shall be maintained until an audit is completed and all questions arising therefrom are resolved, or three years after completion of the project and issuance of the final certificate, whichever is sooner.

Section 5. Contractor Responsibility

5.1 Independent Contractor

The Contractor is an independent contractor and is not an employee or agent of the City. Nothing in this Agreement shall be interpreted to establish any relationship other than that of an independent contractor, between the City and the Contractor, its employees, agents, subcontractors, or assigns, during or after the performance of this Agreement.

5.2 Responsibility for Work

The Contractor shall take the whole responsibility of the Agreement Work and shall bear all losses resulting to him because of bad weather, or because of errors or omissions in his or its bid on the Agreement price, or except as otherwise provided in the Agreement Documents because of any other causes whatsoever.

5.3 Contractor's Records

As a condition precedent to Contractor filing any claim against City, Contractor shall make available to City all of Contractor's books and records (directly or indirectly related to the claim of Contractor's business) requested by City. Refusal to do so shall constitute a material breach of this contract and cause for dismissal of any litigation.

5.4 Time of Performance

The Primary Contractor will be used in every instance as long as their firm is capable of providing services within the time specified. If the Primary Contractor is not able to provide the services within the specified time, the City reserves the right to contact the Secondary Contractor.

The Contractor shall begin work within 24 hours after delivery of written Notice to Proceed, hereinafter "NTP," issued by the Project Manager for the City to the Project Manager for the Contractor.

The work shall be conducted in such a manner and with sufficient labor, materials, tools, and equipment necessary to complete the work. The Contractor fully understands and agrees that the City shall not pay for any obligation or expenditure made by the Contractor prior to the Notice to Proceed.

5.5 Inspection & Direction

The Project Manager or an appointed inspector will make final inspection of the work covered by this contract when it is completed and finished in all respect in accordance with specifications and must be approved before payment is made. Appointments for the final inspection shall be made one (1) day in advance.

5.6 Performance & Payment Bonds

Contractor, when provided a notice to proceed, shall be required to furnish payment and performance bonds with a carrier duly licensed and authorized to do business in the State of Florida, equal to one hundred percent (100%) of the total amount of the contract to assure faithful performance and timely payments to all persons providing labor, materials or supplies used in the performance of the work.

5.7 Contractor Supplied Equipment

Contractor shall provide their own ladders and any tools required to perform inspections. Contractor shall also provide their own cell phone, vehicle, fuel, vehicle maintenance and insurance.

5.8 Use of Documents

All original documents that result from the Contractor's services pursuant to this Agreement shall be the sole property of the City.

Section 6. Termination

6.1 Termination for Convenience

Either party upon a thirty (30) day written notice to the other party may terminate this Contract. In the event of any termination, Contractor shall be paid for all services rendered to the date of termination including all authorized reimbursable expenses.

6.2 Termination for Cause

The performance of the Contract may be terminated by the City of Stuart in accordance with this clause, in whole or in part, in writing, whenever the City shall determine that the contractor has failed to meet performance requirement(s) of the Contract. If the successful bidder should be adjudged bankrupt, or if he should make a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency, or if he should fail to provide properly skilled personnel or proper service in the sole discretion of the City, then the City can, after giving the successful proposer seven (7) days written notice, and without prejudice to any other right or remedy, terminate this Contract.

6.3 Default

In the event that the Contractor cannot respond adequately to the needs of the City by any reason, the Contractor shall advise the City, as soon as possible, and further advise as to the length of said inability. The City may then consider said inability to be a breach of this Contract and may undertake the necessary work through its own services or those of another Contractor. The City shall have the right to deduct the cost incurred in having to provide said services from the payments to be made to the Contractor under this Contract.

6.4 Performance Evaluation

Throughout the contract period the Contractor(s) performance will be monitored by City staff. If Contractor performance fails to meet the standards specified and receives an unacceptable rating, the City may without cause and without prejudice to any other right or remedy, terminate the contract whenever the City determines that such termination is in the best interest of the City. Contractor's receiving an unacceptable rating will be notified by certified mail. Contract termination shall be served by written notice by the Procurement Division.

Section 7. Project Manager

The Project Manager for the City with the authority to act on the City's behalf with respect to all aspects of the Project is the Public Works Director or designee.

The Project Manager for the Contractor with authority to act on the Contractor's behalf with respect to all aspects of the Project is:

Bryan Fike, Project Manager
Office: (888) 721-4372
Cell: (407) 242-0116
E-mail: bfike@drcusa.com

Section 8. Persons Bound by Contract

8.1 Parties to the Contract

The persons bound by this Contract are the Contractor and the City and their respective partners, successors, heirs, executors, administrators, assigns and other legal representative.

8.2 Assignment of Interest in Contract

This Contract and any interest or services associated with this Contract may not be assigned, sublet or transferred to another by either party without the prior written consent of the other party. Nothing contained herein shall be construed to prevent Contractor from employing such independent Contractors, associates and subcontractors as Contractor may deem appropriate to assist in the performance of the services hereunder.

8.3 Rights and Benefits

Nothing herein shall be construed to give any rights or benefits arising from this Contract to anyone other than Contractor and the City.

Section 9. Indemnification of City

Contractor assumes the entire responsibility and liability for all damages or injury to all persons, and to all property, caused by the Contractor or Contractor's employees, agents, consultants or sub-contractors, and Contractor shall to the fullest extent allowed by law, indemnify and hold harmless the CITY, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, omission, or intentional conduct of the Contractor and other persons employed or utilized by the Contractor in the performance of the contract. Specific consideration for this indemnity is \$10.00, the receipt and sufficiency of which are hereby acknowledged by Contractor.

Contractor shall obtain, maintain and pay for general liability insurance coverage to insure the provisions of this paragraph.

Section 10. Insurance.

10.1. Requirements

Contractor shall procure and maintain insurance, in the amounts noted in Item 5.2 of the Request for Proposal and included in "Exhibit C" of this Contract, which names the Contractor, its officers, board members, employees and agents as additional insured on General Liability and Automobile Liability insurance policies. Such certificate must contain a provision for notification of the City 30 days in advance of any material change or cancellation. The City by and through its Risk Manager, reserves the right to review, modify, reject or accept any required policies of insurance, including limits coverages or endorsements, herein from time to time throughout the term of this contract. All insurance carriers must have an A.M. Best Rating of at least A:VII or better. When a self-insured retention or deductible exceeds \$5,000, the City reserves the right, but not the obligation, to review and request a copy of contractor's most recent annual report or audited financial statement. All contractors, including any independent contractors and subcontractors utilized, must comply with the insurance requirements as set forth in the documents identified and listed in "Exhibit C" attached hereto.

10.2 Certificate of Insurance

Certificates of all insurance required from the Contractor shall be attached to this agreement and shall be subject to the City's approval for adequacy.

Section 11. Professional Standards

All work performed by Contractor will be in accordance with the highest professional standards and in accordance with all applicable governmental regulations.

Section 12. General Conditions

12.1 Venue in Martin County

Jurisdiction a venue for any lawsuit to enforce the terms and obligations of this Contract shall lie exclusively in the County Court or the Circuit Court in and for Martin County, Florida.

12.2 Laws of Florida

The validity, interpretation, construction, and effect of this Contract shall be in accordance with and governed by the laws of the State of Florida.

12.3 Attorney's Fees and Costs

In the event the Contractor breaches or defaults in the performance of any of the terms, covenants and conditions of this Contract, the Contractor agrees to pay all damages and costs incurred by the CITY in the enforcement of this Contract, including reasonable attorney's fees, court costs and all expenses, even if not taxable as court costs, including, without limitation, all such fees, costs and expenses incident to appeals incurred in such action or proceeding.

12.4 Mediation as Condition Precedent to Litigation

Prior to the initiation of any litigation by the parties concerning this Contract, and as a condition precedent to initiating any litigation, the parties agree to first seek resolution of the dispute through non-binding mediation. Mediation shall be initiated by any party by serving a written request for same on the other party. The parties shall, by mutual agreement, select a mediator within 15 days of the date of the request for mediation. If the parties cannot agree on the selection of a mediator then the CITY shall select the mediator who, if selected solely by the CITY, shall be a mediator certified by the Supreme Court of Florida. The mediator's fee shall be paid in equal shares by each party to the mediation.

12.5 Contract Amendment

Agreement extends only to those services specifically described herein. If upon the request of the CITY, the Contractor agrees to perform additional services hereunder, the CITY shall pay the Contractor for the performance of such additional services an amount (in addition to all other amounts payable under this agreement) based on a formula or method which is the same or similar to that used in establishing the prices in this agreement.

No modification, amendment or alteration in the terms or conditions contained in this Contract shall be effective unless contained in a written documents executed with the same formality and of equal dignity herewith. This Contract constitutes the entire agreement between the parties, and no prior, or contemporaneous oral agreement shall be binding on either party. If either party fails to enforce a portion of this Contract, it shall not constitute a waiver of the same.

12.6 Contractual Authority

By signing this Contract the Contractor swears or affirms, under penalty of perjury, that this is a valid act of the Contractor, and that no later claim shall be made by the CONTRACTOR that the Contract is invalid or an *ultra vires* act, by reason of a failure to have the proper authority to execute the Contract. In the event that a court of competent jurisdiction later determines that the Contract is or would be null and void for failure of the signatory to have proper or complete authority, this Contract shall nonetheless be deemed valid under the theory of "apparent authority," or in the sole alternative of the City, shall be deemed to be the act of the signatory, as an individual, who shall be fully responsible for its complete performance.

12.7 Sovereign Immunity

Nothing contained herein shall be construed or interpreted as a waiver of the sovereign immunity liability limits established under chapter 768.20 Florida Statutes as amended.

Section 13. Public Records

If the Contractor has questions regarding the application of Chapter 119, Florida Statutes, to the Contractor's duty to provide public records relating to this contract, contact the office of the City Clerk as the custodian of Public Records for the City of Stuart, and all the respective departments at 772-288-5306 or cwhite@ci.stuart.fl.us , City of Stuart, City Clerk 121 SW Flagler Avenue, Stuart, Fl. 34994 per F.S. 119.12.

Public Records Relating to Compliance, Request for Records; Noncompliance, & Civil Action with F.S. 119.0701 the Contractor shall:

Keep and maintain public records required by the public agency to perform the service.

Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

A request to inspect or copy public records relating to a public agency's contract for services must be made directly to the public agency. If the public agency does not possess the requested records, the public agency shall immediately notify the contractor of the request, and the contractor must provide the records to the public agency or allow the records to be inspected or copied within a reasonable time.

If a contractor does not comply with the public agency's request for records, the public agency shall enforce the contract provisions in accordance with the contract.

A contractor who fails to provide the public records to the public agency within a reasonable time may be subject to penalties under F.S. [119.10](#).

If a civil action is filed against a contractor to compel production of public records relating to a public agency's contract for services, the court shall assess and award against the contractor the reasonable costs of enforcement, including reasonable attorney fees, if:

- The court determines that the contractor unlawfully refused to comply with the public records request within a reasonable time; and
- At least 8 business days before filing the action, the plaintiff provided written notice of the public records request, including a statement that the contractor has not complied with the request, to the public agency and to the contractor.

A notice complies with subparagraph above, if it is sent to the public agency's custodian of public records and to the contractor at the contractor's address listed on its contract with the public agency or to the contractor's registered agent. Such notices must be sent by common carrier delivery service or by registered, Global Express Guaranteed, or certified mail, with postage or shipping paid by the sender and with evidence of delivery, which may be in an electronic format.

A contractor who complies with a public records request within eight (8) business days after the notice is sent is not liable for the reasonable costs of enforcement.

Section 14. Exhibits

The following Exhibits are attached to and made a part of this Contract:

“**Exhibit A**” - "Proposal as Submitted by Respondent and Accepted by City"

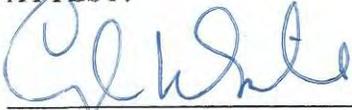
“**Exhibit B**” - “Original Request for Proposal as Issued by City, including all Addenda”

“**Exhibit C**” - "Insurance and Indemnification."

IN WITNESS WHEREOF, the City has hereunto subscribed and the Contractor has signed his, its, or their name, or names the date aforesaid.

CITY OF STUART, FLORIDA

ATTEST:



CHERYL WHITE
CITY CLERK



TROY MCDONALD
MAYOR

APPROVED AS TO FORM
AND CORRECTNESS:

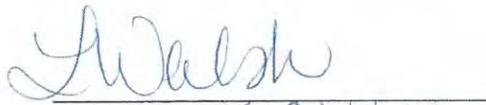


MICHAEL MORTELL
CITY ATTORNEY



WITNESSES:

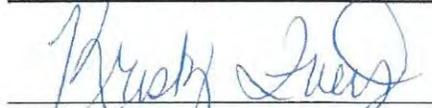
CONTRACTOR



(Signature) USA G. Walsh

(Signature)

DRC Emergency Services, LLC



(Signature)

Kristy Fuentes

Printed Name

Vice President, Secretary & Treasurer

Title

EXHIBIT A

“PROPOSAL AS SUBMITTED BY RESPONDENT AND ACCEPTED BY CITY”



500 South Australian Avenue • Suite 600 • West
Palm Beach, FL 33901
(888) 721-4372 • Fax: (504) 482-2852
www.drcusa.com

FL License No. CRC1331307

REQUEST FOR PROPOSAL
Debris Removal Services

RFP NO. 2017-167

JUNE 28, 2017 • 2:30PM
ORIGINAL

CITY OF STUART
City Hall • Procurement & Contracting Services Office
121 S.W. Flagler Avenue • Stuart, FL 34994

PREPARE • RESPOND • RECOVER

POINTS OF CONTACT:
Kristy Fuentes, Kfuentes@drcusa.com
Bryan Fike, Bfike@drcusa.com



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Request for Proposals
Debris Removal Services
RFP No. 2017-167

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500 South Australian Avenue • Suite 600 • West Palm Beach, FL 33901 • (888) 721-4372 • Fax: (504) 482-2852
www.drcusa.com

June 28, 2017

Stuart City Hall
Procurement & Contracting Services Office
121 S.W. Flagler Avenue
Stuart, FL 34994

Re: Debris Removal Services
RFP No. 2017-167

Dear Sir or Madam,

DRC Emergency Services, LLC, appreciates the opportunity to present to you and the City of Stuart our proposal to provide Debris Removal Services as required in the above referenced RFP. DRC ES is among the leading disaster management companies in the United States. Our services include emergency debris removal; disaster management—including temporary housing, workforce housing and life support—as well as required FEMA documentation; debris management; right-of-way maintenance; marine debris, salvage and recovery; vehicle and vessel removal and processing; technical assistance and project management; construction and construction management; demolition; and landfill management.

Following Hurricane Ike in 2008, DRC ES established a single-day productivity record for post-disaster debris removal in the City of Houston as recognized by FEMA. DRC ES also holds a 27-year record of 100% federal reimbursement for eligible work performed.

DRC has an office in West Palm Beach, Florida, which is located less than an hour away from the City of Stuart. Our additional office locations in Galveston, Texas, New Orleans, Louisiana, Semmes, Alabama, Surf City, North Carolina, and Bonita Springs, Florida provide us with geographical maneuverability along the Gulf Coast, and allow us to continue to provide services to the City of Stuart should any location be compromised during a disaster.

Corporate officers with legal signing authority to bind DRC ES to the terms and conditions of this proposal include: John Sullivan, President; Kristy Fuentes, Vice President/Secretary-Treasurer. Evidence of their authority is attached.

The Regional Manager for the City of Stuart is Bryan Fike who can be reached be reached at (888) 721-4372, by cell: (407) 242-0116 or by email: Bfike@drcusa.com.

This proposal is in all respects fair and in good faith, without collusion or fraud and conforms to the specifications of your RFP. If awarded, DRC is committed to performing the work in a professional and timely manner. If we may offer any additional information or clarifications, please let us know. Thank you for the opportunity to offer our services and we look forward to working with the City of Stuart in the future.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kristy Fuentes', is written over the typed name.

Kristy Fuentes
Vice President, Secretary, Treasurer

**ACTION IN LIEU OF
A MEETING OF THE
MANAGER OF
DRC EMERGENCY SERVICES, LLC**

This action is taken in accordance with Section 10-12-22 of the Alabama Limited Liability Company Act, as amended (the "Act"), in lieu of a meeting of the sole Manager of DRC EMERGENCY SERVICES, LLC, an Alabama limited liability company (the "Company"), and is made effective as of January 19, 2016.

WHEREAS, Section 4.2 of the Company's Second Amended and Restated Operating Agreement dated January 20, 2016 (as amended, the "LLC Agreement") and the Act permit the Manager of the Company to take the following actions; and

WHEREAS, the undersigned, DRC Equity LLC, constitutes the sole Manager of the Company (the "Manager").

NOW, THEREFORE, the undersigned hereby makes the following resolutions and consents to the following actions in lieu of a meeting of the Manager of the Company:

1. The following persons, in their respective corporate capacities indicated below, are hereby authorized and empowered for the express limited purpose of signing documents for the submission of bids, proposals, offers, responses and other related documents to, any federal, state or local government, including any governmental entity, organization, body, agency, department or political subdivision, for the transaction of business by or on behalf of the Company:

<u>Name</u>	<u>Office/Capacity</u>
John R. Sullivan	President
Kristy Fuentes	Vice President of Business Development, Secretary and Treasurer

2. The officers listed above after giving effect to this written consent are hereby authorized and directed on behalf of the Company to execute and deliver such agreements and instruments, make such filings and give such notices, and take any and all such other actions, and to do or cause to be done, such acts as such officers may deem necessary or advisable to accomplish or otherwise implement the purposes of the foregoing resolutions or to cause the Company to perform its obligations under any of the foregoing.

3. All actions taken by any officer of the Company in connection with any of the transactions contemplated by these resolutions are hereby authorized, approved, ratified and confirmed in all respects.

4. This written consent may be executed in counterparts, and all so executed shall constitute one action notwithstanding that all of the undersigned are not signatories to the original or to the same counterpart. This written consent shall be filed with the minutes of the proceedings of the Manager of the Company.

[SIGNATURE PAGE FOLLOWS]

Dated effective as of the date first written above.

DRC EMERGENCY SERVICES LLC

By: **DRC EQUITY, LLC**
a Texas limited liability company
Its: Manager



By: John R. Sullivan
Its: President

QUALIFICATIONS/KNOWLEDGE

For over 27 years, DRC has provided extensive disaster recovery services, environmental services and civil construction to governments and private citizens alike. As a leader in the recovery industry, our passion is helping communities prepare for the worst while being prepared to deliver a rapid response when necessary, all to facilitate the most efficient recovery possible. Setting new industry standards is what our customers have come to expect, and DRC takes pride in our versatility and in our innovative approach to every job. Having successfully completed over \$2 billion in contracts over the last 27 years alone, DRC employs scores of talented professionals ready to satisfy our client's needs. We are proven, and we are ready.

The primary mission of DRC is to provide a **professional, honest, and immediate response** to natural and man-made disasters throughout the world. DRC has developed extensive experience and capabilities in emergency response and recovery over 27 years including, but not limited to:

- Debris Management
- Demolition
- Marine Debris, Salvage, and Recovery
- Vehicle and Vessel Removal And Processing
- Technical Assistance and Project Management
- Temporary Housing, Workforce Housing and Life Support
- Construction and Construction Management
- Landfill Management
- Civil, Heavy, and Recovery Construction
- Oil Spill Response and Mining
- Right-of-way maintenance
- Beach Renourishment
- Canal Bank Stabilization
- Drainage Improvement Projects
- Hazardous Waste Segregation
- Environmental Control
- Traffic Control
- Tree Trimming and Removal
- Emergency Supplies and Support

"DRC either met or exceeded all aspects of their contractual obligations with LCG during these two disasters as well as met and satisfied the established production and completion schedules for debris generated by these two disasters" – Terry L. Cordick, Associated Director of Public Works, Lafayette Parish, LA

DRC is capable of handling all or part of any disaster remediation including the FEMA reimbursement process. DRC companies and affiliates have the experience, personnel, and equipment to mobilize immediately and are dedicated to providing professional, cost effective, responsive, high-quality service using our extensive experience and capabilities in emergency response and recovery as our guide.

- Highly Qualified and Experienced Supervisors and Project Managers
- Professional and Knowledgeable Administrative Personnel
- Efficient and Professional Work Crews and Equipment Crews

- Qualified, Experienced, and Licensed Subcontractors and Contract Reservists
- Specialized and Maintained Knuckle-Booms Loaders and Bucket Truck Crews
- Heavy Trucks and Hauling Equipment
- Specialized Attachments and All Necessary Support Equipment

NOTABLE ACHIEVEMENTS AND EXPERIENCE

- Following Louisiana Severe Storms and Flooding (DR-4277), DRC picked up 1 million cubic yards of debris over the course of 30 days in East Baton Rouge Parish.
- Simultaneously mobilizing, staffing and successfully operating 39 individual projects throughout the Southeastern US valued in excess of two hundred million dollars
- Providing, placing in service and simultaneously utilizing in excess of 4000 pieces of specialized equipment
- Maintaining an experienced cadre of over fifty Program and Project Managers
- Establishing a single-day productivity record for post-disaster debris removal as recognized by FEMA in 2008
- Earning recognition as one of the Top 50 Specialty Contractors by *Engineering News-Record*
- Designing, implementing, managing and financing a 150-mile Gulf of Mexico shoreline protection system in response to the BP oil spill
- Establishing industry standards for total volume recycled by recycling 100% of the volume collected in Houston, TX following Hurricane Ike
- Designing and implementing new standards for moving work zones
- A 27-year record of 100% federal reimbursement for eligible work performed
- A 27-year record of environmental compliance

HISTORY

The company was formed in 1989 in response to Hurricane Hugo. In 2001 the company began operating as DRC Emergency Services, LLC. DRC has responded to numerous natural or man-made disaster events involving hundreds of contracts. DRC has collected over 200 million cubic yards of debris and established industry benchmarks for debris recycling and collection efficiencies. The 2008 hurricane season produced two devastating storms in Hurricane Ike and Hurricane Gustav in which DRC responded in service to 36 separate contracts, including the cities of New Orleans, Houston, and Galveston. DRC recycled 100% of the debris we collected in Houston, TX in the wake of Hurricane Ike, which amounted to over 5 million cubic yards. We also set an industry record for the most debris collected in a single day in 2008 and, according to FEMA officials, the record still stands today.

During the 2004 Hurricane season alone, DRC worked 37 virtually simultaneous, separate contracts performing a total of over \$150,000,000 in emergency work, and recovering over 10,000,000 cubic yards of debris in a four and half month period. In approximately 100 days DRC removed and disposed of approximately 10,000,000 cubic yards of debris. DRC also recovered, screened and restored tens of thousands of cubic yards of displaced sand and debris to restore 15 miles of beaches destroyed in Florida in the aftermath of Hurricane Ivan. During 2005 and 2006, DRC performed work on damages from Hurricanes Katrina, Rita and Wilma from the Florida Keys to Louisiana all the way to Houston, Texas. DRC Emergency Services, LLC possess extensive experience with disaster debris removal and therefore has an excellent understanding of the work to be performed.

Having performed debris operations nearly all of the United States and internationally for over 27 years, DRC takes pride in bringing innovation and professionalism to each project undertaken. We've consistently demonstrated an ability to both self-perform work immediately and engage a network of over 5,000 subcontracting partners. This unique ability means that no matter the location or size of an event, we can respond immediately and effectively.

OFFICE LOCATIONS

DRC has an office in West Palm Beach, Florida, which is located less than an hour away from the City of Stuart. Our additional office locations in Galveston, Texas, New Orleans, Louisiana, Semmes, Alabama, Surf City, North Carolina, and Bonita Springs, Florida provide us with geographical maneuverability along the Gulf Coast, and allow us to continue to provide services to the City of Stuart should any location be compromised during a disaster. DRC currently has dozens of reservists and hundreds of subcontractors ready to participate in any response effort. Depending on the size of an event which may strike the City of Stuart, DRC will dedicate all necessary manpower and equipment and in no case will the project be understaffed.

Please see below for a list of office locations:

Headquarters

PO Box 17017
Galveston, TX 77552

13 Evia Main
Galveston, TX 77554

Primary Location

6258 Marshall Foch Street
New Orleans, LA 70124

Additional Offices

9091 Spice Pond Extension
Semmes, AL 36575

408 N. Topsail Drive
Surf City, NC 28445

1 Edgewater Plaza – Ste. 350
Staten Island, NY 10305

Local Offices

500 South Australian Avenue
Suite 600
West Palm Beach, FL 33901

26510 Lucky Stone Road
Unit 201
Bonita Springs, FL 34135

FINANCIAL STRENGTH AND STABILITY

DRC is one of the most financially sound and stable companies in the disaster response industry. With a bonding capacity of over \$150.0 million and access to dedicated cash and credit lines in excess of \$100.0 million, DRC has the ability to manage and complete simultaneous projects without being hindered by a lack of operating capital. During multiple storms seasons over the past decade, DRC operated substantially out of pocket prior to client payment, yet remained fully capable of providing the critical services necessary to complete all contracts.

DRC is managed and operated by the ownership SLSCO, L.P. (SLS), which is a very well-capitalized, privately-held family of companies specializing in disaster response, recovery and restoration. Prior to the acquisition of DRC and throughout its twenty-year history, SLS has never failed to meet an obligation due to financial instability. The ownership of SLS is dedicated to providing and sustaining the capital necessary to allow DRC to remain a leader in the disaster recovery industry.

- DRC is capable of insuring projects of any size, with unlimited key coverage amounts. With the support of SLS, DRC has over \$100.0 million of available working capital and has the financial ability to bid on and perform projects in excess of \$250.0 million.
- DRC has a bonding capacity of over \$150.0 million.
- In 2008, following Hurricanes Ike and Gustav, DRC provided debris removal services for 36 separate and simultaneous disaster management services contracts, including the cities of Houston, Galveston and New Orleans. The total value of these contracts was approximately \$200.0 million.
- In 2005-2006, DRC mobilized, performed and completed a contract valued at over \$100.0 million for the Louisiana Department of Transportation and Development in response to Hurricane Katrina, while performing numerous other projects across the United States.
- During the 2004 hurricane season, DRC worked 37 separate contracts totaling over \$150.0 million in emergency work, recovering over 10.0 million cubic yards of debris in a four and a half month period. Throughout this period, all subcontractors were paid on a weekly basis regardless of the timing of DRC's receipt of interim client invoice payments.
- DRC has never failed to complete any awarded work, has never defaulted on a contract and has never filed for bankruptcy. The Company has a 100% assignment completion record.

Banking

Iberia Bank
Robert Martin
Senior Vice President
11 East Greenway Plaza, 29th Floor
Houston, TX 77046
(713) 624-7716
Robert.Martin@iberiabank.com
(Please see attached letter)

Surety

Bowen, Miclette & Britt Insurance Agency, LLC
Toby Miclette
Surety Bond Producer, Senior VP
1111 North Loop West, Suite 400
Houston, TX 77046
(713) 880-7109
Tmiclette@bmbinc.com
(Please see attached letter)

COMMITMENT TO COMPLIANCE AND ETHICAL BUSINESS CONDUCT

DRC Emergency Services, LLC strives to provide the most dependable, honest, customer-centric services in the industry, while upholding the highest standards of ethical conduct and compliance at all times. To better ensure our continued compliance with law and rules and regulations, DRC's senior management has established a formal code of business conduct. By implementing these guidelines, DRC is fully demonstrating its commitment to adhere to the highest professional standards and to act as a trustworthy source of unique capabilities to our public and private contracting partners. In addition, we expect that all contractors and individuals that work with us while serving our public and private customers shall also adhere to the highest ethical business conduct standards.

Kristy Fuentes, DRC's Chief Compliance Officer, oversees the Corporate Compliance Program, functioning as an independent and objective body that reviews and evaluates compliance issues/concerns within the organization as well as external issues relating to DRC's interaction with customers and environmental factors. The position ensures our management, employees and customers are in compliance with the rules and regulations of regulatory agencies; that company policies and procedures are being followed; and that behavior in the organization meets the company's Standards of Conduct. The Chief Compliance Officer acts as staff to the President and an independent reporter to management and General Richard Bednar (DRC's independent third-party compliance consultant) by monitoring and reporting results of the compliance/ethics efforts of the company and in providing guidance for senior management team on matters relating to compliance. The Chief Compliance Officer, together with General Bednar, is authorized to implement all necessary actions to insure achievement of the objectives of an effective compliance program. The Corporate Compliance Office exists:

- As a channel of communication to receive and direct compliance issues to appropriate resources, including DRC's independent third-party compliance consultant, for investigation and resolution, and
- As an independent conduit to management regarding Company activities
- As a final internal resource with which concerned parties may communicate after other formal channels and resources have been exhausted.
- As a resource to our individual customer base regarding contract compliance, environmental compliance and any and all issues involving contract performance.

DRC's Core Values

- Tell the Truth. In all business matters, we are committed to finding the truth and telling the truth. Truth-telling is a fundamental obligation of the DRC Emergency Services, LLC executive leadership and all employees.
- Use Common Sense and Good Judgment. We rely on the integrity of our employees and expect that they apply common sense and good judgment even when no one is watching.
- Work Hard. We expect all employees to give the full measure of honest effort to their working responsibilities, while maintaining a healthy life balance with wholesome off-

duty interests and activities.

- Be Prepared. The nature of our emergency services work demands that all of us be in a continuing state of readiness. Responding to urgent calls for our help with the right personnel and equipment assets sets us apart from the competition.
- Be Accountable. We are accountable for everything we do or fail to do. We take ownership of our actions and stand up to the consequences of those actions whether positive or harmful to our customers or our Company.
- Show Courtesy and Respect. Our culture is built on the initiative, strengths and dedication of our people. We treat each other with respect, honesty, courtesy and fairness. We value the different skills, perspectives and experiences of our people.
- Protect Privacy: The privacy and integrity of customer and employee records and information is part of showing respect. Personal or private information should be disclosed only after conferring with and receiving permission from the individual or customer.

Application of Core Values

- To our customers we place highest priority on the timeliness of our response, our practical effectiveness, and the quality of our services and solutions.
- To our fellow employees we look out for their welfare, safety and health. We promote an environment that encourages new ideas, doing the right thing, enjoyment of work and equal opportunity for advancement.
- To our suppliers and subcontractors we are fair and professional in all our dealings. We honor our commitments to our business partners. We select business partners who will adhere to ethical standards.
- To our neighbors wherever we work we are responsible citizens who respect the laws and customs of the communities in which we work.

COMPLIANCE STANDARDS AND PROCEDURES

DRC Emergency Services, LLC, by virtue of its preparedness, responsiveness, demonstrated comprehensive competency, ethical business conduct and fair pricing, aspires to be the “first in response” for natural and physical disasters requiring an urgent response team.

“I will say that I have not worked with a more committed group of people when it came to honoring the contract you had with our county.” – Henry W. Bertram, Pendleton Judge/Executive, Commonwealth of Kentucky

DRC is an organization of people who work as a team to provide solutions to our customers’ urgent problems, while always doing the right thing. We recognize that *how* we do our work is as important as *what* work we do. We will not tolerate any short cuts when it comes to our ethical values and standards of conduct.

The senior management and key personnel of DRC are committed to the highest standard of ethical conduct and compliance. DRC is partnered with a nationally recognized government compliance and ethics firm and is committed to adhering to the highest professional standards and always acting as a trustworthy source of our unique capabilities to our public and private contracting partners. In addition, we expect that all contractors and individuals who work with us in serving our public and private clients shall also adhere to high ethical business conduct standards.

DRC has also established a very detailed ethics program with procedures to detect some of the obvious and easier ways that fraud occasionally occurs. For instance, typically, no DRC or subcontractor employees are allowed to participate in the measurement of trucks; this is entrusted to local government, state EMA and/or FEMA officials. DRC uses a detailed measurement documentation program to ensure the integrity of the haul and vehicle measurements and the safety and integrity of the vehicles and their drivers.

DRC has a detailed and specific program of ticketing and reconciliation verification that, we believe, meets or exceeds the FEMA requirements and has instituted additional programs and procedures to ensure protection to the greatest possible extent against fraud, waste and/or abuse. Our Project Managers, Supervisors and Foremen are typically trained in fraud reduction and detection and report any suspected instances thereof to Project Managers, assigned internal auditors and/or counsel.

All of our executives and employees deal honestly and fairly with our customers, suppliers, competitors, regulators and with each other. In doing business with federal, state and local governments we adhere to their rules and regulations that touch our work and our business conduct.

SAFETY PROCEDURES

Through careful planning, hazard recognition and control, safety indoctrination and training and rigorous attention to safety procedures, DRC ensures the health and safety of personnel at our work sites and the public adjacent to our work sites.

DRC's Corporate Safety Plan includes Safety Plans and Policies, an Accident Prevention Plan and a Substance Abuse Policy. It is the policy of this organization to provide and maintain work environments and procedures which will (1) safeguard public and Government personnel, property, materials, supplies, and equipment exposed to contractor operations and activities; (2) avoid interruptions of Government operations and delays in project completion dates; and (3) control costs in the performance of this contract.

The key contractor responsibilities concerning safety include (1) providing all personnel a general safety and health indoctrination and a safety and health orientation/screening prior to the commencement of work (or any single phase of work); (2) the continuing instruction/monitoring of each contractor, subcontractor, supplier and employee in the safe operation of their specific area of responsibility using the proper tools and in accordance with the safety procedures and guidelines as outlined by the United States Army Corps of Engineers.

A copy of DRC's Corporate Safety Plan is available for review upon request.

QUALITY CONTROL PLAN

The purpose of the Quality Control Plan is to promote efficient and safe operations and a quality product. DRC's approach to quality control consists of a series of tasks and processes tailored to suit the challenging circumstances facing the City of Stuart in the wake of a disaster event.

A copy of the Quality Control Plan is available for review upon request.

"In every occasion, DRC remained client oriented, responsive and delivered excellent service to Escambia County"
– Keith Wilkins
REP, Director of Community & Environmental Department, Escambia County, Florida

EMPLOYEE PERFORMANCE AND TRAINING

As one of the leading disaster response companies in the United States, we have developed one of the most capable recovery teams in the nation. Our permanent staff members are NIMS-certified and fully knowledgeable of the FEMA reimbursement process, having insured that each and every client has received 100% reimbursement for all eligible disaster-related debris.

All personnel records (management, supervisors, foremen and laborers) are reviewed prior to deployment of personnel, to ensure all personnel have current documentation of training for each position they could be assigned (in accordance with OSHA, EPA and other applicable regulations and standards).

DRC, subcontractors, associates and contract reservist personnel have specialized training for emergency management and/or have attended multiple industry seminars and conferences. DRC, its subcontractors and/or personnel maintain membership in many professional organizations, including NEMA, APWA, SWANA and the Society of American Military Engineers. DRC and/or its' affiliates, associates and/or subcontractors are licensed General Contractors in the states in which DRC performs disaster response services and are familiar with

USACE, FEMA and FHWA rules and regulations, the Stafford Act and 44CFR, as they pertain to emergency response, recovery and reimbursement.

DRUG FREE WORKPLACE PROGRAM

DRC is a community in which responsibilities and freedoms are governed by policies and codes of behavior, including penalties for violations of these standards as stated in your Employee Manual. DRC has a standard of conduct that prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by employees on DRC's site and/or client sites or as a part of DRC's activities. DRC will impose disciplinary sanctions on employees ranging from educational and rehabilitation efforts up to and including expulsion or termination of employment and referral for prosecution for violations of the standards of conduct. Each situation will be look at on a case-by-case basis.

It is the goal of DRC to maintain a drug-free workplace. To that end, and in the spirit of the Drug-Free Workplace Act of 1988, DRC has adopted the following policies:

1. The unlawful manufacture, possession, distribution, or use of controlled substances is prohibited in the workplace.
2. Employees who violate this prohibition are subject to corrective or disciplinary action as deemed appropriate, up to and including termination.
3. As an on-going condition of employment, employees are required to abide by this prohibition and to notify, in writing and within five (5) days of the violation, her/his supervisor or the Managing Director or Vice President of any criminal drug statute arrest or conviction they receive.
4. If an employee receives such a conviction DRC shall: take appropriate personnel action against the employee, up to and including termination.
5. DRC provides information about drug counseling and treatment.
6. DRC reserves the right to search and inspect for the maintenance of a safe workplace.

TECHNICAL TRAINING AND EDUCATIONAL SERVICES

DRC Emergency Services, LLC, by comprehensive planning and support, along with vigorous training, can help local government reach a level of readiness that will allow the government to address these contingencies with confidence. We are committed to helping our clients understand the principals and all hazard aspects of Emergency Management, and we have had overwhelming success with training programs and pre-event planning workshops.

DRC has qualified personnel who are available to provide the City of Stuart with Exercises, Plans, Formulation or Training on eligibility issues, reimbursement procedures, documentation, etc.

DRC will provide regular annual or more frequent training and feedback sessions to the City of Stuart as a service at no additional cost to the City. Training sessions will address planning and reimbursement issues, as well as any other concerns of the City, and are scheduled and led by Bryan Fike, DRC's Director of Training. Typically, training sessions also include DRC consultants and reservist personnel who are former FEMA personnel or who are intimately familiar with FEMA and other government regulations.

Mr. Fike travels the Country providing Debris Management and Response Readiness training to various Jurisdictions. Workshops can be offered in the manner most suitable for the jurisdiction, such as:

- Pre-Season Debris/Response Readiness Workshop
- Scenario Based Tabletop Exercise
- Debris Management Seminar
- Debris Readiness Exercise
- Discussion Based Debris Management Exercise
- Disaster Debris Awareness Exercise

When requested, DRC can offer a "Regional Debris Readiness Workshop" for smaller local government entities inviting neighboring jurisdictions for a combined training session.

RECENT WORK EXPERIENCE

2016 Hurricane Matthew

Hurricane Matthew was a very powerful, long-lived and deadly tropical cyclone which became the first Category 5 Atlantic hurricane since Hurricane Felix in 2007. Hurricane Matthew was the thirteenth named storm, fifth hurricane and second major hurricane of the active 2016 Atlantic hurricane season. Before making landfall, the storm weakened in intensity to a Category 3. Matthew wrought widespread destruction and catastrophic loss of life during its journey across the Western Atlantic leaving extensive damage in the coastal counties of the States of Florida, Georgia and the Carolina's.

In the aftermath of the storm, DRC was activated in over 10 jurisdictions on the East Coast of the United States. The minute the winds ceased, our team was in motion leading the way toward recovery in many of the most severely impacted cities. DRC's initial response was in the City of St. Augustine, City of Daytona and the surrounding areas. In Florida, DRC has disposed of over 500,000 cubic yards in Daytona Beach, Ormond Beach, DeLand, DeBary, Orange City, St. Augustine, and Sebastian. Operations began on October 7th in most locations and some are still operational.

As Matthew moved up the east coast to the State of North Carolina, DRC was activated in New Hanover County, City of Wilmington, Pender County, Hyde County, Greene County, and North Topsail Beach. DRC used hand labor to comb North Topsail Beach, picking up, recycling, and or disposing of over 200,000 cubic yards of all generated debris. Additionally, DRC was activated in Chatham County by the Georgia Department of Transportation for debris removal and hazardous tree trimming and removal.

To date, DRC has removed approximately 20,000 hazardous trees and collected over 700,000 cubic yards of debris.

2016 Hurricane Hermine

Carrying the designation "Florida's First Hurricane in more than a Decade," Hurricane Hermine hit the state's panhandle coast on Friday September 2nd and left a trail of damage and flooding in its wake. After receiving a Presidential "Major Disaster Declaration," DRC was activated to provide debris removal services in two of the most severely impacted counties.

Citrus County was impacted heavily as storm surge waters inundated hundreds of homes, generating more than a thousand tons of residential flood debris, and tens of thousands of cubic yards of vegetation which DRC successfully removed and disposed of in less than 30 days.

Leon County, home of Florida's capital city Tallahassee and one of the most severely impacted Counties in the state activated DRC's contract in a secondary capacity to augment the level of service being provided by their primary provider. DRC assisted in successfully

bringing the program to completion by removing and disposing of 14,214.85 cubic yards of debris.

2016 Louisiana Severe Flooding DR4277

The flood that affected South Louisiana in August of 2016 caused severe damage to thousands of homes and businesses. DRC Emergency Services mobilized contracts in East Baton Rouge Parish, Lafayette Parish, St. Martin Parish, Ascension Parish, Iberville Parish, Tangipahoa Parish and the Town of Baker La. This event required the use of over three hundred hauling vehicles collecting and processing and/or recycling over 2.5 million cubic yards of construction and demolition debris, over 250 tons of household hazardous waste and thousands of white goods. Many of the projects involved extended R.O.W. work requiring the use of R.O.E. documentation and procedures. In East Baton Rouge, two temporary Debris Management Sites (DMS) were opened and operated to compact and recycle C&D debris prior to haul out for final disposal. These sites operated with such efficiency that FEMA and the USACE filmed the operation to use in training sessions.

2016 Multiple Severe Weather Events

The severe weather in March resulted in flooding in all of Louisiana followed by April flooding in Texas. DRC responded to its standby customers in the City of Houston and Harris County, Texas while simultaneously working in Tangipahoa Parish, Louisiana. In Louisiana, the widespread flooding was mapped and prioritized from the air. DRC's crews provided immediate relief to impacted residents by removing water-soaked construction and demolition debris quickly and efficiently. Electronic waste, household hazardous waste and white goods were collected and processed separately.

Tornadoes ravaged Texas and North Carolina in late April and early May. DRC was called upon for debris collection, processing and disposal in Smith County, Texas via a TXDOT contract and in New Hanover, N.C. by way of a "standby" contract.

2016 Snow Storm Jonas

The days of January 22nd through the 24th 2016 saw a blanket of snow across the Mid -Atlantic States primarily in areas unaccustomed and ill-prepared to deal with such massive quantities. Many areas experienced an accumulation in excess of three feet which caused a suspension of municipal services and massive cancellations of business operations.

DRC's response team established operations in Washington D.C. on the evening of the 22nd and began mobilizing equipment and manpower in assistance to the Maryland Highway Authority, the Maryland Department of General Services, Prince Georges County, Maryland, the City of Baltimore and Loudoun County Virginia. Operations continued twenty-four hours per day for ten days which required two operators per piece of equipment and around the clock management and support personnel. As a result of DRC's quick response, a long term contract was secured with one of the tasking jurisdictions.

2015 Louisiana Storm Event

Following the April 2015 event, DRC was activated in response to Straight line winds affecting the City/Parish of East Baton Rouge. In as little as 30 days, crews had scoured the city and returned it to its pristine state. All of the debris collected was quickly processed by grinding and ultimately recycled and used as fuel. DRC emergency Services also responded with adequate resources to Ascension Parish for an efficient and timely debris removal and recovery process.

2015 Texas Flood Event

“Thanks to you all for being EXTREMELY helpful and responsive!!!” - Brant Gary, Director of Public Works, City of Bellaire Texas

DRC was activated under its existing City of Houston “Standby” contract to collect approximately 250,000 cubic yards of mostly construction and demolition debris. Additionally, DRC was tasked with tracking this debris from “cradle to grave” with an emphasis on recycling.

The City of Bellaire also activated DRC under an existing Standby contract in response to the historic floods in May of 2015. While the volume produced in Bellaire was not significant, DRC mobilized rapidly to return the city to a normal state. Additionally, DRC responded to the needs of the Texas Department of Transportation by performing tree and debris removal with the Houston District as required by the department.

2014 Ice Storms

The winter of 2014 wreaked havoc on the eastern seaboard. DRC’s initial work began in Richmond, Virginia supporting the City with ice and snow removal on several occasions in the months of December and January. On February 10, 2014, Ice storm Pax impacted the States of North Carolina, South Carolina and Georgia. DRC Emergency Services’ contract with the South Carolina Department of Transportation was activated in preparation of the event and as soon as weather permitted, DRC’s crews began clearing roadways. This event damaged and destroyed millions of trees throughout the State of South Carolina. The South Carolina Department of Transportation contracted DRC to cut, remove and transport vegetative debris in 8 counties, totaling over 12,000 miles of roadway clearing and the trimming of over 225,000 trees. DRC managed and operated over 15 Debris Management Sites reducing and recycling over 1.5 million cubic yards of debris. Simultaneously, DRC’s contracts in North Carolina, were activated in New Hanover County, Pender County, the City of Wilmington for debris removal and reduction of approximately 400,000 cubic yards of debris. The winter of 2014 ended with a late ice storm in the first week of March in the State of North Carolina. In response to the damage caused by this storm, DRC was contracted by the City of Thomasville and the City of Archdale.



2013 Midwestern Tornado Outbreak

Beginning on May 20, 2013 and lasting nearly a week, severe thunderstorms that produced numerous devastating tornadoes swept through Texas, Oklahoma, Kansas and Missouri before moving on to the northeastern states. Widespread damage was reported, mainly throughout Oklahoma and Missouri. In response to these damaging tornadoes, DRC was contracted to perform debris removal and disaster recovery services in the City of Oklahoma City, Pottawatomie County, Oklahoma and St. Charles County, Missouri.

2012 Super Storm Sandy

On October 29th of 2012, Super Storm Sandy made landfall over Northeastern United States, primarily affecting the States of New York and New Jersey. Its storm surge flooded streets, tunnels and subways and damaged and destroyed thousands of homes. DRC was hired to remove debris from the New York DOT roads on Long Island in Suffolk and Nassau Counties. In New Jersey, we were hired to clean up Piscataway.



2012 Hurricane Isaac

On August 29th of 2012, Hurricane Isaac made landfall over Southeastern Louisiana. This slow moving storm spent nearly 48 hours pummeling the area with hurricane force winds, and also brought with it a significant storm surge. DRC was activated by 9 of our clients in Louisiana, including St. Charles Parish, New Orleans, East Baton Rouge Parish, St. John Parish, Jefferson Parish and the LADOTD. DRC responded to each of these activations immediately and independently.

2011 Tornado Outbreak

In early April 2011, a severe weather event culminated in easily the most prolific, active month for tornados on record. These tornados followed an unprecedented outbreak that had already affected much of the South East. DRC was contracted by more than five separate entities to perform debris removal services for more than 25 separate contracts. Some of the entities included the North Carolina Department of Transportation, the Alabama Department of Transportation, the Alabama Department of Conservation and Natural Resources, the City of Birmingham, USACE in Joplin, Missouri, as well as various other small cities and townships.

2011 FEMA Site Development

Beginning in the later part of 2011, DRC broke ground on a Site Development project for the USACE in Minot, North Dakota. Thus far, work has consisted of developing a portion of the site, located in the northeast corner of Minot, for the installation of FEMA temporary group housing. This project has required constant coordination between several different agencies including FEMA, the USACE, and officials with the State of North Dakota as well as local utilities' representatives. Topsoil stripping, grading, excavation, sanitary sewer and water line services, and electrical power and services are just a few examples of DRC's responsibilities with this project.

Deepwater Horizon Oil Spill



DRC successfully performed in several contracts that were directly related to the oil spill in the Gulf of Mexico which flowed for three months in 2010. The company's depth of knowledge with debris handling in ecologically sensitive environments was a significant asset and provided the ability to be intimately familiar with the placement, management, and removal of oil containment boom. Personnel in this company had a personal interest in protecting the Gulf Coast as they were among the affected residents. During this time, DRC was successfully classified as an Oil Spill Removal Organization (OSRO) by the United States Coast Guard. The company met several classifications which were listed on the OSRO Classification Matrix. Participation in this program

allowed DRC to provide professionally recognized services to Escambia County, Florida as well as Plaquemines Parish, Terrebonne Parish, and Lafitte Parish, Louisiana.

The Hurricane Season Of 2009

Despite the unusual lull in hurricane activity for the 2009 hurricane season, DRC remained very much involved in the disaster remediation industry. DRC performed services for approximately 23 contracts that ranged from various types of debris removal to structural and slab demolition. In January of 2009, DRC responded with services and resources in a project funded by the Texas GLO that included debris removal and vessel recovery. The Texas GLO requested assistance for the removal of marine debris that was generated as a result of Hurricane Ike in 2008. These services were performed in Trinity, Galveston, East and West Bay and have an approximate contractual value of \$22,703,700.00. DRC also provided services for areas such as Kentucky and Arkansas that were ravaged by severe ice storms. These services are valued at approximately \$11,157,132.02. Also included in DRC's list of 2009 projects were residential demolition, structural and slab demolition, and barge removal. These contracts, performed for governmental

agencies ranging from the Texas GLO to the town of North Topsail Beach, North Carolina, are all currently estimated at \$43,285,257.75.

Hurricanes Gustav and Ike

While DRC was actively responding to fifteen separate Louisiana contracts, Hurricane Ike struck the Texas Coast near Galveston. Our response was immediate, already having project managers imbedded in Emergency Operation Centers in each of our contracted jurisdictions throughout the impacted area. In Galveston, DRC provided meals to Government workers for weeks by utilizing our mobile kitchen. Tidal surge flooded much of the Island Community. DRC established massive DMS sites where construction and demolition debris was hauled in and separated into various categories (wood, metals, HHW, white goods, sheet rock, tires, batteries, oils etc.) and the process of recycling, compaction and reduction began. Surveys taken by Government officials showed that greater than ninety percent of all residents were more than satisfied with the efforts of DRC.

In Houston, America's fourth largest metropolitan area, DRC responded with more than two-thousand pieces of rolling stock and yellow iron. In just ninety days, DRC collected more than 5.6 million cubic yards of debris from the City of Houston alone. A mandate from Mayor Bill White called for recycling of all debris collected in the City. With a partnership with Allied Services, all the woody debris was reused or recycled.

During this event, DRC established a record that stands today by collecting 440,000 cubic yards of debris in a single day.

Work continued for the Texas General Land Office as DRC contracted to remove sunken vessels and debris from four major bays and waterways in the affected area. Side scan sonar was used to identify targets in advance and in combination with a well-designed implementation plan, the complete marine operation was concluded in just over thirty days.

In total, DRC successfully staffed, financed and managed thirty nine virtually simultaneous contracts in Louisiana and Texas setting benchmarks for productivity and creative operating techniques along the way.

Hurricanes Katrina, Rita and Wilma

During 2005, DRC performed work from the devastation caused by Hurricanes Katrina, Rita and Wilma. The affected area spanned from the Florida Keys to Louisiana and all the way to Houston, Texas. In Louisiana, DRC performed work for the State that included a car and vessel removal, remediation, notification and recycling program. This program involved the removal of abandoned cars and vessels Statewide to aggregation sites operated by DRC. Protocol called for multiple legal notifications to the owners and the coordination with private insurance. Additionally, complete remediation was performed on each unit and ultimately the vehicles were recycled and auctioned with the proceeds reverting back to the State of Louisiana.



The Louisiana Department of Transportation and Development contracted with DRC to provide Debris Management for all of South Louisiana where more than thirty Parishes were affected. This program called for the establishment and operation of fifteen or more debris management sites where several million cubic yards of collected debris was processed and prepared for recycling, waste to energy or disposal.

In Plaquemines Parish Louisiana, DRC performed vast amounts of marine debris removal, silt removal from all of the Parish's numerous drainage canals and rapid repair to its Government buildings.

In New Orleans, DRC began a massive commercial and residential demolition project that is still operating today.

While work was being performed in Louisiana, DRC's operations in Florida included debris collection, processing, disposal and reuse in many major jurisdictions in South Florida including Miami and Miami Dade. In Monroe County Florida (Florida Keys), DRC performed debris removal which involved difficult task of siting and operating debris management sites in extreme environmentally sensitive locations. These temporary sites required lined portions in order to temporarily store HHW and other potentially hazardous substances.

A separate contract called for the removal of sunken and abandoned vessels, and the processing and disposal of these retrieved vessels all in an ecologically sensitive area.

Hurricanes Frances, Charley, Ivan and Jeanne

During the 2004 Hurricane season, DRC responded to four sequential events (Frances, Charley, Ivan and Jeanne) by working 37 simultaneous, separate contracts. This work totaled over \$150,000,000 and DRC recovered, processed and disposed of over 10,000,000 cubic yards of debris in a three and half month period. DRC also recovered, screened and restored tens of thousands of cubic yards of displaced sand and debris in a successful effort to restore 15 miles of Florida beaches destroyed in the aftermath of Hurricane Ivan. These projects spanned the entire State of Florida and required extreme quantities of manpower and equipment. In conjunction with these events, DRC operated a twenty four hour a day data processing center where tens of thousands of load tickets were continuously processed. Additionally, more than one hundred subcontractors provided services to DRC during these events including a significant number of local subcontractors as prescribed by the Robert T. Stafford Act.

"I cannot recommend them more highly. We certainly don't relish the possibility of another difficult storm season, but know that DRC will be there to meet all challenges imposed."

*– George Garrett, Sr.
Director of Marine Resources
and GIS Services, Monroe
County, Florida*

10 YEAR PAST PERFORMANCE

DATE 2017	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
January	Assumption Parish, LA	Removal of C&D	Work in Progress
DATE 2016	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
October	Greene County, NC	Hurricane Matthew (DR-4285) Disaster Debris Removal and Disposal	\$160,943.04
October	GDOT - Chatham County	Emergency Routine Maintenance	Work in Progress
October	Pender County, NC	Hurricane Matthew (DR-4285) Disaster Debris Removal and Disposal	Work in Progress
October	Sebastian, FL	Hurricane Matthew (DR-4283) Disaster Debris Removal and Disposal	\$387,820.47
October	Hyde County, NC	Hurricane Matthew (DR-4285) Disaster Debris Removal and Disposal	Work in Progress
October	North Topsail Beach, NC	Hurricane Matthew (DR-4285) Disaster Debris Removal and Disposal	\$148,682.78
October	New Hanover County, NC	Hurricane Matthew (DR-4285) Disaster Debris Removal and Disposal	\$899,548.29
October	City of Wilmington, NC	Hurricane Matthew (DR-4285) Disaster Debris Removal and Disposal	\$929,414.68
October	Palm Beach Gardens, FL	Hurricane Matthew (DR-4283) Emergency Food Services	\$52,600.00
October	City of Debarry, FL	Hurricane Matthew (DR-4283) Disaster Debris Removal and Disposal	\$253,680.85
October	City of Ormond Beach, FL	Hurricane Matthew (DR-4283) Disaster Debris Removal and Disposal	Work in Progress
October	City of Deland, FL	Hurricane Matthew (DR-4283) Disaster Debris Removal and Disposal	Work in Progress
October	City of Orange City, FL	Hurricane Matthew (DR-4283) Disaster Debris Removal and Disposal	Work in Progress
October	City of Daytona Beach, FL	Hurricane Matthew (DR-4283) Disaster Debris Removal and Disposal	Work in Progress
October	City of St. Augustine, FL	Hurricane Matthew (DR-4283) Disaster Debris Removal and Disposal	\$856,579.69
September	Leon County, FL	Hurricane Hermine Debris Removal	\$1,591,250.93
September	Citrus County, FL	Hurricane Hermine Debris Removal	\$200,846.00
August	East Baton Rouge Parish/ City of Baton Rouge, LA	Louisiana Severe Storms and Flooding (DR-4277) Disaster Debris Removal and Disposal	Est. \$35,000,000
August	Ascension Parish, LA	Louisiana Severe Storms and Flooding (DR-4277) Disaster Debris Removal and Disposal	\$5,737,821.71
August	Lafayette Parish, LA	Louisiana Severe Storms and Flooding (DR-4277) Disaster Debris Removal and Disposal	\$975,792.64
August	Tangipahoa Parish, LA	Louisiana Severe Storms and Flooding (DR-4277) Disaster Debris Removal and Disposal	\$468,387.73
August	St. Martin Parish, LA	Louisiana Severe Storms and Flooding (DR-4277)	\$64,622.94

		Disaster Debris Removal and Disposal	
August	City of Baker, LA	Louisiana Severe Storms and Flooding (DR-4277) Disaster Debris Removal and Disposal	\$412,150.33
August	Iberville Parish/City of St. Gabriel, LA	Louisiana Severe Storms and Flooding (DR-4277) Disaster Debris Removal and Disposal	\$66,153.72
August	Coastal Water Authority Houston, TX	Lake Houston Dam Debris Removal and Road Restoration	Work in Progress Est. \$1,624,328.13
June	City of Desoto, TX	Meadow Creek Park Remediation Resulting from May tornado	\$1,030,761.00
June	Caldwell Parish, LA	March 2016 Flood	\$16,401.60
June	St. James Parish, LA	February 2016 Tornado Haul Out	\$91,104.64
June	Parish of East Baton Rouge/City of Baton Rouge, LA	May 2016 Wind Event	\$198,105.72
May	TXDOT Smith/Cherokee County	April 2016 Tornado Debris Removal	\$558,910.69
May	New Hanover County, NC	May 2016 Tornado Debris Removal	\$41,351.56
April	TXDOT Hunt County	On-Call Tree Trimming	Maintenance Contract
April	Harris County, TX	DR-4269 Texas Severe Storm and Flooding	\$504,198.86
April	City of Houston, TX	DR-4269 Texas Severe Storm and Flooding	Work in Progress
April	TXDOT Denton County	Tree Trimming & Tree and Brush Removal	Maintenance Contract
March	Tangipahoa Parish, LA	March 2016 Flood Event	\$72,224.79
February	TXDOT Hill County	Tree Trimming and Removal	Maintenance Contract
January	Prince George's County, MD	Snow Removal Winter Storm Jonas	\$179,188.75
January	Loudon County, VA	Snow Removal Winter Storm Jonas	\$223,113.50
January	Maryland Department of General Services	Snow Removal Winter Storm Jonas	\$12,440.00
January	City of Baltimore, MD	Preston Road Complex Snow Removal Winter Storm Jonas	\$122,550.00
January	State of Maryland	Snow Removal Winter Storm Jonas	\$465,500.00
January	State of Louisiana Sand Activation	Delivery of Sand to Krotz Springs, LA	\$28,991.76
January	TXDOT McLennan County	Tree Trimming and Removal	Maintenance Contract
DATE 2015	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
October	Ethyl Road Industrial Park, LLC	Pond Dewatering	\$136,298.00
October	East Baton Rouge Housing Authority	Turner Plaza Demolition-Building 6	\$187,523.53

August	ALDOT District 2 - Tuscaloosa Area	Tree Trimming and Removal	Maintenance Contract
July	Jackson County, MS	Landfill Services for Chipping, Grinding, Hauling, and Disposal of Vegetative Debris	\$67,200.00
July	St. Louis County, MO	Tree Removal	Maintenance Contract
June	TXDOT - Waller and Montgomery County	Debris Removal and Disposal	\$87,304.60
May	City of Bellaire, TX	Disaster Debris Removal Services	\$12,926.87
May	City of Houston, TX	Disaster Debris Removal Services	\$1,931,956.44
May	City of Houston, TX	Base Camps	\$7,142.00
May	Parish of East Baton Rouge, LA	Disaster Street Clearing Debris Collection, Removal, Processing, Disposal and Management Services	\$815,867.76
April	Ascension Parish, LA	Storm Cleanup as a result of the weather system on Monday April 27, 2015	\$60,000
April	Castlerock Communities, LP Houston, TX	Goose Creek Landing - Section 1 Clearing	\$123,664.00
March	City of Corpus Christi, TX	Master Channel 31 Drainage Channel Excavation	\$878,176.52
February	New Caney Defined Benefits Area MUD Within the City of Houston ETJ in Montgomery County, TX	Phase 2 Clearing and Grubbing	\$618,286.08
January	Harris County, TX	Expansion of James Driver Park Phase One	Work in Progress \$1,506,550.65
DATE 2014	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
December	TXDOT - Smith County	Tree Removal	Maintenance Contract
November	Brazos County, TX	Tree Trimming and Removal	\$118,366.25
October	Harris County, TX	South Richey Stormwater Detention Basin Excavation	Work in Progress \$5,395,557.23
August	ALDOT-2 nd Division District 3	Tree Trimming/Canopy Removal- District 3	\$115,842.50
August	Jefferson Parish Public Works	Stumps and Root Mass Grinding	Maintenance Contract
July	City of Athens, AL	Grinding and Disposal of April 28, 2014 Storm Debris/Green Waste	\$65,552.00
July	Hyde County, NC	Hurricane Arthur Debris Management Services	\$8,750.00
July	Houston Parks Board	Bayou Greenways Tree pruning and Forestry- Maintenance Contract	Maintenance Contract
July	City of Shreveport, LA	Cross Lake Dam Embankment Vegetation Removal	\$227,287.26
July	City of Center Point, AL	Demolition and Cleanup	\$34,911.00
July	City of Archdale, NC	Winter Storm Debris Easement Removal	\$141,000.00

July	City of Jonesboro, AR	Debris Removal	\$280,000.00
May	City of Archdale, NC	Winter Storm Debris Removal	\$147,203.50
May	Gulf Breeze, FL	Emergency Debris Removal	\$108,995.46
May	Okaloosa, FL	Emergency Debris Removal	\$5,816.78
April	Thomasville, NC	Debris Removal and Disposal, Debris Management, and Debris Clearance	\$473,222.69
March	City of New Orleans	Strategic Demolitions for Economic Recovery	\$6,685,950.00
February	New Hanover, NC	Emergency Response, Management, and Recovery	\$1,146,756.55
February	Wilmington, NC	C&D Debris Removal and Vegetative Debris Removal and Disposal	\$1,555,223.85
February	Pender County, NC	Debris Management and Site Disposal	\$66,447.07
February	South Carolina Department of Transportation	Clearing Roads, ROW, Debris Hauling due to a hurricane/storm event	\$44,233,669.57
January	Richmond, VA	Snow Removal Services	\$36,855.00
January	LADOTD – Webster Parish	Tree Removal in Webster Parish	\$458,785.00
DATE 2013	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
December	Port St. Lucie	Canal Bank Stabilization Improvements (3 Segments)	\$4,022,930.54
September	LADOTD – Bienville Parish	I-20 Tree Removal in Bienville Parish	\$348,053.00
July	St. Louis County, MO	Tree Removal & Stump Grinding	Maintenance Contract
June	St. Charles County, MO	Emergency Storm Debris Removal	\$923,105.33
June	Bridgeton, MO	Emergency Storm Debris Removal	\$38,918.81
June	Pottawatomie County, OK	Emergency Cleanup of Storm Debris	\$418,256.75
June	City of Oklahoma City, OK	Emergency Storm Debris Removal	\$1,873,206.11
May	Terrebonne Parish Consolidated Government	St. Louis Bayou Cleanout	\$924,950.00
April	Zehendner Disaster Relief, LLC	Super Storm Sandy Marine Debris Removal Ocean City, NJ	\$512,750.50
DATE 2012	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	Piscataway, NJ	Super Storm Sandy Debris Removal	\$1,498,637.31
November	New York Department of Transportation	Super Storm Sandy Debris Removal Nassau County	\$5,190,263.72
November	New York Department of Transportation	Super Storm Sandy Debris Removal Suffolk County	\$8,224,716.15
November	New York Department of Transportation	Super Storm Sandy Debris Removal Suffolk County	\$3,607,542.53

November	Harford County, MD	Super Storm Sandy Management of Vegetative Debris	\$29,671.63
September	Ascension Parish, LA	Hurricane Isaac Debris Removal	\$279,364.17
September	LADOTD District 62	Hurricane Isaac Debris Removal	\$913,039.39
September	Mandeville, LA	Hurricane Isaac Debris Removal	\$465,759.22
September	St John the Baptist, LA	Hurricane Isaac Debris Removal	2,919,975.96
September	Jefferson Parish, LA	Hurricane Isaac ROW Debris Removal	\$1,713,925.30
September	East Baton Rouge, LA	Hurricane Isaac Disaster Management	\$2,474,520.78
September	St. Charles Parish, LA	Hurricane Isaac Debris Removal	\$506,673.33
August	Jefferson Parish, LA	Hurricane Isaac ROW Debris Removal	\$64,402.51
August	New Orleans, LA	Hurricane Isaac Debris Removal	\$2,576,871.94
August	DDD NOLA	Hurricane Isaac Debris Removal	\$14,858.79
August	State of Louisiana	Hurricane Isaac - Mass Feeding	\$23,750.00
August	State of Louisiana	Hurricane Isaac - Catering Services	\$21,030.00
August	State of Louisiana	Hurricane Isaac - Delivered MRE's to Kenner, LA	\$4,604.64
August	State of Louisiana	Hurricane Isaac Sand Delivery	\$19,680.00
August	FDOT District 7, FL	Hurricane Isaac - Cut and Toss Contract Z 7023	\$17,550.00
July	St. Clair County, AL	PWB #29 Shoal Creek Extension	\$188,864.00
July	VDEM	Logistics / Emergency Supplies	\$96,911.80
July	Corpus Christi, TX	Brush Collection	\$249,070.83
June	Matthews County, VA	Logistics / Emergency Supplies	\$13,109.00
May	Corpus Christi, TX	Debris Removal	\$482,331.96
May	Moody, AL	Storm Debris Removal	\$69,375.00
May	Limestone County, AL	Waterway Debris Removal	\$164,605.02
May	St. Clair County, AL	Shoal Creek Debris Removal	\$682,000.00
May	St. Clair County, AL	Kelly Creek Debris Removal	\$173,782.00
April	Tuscaloosa, AL	Forest Lake Debris Removal	\$142,817.00
March	Pendleton County, KY	Tornado debris removal from county road right of ways	\$144,039.22
March	Lafayette Consolidated Government	Emergency Disaster Debris Removal from March 2012 Floods	\$52,767.84

February	Center Point, AL	Disaster Debris Removal, Reduction & Disposal for January 2012 Tornadoes	\$458,260.06
January	Tuscaloosa, AL	Structural demo, Debris removal and Site cleanup	\$1,369,153.80
DATE 2011	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
December	Burgaw, RI	Grinding/Chipping at Site	\$18,620.00
November	Barrington, RI	Tub Grinding @ Town Compost Site	\$81,956.92
October	Houston, TX	Debris Removal in City Parks and ROW's	\$3,783,080.94
September	Southern Shores, NC	Debris Removal - Hurricane Irene	\$240,643.61
September	Pamlico County, NC	Veg and C&D Debris Removal - Hurricane Irene	\$1,383,586.23
September	New Hanover County, NC	Veg / C&D Debris Removal & Disposal	\$278,255.70
September	VDOT-Ashland Residency	L & H Debris Removal - Hurricane Irene	\$4,498,736.62
September	Richmond, VA	Disaster Recovery Services - Hurricane Irene	\$895,762.35
September	Pender County, NC	Site Management @ Rocky Pt Convenient / Morris Tract in homestead	\$42,897.68
September	Cranston, RI	Debris Removal - Hurricane Irene	\$1,209,413.46
September	Narragansett, RI	Debris Removal - Hurricane Irene	\$47,826.23
September	Calvert County, MD	L & H Debris Removal - Hurricane Irene	\$143,659.44
September	USACE-Minot, ND	Mobile Home Group - Site Development	\$9,367,899.71
September	North Topsail Beach, NC	Debris Removal - Hurricane Irene	\$4,950.00
September	Cumberland, RI	Debris Removal - Hurricane Irene	\$53,440.00
September	Providence, RI	Debris Removal - Hurricane Irene	\$209,399.00
September	Rhode Island DOT	Emergency Push - Hurricane Irene	\$17,864.50
August	Holmes County, MS	Debris Removal - 2011 Tornadoes	\$36,515.94
August	VDEM	Logistic/Life Support Services due to Hurricane Irene: Portable Showers & Toilets, Bottled Water, Fuel, Generators, Reefer Trucks	\$514,000.00
August	Harford County, MD	Provided Roll Off containers due to Hurricane Irene	\$66,012.00
August	St. Mary's County, MD	Push / Load and Haul Debris Removal - Hurricane Irene	\$855,323.40
August	Havelock, NC	Debris Removal - Land H Hurricane Irene	\$213,132.34
August	TME	Emergency Push (Suffolk, VA) - Hurricane Irene	\$828.00

August	VDOT Hampton Road District, VA	Debris Removal - Hurricane Irene	\$7,701,214.94
July	Durant, MS	Veg Debris Removal, Hauling & Disposal – 2011 MS tornado	\$146,745.80
June	City of Birmingham, AL	Debris removal related to April tornado	\$967,820.03
June	Alabama DOT Division 3 Jefferson County, AL	Debris removal related to April tornado	\$260,979.00
June	Alabama DOT Division 3 Shelby County, AL	Removal and Disposal of Storm Debris and Damaged Trees	\$1,688.89
June	Alabama DOT Division 3 St. Clair County, AL	Removal and Disposal of Storm Debris and Damaged Trees	\$212,836.34
June	Alabama DOT Division 3 Blount County, AL	Removal and Disposal of Storm Debris and Damaged Trees	\$3,255,622.52
June	USACE - W912DQ-11-R-1033 DRC ES Teaming with Intelligent Investments, Inc.	Debris Collection & removal / Joplin Tornado Recovery Effort	\$2,673,159.37
June	USACE - W912DQ-11-R-1036 DRC ES Teaming with R & R Trucking, Inc.	Debris Collection & removal / Joplin Tornado Recovery Effort	\$2,869,470.40
June	Plaquemines Parish, LA Temp Correctional Training Facility	Provision of temporary correctional training facility	\$2,049,081.42
June	Clay County, MS	Removal and Disposal of Storm Debris and Damaged Trees	\$47,150.10
June	City of New Orleans, LA	FEMA Demolition Program Hurricanes Katrina & Rita	\$2,860,893.60
May	Fultondale, AL - Jefferson County	Debris removal related to April tornado	\$985,685.26
May	Calhoun County, AL	Debris removal related to April tornado	\$4,652,742.66
May	East Baton Rouge, LA Recreation and Park Commission Central Community Sports Park	Recreation Facility Construction	\$2,768,672.22
May	City of Trussville, AL	Debris removal related to April tornado	\$99,620.38
May	Alabama DOT Division 1 District 4 (AL 69 and 79 Marshall County)	Debris removal related to April tornado	\$403,935.00
May	City of Birmingham, AL	Debris removal related to April tornado	\$5,578,914.05
May	Alabama DOT Division 1 District 4 (AL 91 Cullman County, AL)	Debris removal related to April tornado	\$993,538.00
May	Alabama DOT Division 1 District 4 (AL 227 & AL 62 Marshall County)	Debris removal related to April tornado	\$1,792,201.95
May	Alabama DOT Division 1 District 4 (I-65 Cullman County, AL)	Debris removal related to April tornado	\$1,689,537.00
May	Alabama DOT Division 1 District 4 (AL 75, AL 168, US 231 & AL 67 Marshall & Cullman Counties)	Debris removal related to April tornado	\$233,334.00
May	Alabama DOT Division 1 District 4 (US 278 & US 31 Cullman County, AL)	Debris removal related to April tornado	\$171,479.00
May	Alabama DOT Division 1 District 3 (Jackson County, AL)	Debris removal related to April tornado	\$454,803.00

May	Alabama DOT Division 1 District 3 (DeKalb County, AL)	Debris removal related to April tornado	\$165,183.00
May	Alabama DOT Division 5 District 2 (Tuscaloosa, AL)	Debris removal related to April tornado	\$2,950,669.00
May	Town of Phil Campbell, AL	Debris removal related to April tornado	\$2,343,961.22
May	Franklin County, AL	Debris removal related to April tornado	\$2,339,722.44
May	Alabama Department of Conservation and Natural Resources (Guntersville State Park)	Debris removal related to April tornado	\$2,302,133.60
April	USACE-Nashville, TN	Metro Center Levee Improvements- construction of bike path on existing levee	\$1,038,680.57
April	Southern Industrial Contractors-St. Bernard Parish, LA	Roadway restoration project-repairs throughout the Parish	\$262,934.70
April	North Carolina DOT - Johnston County	R.O.W. debris removal and disposal related to the April tornado	\$98,739.61
April	North Carolina DOT - Wilson County	R.O.W. debris removal and disposal related to the April tornado	\$46,359.56
April	North Carolina DOT - Greene County	R.O.W. debris removal and disposal related to the April tornado	\$161,472.00
DATE 2010	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
December	Richmond, VA	Snow Push	\$27,803.50
September	Corpus Christi, TX	Debris Removal - yearly maintenance	\$340,133.67
July	World Food Program	Haiti - Construction and operation of secured community housing and support facilities	\$7,186,840.47
May	Monroe County, FL	Lobster Trap Removal	\$1,771,855.38
May	Escambia County, FL	Oil Spill Recovery for BP Oil Spill	\$5,015,323.99
May	United States Environmental Services, LLC Louisiana	Provision of Boom for BP Oil Spill	\$1,000,000.00
May	Lawson Environmental Louisiana	Provision of Boom - for BP Oil Spill	\$884,000.00
May	Orleans Parish Criminal Sheriff's Office	Temporary Inmate Housing	\$9,025,109.43
May	City of Nashville, TN	Flood Debris Removal	\$240,509.17
May	BP Deep Water Horizon Oil Spill Response	Oil Spill Recovery Efforts Plaquemines Parish, Lafitte and Terrebonne Parish, LA and the Panhandle of Florida	\$170,000,000.00
May	State of Florida DEP Santa Rosa County	Placement of Oil Containment Boom	\$1,479,192.30
May	Coastal Planning and Engineering Okaloosa County, FL	Placement of Oil Containment Boom	\$5,184,096.40
April	Red Cross	Provision of Temporary office space	\$163,112.00
March	Terrebonne Parish Consolidated Government, LA	Demolition of 83 houses	\$400,000.00

February	City of New Orleans, LA	Strategic Demolition	\$5,265,125.00
February	Anne Arundel County, MD	Snow Push	\$3,054,029.50
February	Alexandria, VA	Snow Push	\$27,216.00
February	Prince William County, VA	Snow Push	\$32,880.00
February	City of Baltimore, MD DGS	Snow Push	\$2,697,721.00
February	Arlington County, VA	Snow Push	\$264,408.00
February	VDOT-Warrenton Residency	Snow Push	\$48,624.00
February	MDOT-SHA Region C, Anne Arundel County, MD	Snow Push	\$9,593.00
February	Baltimore Public Buildings & Grounds	Snow Push	\$212,931.00
February	Virginia Department of Emergency Management	Snow Push	\$51,000.00
January	Terrebonne Parish Consolidated Government, LA	Marine and vessel debris removal	\$216,000.00
DATE 2009	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
December	Anne Arundel County, MD	Snow Push	\$3,110,362.00
December	Virginia Department of Emergency Management	Snow Push	\$477,178.55
November	TXDOT Cherokee County	Tree Trimming & Brush Removal	\$171,176.25
November	New Orleans, LA	Construction of City Park Tennis Center	\$3,680,000.00
August	Louisiana Land Trust # 7	Structure and slab demo in Orleans, Jefferson, St Bernard Parish	\$426,480.00
August	Louisiana Land Trust # 11	Structure and slab demo Orleans Parish	\$1,277,740.00
July	Assumption Parish Police, Jury, LA	Debris Removal-Ezekiel St. Dumpsite	\$94,970.00
July	Grand Isle State Park, LA	Erosion Control	\$1,392,700.00
July	Iberville Parish, LA	Removal of Sunken Barges	\$196,000.00
July	Jefferson Parish, LA	Private property demolition in Bataria, Lafitte, Crown Point and Grand Isle	\$1,323,044.20
June	North Topsail Beach, NC	Berm Shaping	\$220,459.00
April	Birmingham Airport Authority	Demolition	\$148,464.00
April	Lafayette, LA	Demolition of residential houses	\$17,664.00
April	TXDOT Galveston County	Bolivar Ditch Excavation	\$306,413.28
March	Lexington-Fayetteville Urban County Government Parks and Golf Course	Ice Storm Debris Removal	\$177,877.50

March	LADOTD	Hurricane Gustav Chipping and Grinding	\$144,565.00
March	Graves County, KY	Ice Storm Debris Removal	\$2,220,183.54
March	Baxter County, AR	Ice Storm Debris Removal	\$4,519,870.90
February	Lexington-Kentucky Urban County Government	Ice Storm Debris Removal	\$780,000.00
February	Blytheville, AR	Ice Storm Debris Removal	\$1,481,569.99
February	Kentucky DOT - District 1	Ice Storm Debris Removal	\$5,852,377.80
February	Harris County, TX	Hurricane Ike Debris Removal	\$24,750.00
February	Fayetteville, AR	Ice Storm Debris Removal 2009	\$2,592,537.17
February	Kentucky DOT - District 2	Ice Storm Debris Removal	Est. \$509,174.25
January	Texas General Land Office	Hurricane Ike Marine Debris Removal	\$22,703,700.00
DATE 2008	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
October	USACE Vicksburg District	Drift and Debris Removal and Associated Work, Coldwater Rivershed	\$467,280.00
October	Texas DOT Hardin East	Hurricane Ike Debris Removal ROW	\$176,893.20
October	Texas DOT Chambers East	Hurricane Ike Debris Removal ROW	\$413,525.00
October	Bayou Lafourche Fresh Water District	Hurricane Gustav Debris Removal	\$772,320.00
October	Texas DOT Orange County	Hurricane Ike Debris Removal	\$2,206,012.92
October	Groves, TX	Hurricane Ike Debris Removal	\$16,584.21
October	Port of Galveston, TX	Hurricane Ike Debris Removal	\$467,898.84
September	Plaquemines Parish, LA	Repairs to Buras Library - Hurricane Katrina	\$3,424,000.00
September	Westwego, LA	Hurricane Gustav Debris Removal	\$35,674.67
September	Kenner, LA	Hurricane Gustav Debris Removal	\$315,000.00
September	New Orleans, LA	Hurricane Gustav Debris Removal	\$1,650,562.67
September	St John the Baptist, LA	Hurricane Gustav Debris Removal	\$792,395.68
September	St. Landry Parish, LA	Hurricane Gustav Debris Removal	\$2,992,882.80
September	Iberville, LA	Hurricane Gustav Emergency Push and Debris Removal	\$3,368,184.69
September	Lafayette, LA	Hurricane Gustav Emergency Push and Debris Removal	\$4,506,624.12
September	Iberia, LA	Hurricane Gustav Debris Removal	\$1,793,463.03
September	Tangipahoa, LA	Hurricane Gustav Debris Removal	\$2,780,902.26

September	LADOTD District 2,3,61,62	Hurricane Gustav Debris Removal	\$18,970,757.96
September	Galveston, TX	Hurricane Ike Debris Removal	\$38,007,492.62
September	Harris County, TX	Hurricane Ike Debris Removal	\$19,446,030.96
September	Piney Point Village, TX	Hurricane Ike Debris Removal	\$693,346.07
September	Taylor Lake Village, TX	Hurricane Ike Debris Removal	\$598,735.91
September	Bellaire, TX	Hurricane Ike Debris Removal	\$880,126.19
September	Port Neches, TX	Hurricane Ike Debris Removal	\$450,447.33
September	Jefferson County, TX	Hurricane Ike Debris Removal	\$1,996,522.66
September	Nassau Bay, TX	Hurricane Ike Debris Removal	\$480,179.64
September	Nederland, TX	Hurricane Ike Debris Removal	\$915,993.94
September	Humble, TX	Hurricane Ike Debris Removal	\$646,447.07
September	Jamaica Beach, TX	Hurricane Ike Debris Removal	\$2,605,261.37
September	Port Arthur, TX	Hurricane Ike Debris Removal	\$6,831,004.19
September	Baytown, TX	Hurricane Ike Debris Removal	\$3,116,996.01
September	El Lago, TX	Hurricane Ike Debris Removal	\$308,842.37
September	Jefferson County Drainage District No. 7, TX	Hurricane Ike Debris Removal	\$1,645,364.59
September	Houston, TX	Hurricane Ike Debris Removal	\$65,138,381.25
July	Plaquemines Parish, LA	Repairs to Buras Auditorium Project No. 06-08-03 - Hurricane Katrina	\$4,468,000.00
June	Parkersburg, IA	Debris Recovery Contract	\$5,486,500.00
June	Plaquemines Parish, LA	Repairs to Hurricane Damage at Port Sulphur Government Building Hurricane Katrina	\$3,676,593.00
June	Plaquemines Parish, LA	Replacement of the Recreation/Sign/Prowm Building Hurricane Katrina	\$2,924,000.00
June	Plaquemines Parish, LA	Replacement of the District 8 Council Building - Hurricane Katrina	\$1,486,968.00
June	Macon, GA	Debris Management and Removal Services	\$3,458,435.00
May	Port of New Orleans, LA	Press and Louisa St. Wharves Demolition & Removal of Remaining Structures	\$1,530,355.00
May	New Orleans, LA	Structural Demolition, Selective Salvage, Debris removal and Site Clean-up	\$2,696,118.71
April	Benetech - FEMA - Park Restorations	Restoration of Trailer Parks	\$64,800.00

March	Macon County, TN	Debris Removal & Disposal - Northern Portion - Subcontractor to Benetech	\$677,674.68
March	Macon County, TN	Debris Removal & Disposal - Southern Portion - Subcontractor to Benetech	\$522,732.15
February	Alba, MO	Debris Removal Related to the Dec 9 & 10, 2007 Ice Storm	\$28,750.00
February	Jefferson Parish, LA	Private Property Debris Removal	\$111,893.00
January	Monroe County, FL	Removal of the Lady Luck Casino Vessel	\$499,050.00
January	Duquesne, MO	Debris Removal Related to the Dec 9 & 10, 2007 Ice Storm	\$128,886.00
DATE 2007	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
December	Jefferson Parish, LA	Private Property Demolition	\$184,942.26
December	Webb City, MO	Debris Removal Related to the Dec 9 & 10, 2007 Ice Storm	\$529,758.39
November	City of New Orleans, LA	Hurricane Katrina - Demolition of Flood Damaged Homes	\$13,142,471.87
October	Jefferson Parish, LA	Hurricane Katrina - Demolition of Flood Damaged Homes	\$727,488.00
July	Plaquemines Parish, LA	Hurricane Katrina - Canal Debris Removal	\$19,614,201.76
July	Plaquemines Parish, LA	Hurricane Katrina - Ditches and Culverts	\$6,430,367.93
July	USCG Jackson County, MS Marine Debris Removal RFP #HSCG84-07-R-HYV063	Hurricane Katrina - Marine Debris Removal, subcontractor to CDP, Inc.	\$2,097,212.76
July	New Orleans Regional Transit Authority	Hurricane Katrina - Disposal of approximately 300 buses	\$545,400.00
April	City of Marshfield, MO	Ice Storm Debris Removal	\$ 143,931.12
April	USCG Bay St. Louis	Hurricane Katrina - Marine Debris Removal, subcontractor to CDP, Inc.	\$5,116,941.08
March	City of Kenner, LA Tree/Hanger partner w/ Cycle Construction	Hurricane Katrina - Tree and Hanger Removal Teaming Partners with Cycle Construction	\$97,490.00
March	Plaquemines Parish, Louisiana	Hurricane Katrina - Debris Removal ROE	\$4,823,072.15
March	USCG LA Couvillion / 9 Parishes/Marine Debris Removal Timothy Couvillion Couvillion Group	Hurricane Katrina - Marine Debris Removal, subcontractor to Couvillion	\$2,455,875.00
February	Greene County, MO	Ice Storm Debris Removal	\$6,405,379.55
February	Louisiana Department of Environmental Quality	Hurricane Katrina Remediation and Disposal of Vehicles and Vessels	\$725,123.00
January	City of Springfield, MO	Ice Storm Debris Removal	\$9,965,291.62

AVAILABILITY OF FIRM'S RESOURCES

AVAILABILITY OF KEY PERSONNEL

For the past 27 years, the DRC team has responded to major natural or man-made disasters occurring within the continental United States and its territories, in theatres of U.S.-led troop operations, and in Central America. The DRC personnel are trained, motivated and available for immediate deployment in an emergency response. All assigned personnel will be available to the City as needed. Personnel are N.I.M.S.-certified and/or have specialized training in safety and asbestos management and are equipped with utility vehicles, digital, handheld, multi-state, two-way radios, cellular communications, and handheld computers. DRC personnel will have the experience and/or training to respond **immediately** to disasters and are provided with a DRC ES supervisor handbook including required reports and forms for successful disaster response and management thereof.

"DRC's knowledge base, experience, and ability to make experts available in the field were instrumental in the successful completion of this work." – Donald G.

*Donaldson, P.E., Engineering
Director/County Engineer,
Martin County, FL*

Regional Managers are assigned to specific geographic locations throughout the United States to assist, monitor and lead the project teams in response to emergency situations. Regional Managers from one region may be assigned to support other Regional Managers as needed and all Regional Managers may be mobilized to one location to support emergency situations. Regional Manager for the City of Stuart is Bryan Fike who is capable of responding to the needs of the City 24 hours a day, 7 days a week.

DRC, its subcontractors, and/or personnel list among their accomplishments, membership in many professional organizations including NEMA, APWA, SWANA and the Society of American Military Engineers. DRC and/or its' affiliates, associates and/or subcontractors are licensed General Contractors in the states in which DRC performs disaster response services. DRC is familiar with USACE, FEMA, and FHWA rules and regulations, the Stafford Act, and 44CFR as they pertain to emergency response, recovery and reimbursement.



John Sullivan, President

Jsullivan@sullivaninterests.com

Mr. Sullivan has vast experience in all aspects of the construction industry, ranging from marine construction and dredging, land development and infrastructure construction as well as the intricate completion of individual custom homes. Mr. Sullivan, along with his brothers, started Sullivan Land Services, Ltd. which provides comprehensive site services for disaster response and recovery, infrastructure, and commercial landscaping, while earning a degree at Texas A&M University in Construction Management. His ingenuity eventually led to the creation of Sullivan Interests, Ltd., a portfolio of companies that provides services and products to various industries.

With over 20 years of experience in the construction industry, Mr. Sullivan has gained both extensive knowledge and hands on experience with the recovery process.

Kurt Thormahlen, General Manager Kthormahlen@drcusa.com

As a former United States Marine Major with worldwide command, and control oversight in expeditionary and contingency operations, Mr. Thormahlen served as a Helicopter Pilot and Operations Manager in Hawaii, Iraq and Afghanistan. He currently serves as Division Manager, Response at Sullivan Land Services, Ltd. where he is responsible for seeking out and managing business development efforts related to immediate disaster response and recovery projects. Additionally, he is in charge of responding to the Request for Proposals and negotiating contracts with city, county, and federal agencies for pre-event disaster response contracts. He received his Bachelor of Business Administration/Management from Texas A&M University.



FEMA Certifications: IS-33.17, IS-35.17, IS-100.b, IS-100.pwb, IS-632.a



Mark Stafford, Vice President of Response and Recovery
Mstafford@drcusa.com

Mr. Stafford brings many years of experience in disaster and commercial/industrial waste management to DRC Emergency Services. He has participated in recovery following ice storms and hurricanes throughout the Southeast. Mark has overseen and operated landfills, recycling operations and transportation companies exceeding \$200 million in annual revenues. He has managed teams of over 1,100 staff serving business, industry and municipalities.

Prior to joining DRC, Mark was the president and regional director of Allied Waste for the State of Louisiana. He also worked in an executive capacity for Waste Management. He earned a B. S. in business from the University of Louisiana.

FEMA Certifications: IS-33.17, IS-35.17, IS-100.pwb, IS-700.a

Other Certifications: Hazwoper

Kristy Fuentes, Vice President of Compliance and Administration
Kfuentes@drcusa.com

Kristy Fuentes is the Vice President of Compliance and Administration for DRC Emergency Services, LLC (DRC ES) and Chief Ethics & Compliance Officer. Previously, Ms. Fuentes was Director of Business Development, leading the marketing, sales and communications functions. Since joining DRC in 2005, Ms. Fuentes has provided



assistance to clients in planning, program management, disaster response, demolition contracting and regulatory compliance.

Following Hurricane Katrina, Ms. Fuentes managed expansive projects for the Orleans Levee Board, St. Bernard Parish and the United States Corps of Engineers. Ms. Fuentes has served as program manager for four contracts with the Louisiana Department of Environmental Quality, including the “Katrina Car and Vessel” contract and three massive demolition projects in the City of New Orleans. Following Hurricane Gustav, Ms. Fuentes managed nine major disaster-response contracts across southern Louisiana with a cumulative contract value of over thirty million dollars. In response to the BP MC 232 oil spill, Ms. Fuentes played a key role in the clean-up of lower Jefferson, Terrebonne and

“They provided a service that exemplifies the dedication of DRC Emergency Services to its customers.”

– Jason C. Eaton, Logistics Section Chief, Commonwealth of Virginia

Plaquemines Parishes through the employment and management of hundreds of local residents and vessels.

Since November 2013, Ms. Fuentes has implemented changes and improvements to the methods and procedures for contract, licensing and pre-qualification processes, ensuring contractor compliance with Federal and State regulations.

FEMA Certifications: IS-100, IS-100.b, IS-100.pwb, NIMS IS-200, IS-632.a, IS-700, NIMS IS-800

Other Certifications: Hazwoper



Joe Newman, Vice President of Operations jnewman@drcusa.com

With more than 12 years of experience in overseeing large-scale construction and disaster-related debris management projects, Mr. Newman has managed teams over multiple disasters including Hurricanes Isabel, Dennis, Katrina and Ike.

In 2008, Mr. Newman responded to the devastation in Galveston following Hurricane Ike and as a Program Manager, he oversaw the collection, processing and recycling/disposal of over 1 million cubic yards of debris. He has been involved in projects in various capacities, including heavy equipment operation, planning and coordination of construction process, securing permits and licenses, delivery of materials and equipment, FEMA compliance, coordinating and operating with municipality officials, and estimating for contracts.

In May of 2015, Mr. Newman responded to the historic floods meeting the needs of Texas Department of Transportation and the Houston Solid Waste Department. He was tasked with tracking all debris operations.

FEMA Certifications: IS-33.17, IS-35.17, IS-100.b, IS-100.pwb

Other Certifications: Hazwoper

Bryan Fike, Regional Manager/Director of Training Bfike@drcusa.com



Mr. Fike possesses more than 25 years of disaster response, recovery, incident command, and command center operations experience including as a first responder during Hurricane Andrew's devastating impact on South Florida in 1992. His life of public service began as a firefighter in 1984 and was followed by a career in law enforcement from which he retired in 2004. Since that time, Mr. Fike has managed the recovery effort for many of the communities severely devastated by some of the largest and most destructive events to ever impact the United States.

In 2011, Mr. Fike served as Principal-in-Charge on the Hurricane Irene response and recovery in Virginia which heavily impacted dozens of communities throughout eastern and central Virginia. Also in 2011, Mr. Fike served as Principal-in-Charge on the State of Connecticut response and recovery from the historic Nor'easter snow event which impacted 18 City's, the State DOT roads, and State parks.

Mr. Fike has served as Client Liaison and Principal-in-Charge during response and recovery efforts in the City of Galveston and the City of Houston, as well as dozens of the other coastal Texas cities most severely impacted by the damaging winds and floodwaters of Hurricane Ike in 2008. In this capacity, Mr. Fike was responsible for overseeing debris monitoring and overall project operations, as well as advising local leaders on reimbursement policies and procedures. Mr. Fike also managed flood recovery projects in Snohomish County Washington in 2009 and Cedar Rapids, Iowa in 2008. In 2007 and 2008, Mr. Fike managed events throughout the State of Oklahoma following the devastating ice storms which battered that region.

Mr. Fike managed Hurricane Katrina related storm recovery projects across the Mississippi Gulf Coast in 2005 and 2006 and in 2004 and 2005 he served as Operations Manager for debris removal operations in South Florida following Hurricanes Wilma, Charlie, Frances, Ivan, and Jeanne.

FEMA Certifications: NIMS IS-100, NIMS IS-200, NIMS IS-300, NIMS IS-400, NIMS IS-700, NIMS IS-800

Other Certifications: IS-630, IS-631, IS-632, IS-230, IS-241, IS-242, IS-393, IS-547, IS-0650, IS-0253, IS-0022, IS-00242, IS-0394, IS-0197, ICS 100, ICS 200, HSEEP Certified, Asbestos Disposal Training: Type 1, Type 2, Type 3, State of Florida Certified - Law Enforcement Officer (Retired), State of Florida Certified - Firefighter / EMT, State of Florida Narcotics Investigation Certified, State of Florida Advanced Training and Crisis Intervention, State of Florida Liability and Safety in the Workplace, State of Florida, Incident Command Center Operations and Communication, State of Florida Advanced Life Saving Techniques, including Vehicle Extrication and Water Rescue, State of Florida Advanced Field of Training officer, Certified, State of Florida Advanced Human Diversity Training, State of Florida, Line Supervision, State of Florida, Licensed Notary Public, Expires 2020, Hazwoper



Sam Dancer, Project Manager

Sdancer@drcusa.com

After more than a decade in the military and law enforcement, Mr. Dancer became a Field Supervisor and Project Manager, handling contracts involving clean-up following Hurricanes Gustav and Ike; City of Fayetteville, AR ice storm; City of Nashville, Tennessee flooding; BP Oil Spill; and the Port au Prince, Haiti earthquake.

Most recently, his projects have included St. Louis County and the City of Bridgeton, MO, tornado debris removal; Tuscaloosa, AL (ALDOT) residential demolition of tornado-damaged residences; Terrebonne Parish, LA, St. Louis Bayou Cleanout project; and the City of New Orleans, LA, Strategic Demolition for Economic Recovery project.

FEMA Certifications: IS-33.17, IS-60.b, IS-75, IS-100.a, IS-100.b, IS-100.pwb, IS-106.17, IS-200.a, IS-200.b, IS-632.a, IS-633, IS-700.a, IS-907, IS-2900

Other Certifications: ADEM – QCI Certification, Hazwoper

René Colon, Controller

Rcolon@drcusa.com



Mr. Colon serves as the head of all accounting functions overseeing everything from the generation of weekly/quarterly/yearly financial reports to accounts payable and receivable. Previously, Mr. Colon worked as a project controller in the dredging industry for 13 years. During this time, he worked with the Corps of Engineers on over 1 billion dollars’ worth of contracts specializing in beach restoration, ship canal maintenance and new construction for a total of 113 different projects. Mr. Colon also previously worked as a Financial Analyst/ Escrow Manager for 5 years where he managed a 5 billion escrow for Road Home following Katrina. Mr. Colon has bachelor’s degrees in both Finance and Accounting from the University of New Orleans.

FEMA Certifications: IS-100.b, IS-100.pwb

Other Certifications: Security License, Insurance License

Lisa Garcia, Contracts Manager

Lgarcia@drcusa.com



Ms. Garcia has overseen DRC’s contracts since 2010, maintaining contractual records and documentation, such as receipt and control of all contract correspondence. She’s also responsible for applying, renewing and activating general contractor licenses nationwide, and other authorizations and pre-qualifications. Projects on which she provided administrative assistance to the Chief Operating Officer, Regional Manager and several Project Managers include the BP Oil Spill Clean Up and Hurricane Isaac Recovery, as well as numerous demolition and DOT jobs. Prior to joining DRC, Ms. Garcia provided administrative assistance for emergency response projects involving FEMA protocol. She is FEMA NIMS 300, 400,

700 certified.

FEMA Certifications: IS-100.a, IS-100.b, IS-100.pwb, IS-200.b, IS-632.a, IS-700.a

Other Certifications: Hazwoper

All listed personnel can be reached at 6258 Marshall Foch Street, New Orleans, LA 70124 or by phone 888-721-4372

Please see Organization Chart, Project and Personnel Experience Matrix and Résumés attached

AVAILABLE EQUIPMENT

DRC Emergency Services, LLC and associated and affiliated companies and subcontractors, owns substantial trucks and specialized pieces of heavy equipment, attachments and support equipment specifically designed for emergency response. DRC owns dozens of cellular and radio telephones for use in an emergency. DRC and/or their subcontractors have national priority contracts with multiple national equipment leasing companies and subcontractors and/or independent contractors through which hundreds of trucks and/or pieces of heavy loading equipment are available to supplement DRC's and/or the subcontractor's fleets. In summary, DRC is capable of mobilizing all of the listed equipment and more, as needed, to meet the clearing requirements of a Notice to Proceed.

DRC estimates that there are only between 1100 to 1500 self-loading double box, one hundred cubic yard plus rigs in the United States. All of our primary subcontractors operate this type of equipment which allows DRC to set industry standards for maximum capacity collected. **DRC set a FEMA record by collecting over 400,000 cubic yards in a single day of operation.**

In addition to the equipment owned by DRC, we have national accounts with multiple equipment rental companies that offer us the capability to meet the equipment needs of the City. DRC also has accounts with national and international Industrial supply warehouses, such as Aramsco and Grainger, who offer environmental safety, disaster response, surface preparation and restoration goods and services which includes fire safety and PPE of all types.

SUBCONTRACTORS

DRC maintains a cadre of hundreds of subcontractors of which approximately thirty are primary subcontractors that have been used in all of DRC's responses to major events within the last twenty-seven years. These subcontractors along with DRC's own personnel and equipment are capable of mobilizing an event of huge magnitude. For instance, in 2008 while responding to the aftermath of Hurricane Ike in Louisiana and Texas, DRC operated and managed over 2000 pieces of equipment. DRC's advanced team was imbedded in emergency operations centers throughout these two States and was functioning at eighty percent capacity within seventy-two hours of the notices to proceed. The event encompassed the collection, processing, recycling and disposal of over eleven million cubic yards of debris, all of which was performed in just ninety days.

ABILITY TO MANAGE MULTIPLE CONTRACTS

DRC has implemented a comprehensive Corporate Level Advance Mobilization Plan to ensure a coordinated, expeditious and effective response to disasters by its personnel and resources. This plan has been utilized by DRC to respond quickly in the following contracts:

2016 Hurricane Hermine

- In Citrus County, Florida, DRC successfully removed and disposed of more than a thousand tons of residential flood debris and tens of thousands of cubic yards of vegetation in less than 30 days

2016 Louisiana Severe Flooding DR4277

- DRC picked up 1 million cubic yards of debris over the course of 30 days in East Baton Rouge Parish, Louisiana.
- DRC opened and operated two Temporary Debris Management Sites to compact and recycle C&D debris prior to haul out for final disposal. These sites operated with such efficiency that FEMA and the USACE filmed the operation to use in training sessions.

Winter Storm Jonas 2016

- The snow from Winter Storm Jonas started the morning of January 22nd and by the evening DRC had started mobilizing in 5 different jurisdictions. Operations continued 24 hours a day and required two operators per piece of equipment, around the clock management and support personnel. The project was completed in 10 days.

Ice Storm Pax 2014

- DRC was simultaneously activated in New Hanover County, NC, Pender County, NC, and the City of Wilmington, NC for debris removal and reduction of approximately 400,000 cubic yards of debris.
- The South Carolina Department of Transportation contracted DRC to cut, remove and transport vegetative debris in 8 counties, totaling over 12,000 miles of roadway clearing and the trimming of over 225,000 trees.
- DRC managed and operated over 15 Debris Management Sites reducing and recycling over 1.5 million cubic yards of debris.

The Hurricane Season of 2012

- DRC simultaneously operated 14 contracts throughout the Southeast in response to Hurricane Isaac. DRC concurrently operated six TDSRS sites in Louisiana alone.

The Hurricane Season Of 2009

- The Texas GLO requested assistance for the removal of marine debris that was generated as a result of Hurricane Ike in 2008. These services were performed in Trinity, Galveston, East and West Bay and have an approximate contractual value of \$22,703,700.00.

- DRC also provided services for areas such as Kentucky and Arkansas that were ravaged by severe ice storms. These services are valued at approximately \$11,157,132.02.

The Hurricane Season Of 2008

- DRC responded in service to 36 separate contracts, including the cities of New Orleans, Houston, and Galveston in response to Hurricanes Gustav and Ike devastating the Louisiana and Texas coastlines. DRC's work in these regions was nearly completed in a little over two months.
- DRC established a single-day productivity record for post-disaster debris removal as recognized by FEMA by collecting 440,000 cubic yards of debris in a single day in the City of Houston.
- In just ninety days, DRC collected more than 5.6 million cubic yards of debris from the City of Houston alone.
- DRC's expedited operation using more than 2,000 pieces of collection equipment made it possible for the city of Houston to receive reimbursement in the greater than 80% range.
- Following Hurricane Ike, DRC simultaneously operated seven TDSRS sites handling 11,000,000 CY of debris, recycling materials out of the waste stream in two of those facilities.

The Hurricane Season Of 2005

- DRC is proud to have assisted in the recovery following the devastation of Hurricanes Katrina, Rita, Wilma, and Cindy affecting the Florida Keys, throughout Mississippi and Louisiana, and into Houston, Texas. To date, DRC has successfully completed over \$130,000,000 in disaster remediation in the hardest hit parishes of Louisiana and in Monroe, Escambia, and Miami-Dade counties in Florida, as well as the eastern coastal counties of Texas.
- Following Hurricane Wilma, DRC simultaneously operated five TDSRS sites in Louisiana, processing debris for the Louisiana DOTD. Also in 2005, DRC simultaneously operated six TDSRS sites for the Louisiana DOTD in two districts following Hurricane Katrina.

The Hurricane Season Of 2004

- In the aftermath of Hurricanes Charley, Frances, Jeanne and Ivan, DRC and its teaming partners and/or subcontractors, performed 37 virtually simultaneous contracts and \$150,000,000 in emergency work, including the removal of over 10,000,000 cubic yards of debris and the restoration of miles of beaches, throughout the state of Florida, from Monroe County to Escambia County, as well as projects in Virginia, South Carolina, and Texas.
- DRC simultaneously operated more than ten TDSRS sites in Florida.

2000 Winter Ice Storm

- In January 2000, in the aftermath of the Winter Ice Storm, DRC performed debris removal and landfill management services in North and South Carolina and Georgia. Approximately 800,000 cubic yards of debris was removed and processed within approximately 90 days.

EMPLOYMENT OF LOCAL AND MINORITY CONTRACTORS

DRC maintains one of the industry's largest network of pre-screened and fully qualified subcontractors, including local and preferred vendors. DRC's subcontractors are evaluated on many levels, including past performance, equipment and personnel availability, mobilization timeframes, insurance, and cost.

Proposed Subcontractor



" A Small Company With A Large Presence "

MCO Construction & Services, Inc.
Ann McNeill, President
6600 NW 27th Avenue, Suite 208
Miami, Florida 33147
Phone: 305-693-4344
Fax:305-693-4544
info@mcoconstruction.net

MCO is a full service construction management company dedicated to delivering projects on-time, within budget, and in compliance with the special needs of large public and private projects. Founded in 1993, MCO has performed construction management with a combined value in excess of \$110 million.

MCO thrives on 4 core values:

- Serving clients with excellence
- Building relationships to last
- Growing equity in the minority community
- Being the best construction employer in South Florida

CERTIFICATIONS

MCO is a state licensed general contractor with the following small business certifications: Women Owned, SBD and DBE.

List of certifications with various agencies:

- Certified MBE Florida State & Inter-Local Certification
- Certified DBE, Florida Department of Transportation
- Certified LDB, SBE, Miami-Dade County Small Business Development
- Certified M/WBE, Miami-Dade County Public Schools

- Certified M/WBE, Broward County School Board
- Certified DBE, Palm Beach County Public Schools
- Certified DBE, Lee County Office of Small Business Development
- Certified SDBE, Palm Beach County Office of Small Business Association
- Certified SDB, City of West Palm Beach

AWARDS

- National Minority Construction Firm of the Year Award, National Minority Enterprise Development, 2003
- Suncoast Chamber's Med Week Contractor of the Year Award, Palm Beach County, 2003
- Department of Business and Economic Development & Minority Contractor for the Year
- Miami-Dade Chamber of Commerce's Outstanding Black Business in Construction
- Florida Memorial College President's Fountain of Excellence Award
- National Associate of Negro Business and Professional Women of Dade
- The Vanguard Chronicle's Entrepreneur of the Year Award
- Westboro Business and Professional Women's Club of Palm Beach County
- National Association for Equal Opportunity in Higher Education Award
- National Association of Women Business Owner's Award

Contractor Certificate, Miami-Dade County Building Code Compliance 00B000356 - Miami Dade County License
General Contractor, Department of Business and Professional Regulations CGC1508379

Ann McNeill, President



As the master of the International Mastermind Association, Ann McNeill lives and teaches work-life balance principles, which are values that help people achieve a life style of complete freedom. McNeill received her undergraduate degree in accounting from Florida Memorial University, and her graduate degree in finance from Barry University. After several years in the financial industry her interest in construction was peaked when she and her husband decided to self-perform some home renovations. Subsequently, she joined Thacker Construction Company and eventually started her own company, MCO Construction & Services, Inc. Currently, she holds two general contractors licenses.

Ann McNeill is president and owner of MCO Construction & Services, Inc., MCO Consulting, Inc, Colbert/Ball Tax Franchise, and Constructively Speaking, Inc. Additionally, she

is the founder of the International Mastermind Association and the Association of Black Women in Construction. In terms of volunteerism, McNeill is also the National Treasurer of the Florida Memorial University National Alumni Association.

As a life coach McNeill speaks nationally, teaching work-life balance principles that stem from the MasterMind Concept, which she learnt from Napoleon Hill's Think & Grow Rich. She has been featured in Black Enterprise Magazine and US Today. She also appeared on ABC's World News.

Ann is married to Daniel McNeill. They have two daughters, Danelle and Ionnie McNeill, and one grandson, Malachi Monroe.

The use of local resources is one of the most important aspects of successful disaster recovery operations. DRC is committed to ensuring that any emergency response business activity is shared by the entire community. That is why we have developed a vast network of subcontractors that are uniquely qualified to successfully meet any and all operational requirements envisioned under this RFP.

Throughout its history, DRC has maintained strong relationships with local vendors and subcontractors. We pride ourselves on facilitating local involvement during recovery efforts and encourage local knowledge and experience whenever possible. As such, DRC has worked with thousands of subcontractors over our history including small and large subcontractors, DBE, MBE, WBE, HUB Zone, 8(a), and VOSB (including Service-Disabled VOSB) contractors. DRC has established nationally recognized procedures for community outreach as discussed below in our "Local S/M/WBE Resource Program."

Local S/M/WBE Resource Program

DRC reaches out to local subcontractors and small, minority and women-owned business enterprises (S/M/WBE) using a variety of sources. Although DRC maintains current, active subcontractor lists, we also have experience utilizing such sources as governmental databases, local, regional and national SBE compliance departments, client and vendor references and direct mail community outreach. Upon receipt of Notice of Award, ahead of a predicted weather event or annually for contingency contracts, DRC will make contact with local governments and SBE Resource offices to schedule an informational workshop for potential vendors and businesses. The DRC technical assistance workshops not only assist companies with identifying potential contract opportunities, but also assist those interested with "teaming". The workshops provide "hands on" technical assistance to companies ranging from individuals owning dump trucks and loading equipment to office supply companies and small printers wishing to provide goods and services. This process matches S/M/WBE contractors with other companies in order to strengthen their competitive position and package of goods and services offered. DRC is committed to ensuring that local companies are made aware of all potential contracting and partnership opportunities.

A direct mail program may be conducted in order to target potential companies and minority business organizations that are listed with the Office of Minority and Women Business Enterprise. The mailer will provide information as well as an 800 number for interested individuals and companies with bi-lingual assistance available when necessary. Subcontractors can also log on to www.drcusa.com to upload their experience, qualifications and certifications for inclusion in our subcontractor database.

From our extensive experience with subcontractors, DRC knows the importance of establishing strict guidelines for performance and safety standards. All subcontractors will be screened for qualifications and safety compliance prior to entering into a contract with DRC. Additionally, at the discretion of the contracting agency, all subcontractors will be approved prior to beginning work. Our sample Subcontractor Agreement details the scope of work and responsibilities of each subcontractor. The Subcontractor Agreement also commits the subcontractor to all governmental regulations and requirements. All subcontractor equipment will be inspected and properly maintained and all personnel certifications and safety courses will be on file and renewed or updated as needed.

In addition to stringent qualifications standards, DRC requires the following summarized items from subcontractors:

- Compliance with all DRC safety plans
- Ability to meet liability and automobile insurance requirements (these may vary from contract to contract)
- Compliance with governmental employment regulations, unemployment compensation and workman's compensation laws
- Completion of a subcontracting agreement specifying the scope of work, terms and conditions, pricing, liability requirements and any hold harmless agreements.

Per the requirements of each awarded contract, DRC will meet or exceed project goals regarding small business participation. Rebuilding your community using local resources is the core mission of DRC. As such, DRC will continue to maintain a comprehensive list of qualified subcontractors ready for deployment should the need arise.

Prompt Payment of SMWSDVBs

In addition to occasionally assisting SMWSDVBs with operating startup costs, DRC has a 20 plus year history of paying subcontractors on a weekly basis. It is our intention to both facilitate the involvement of these subcontractors and ensure their economic viability and profitability.

Utilization Monitoring

As with previous practice, DRC intends to hire a SMWSDVB Facilitator/Monitor. This person will be tasked with the responsibility of recruitment and reporting. DRC views the existence of this person as crucial and has full intention to achieve the outlined goal for this contract.

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY POLICY

DRC is an equal employment opportunity employer. Employment decisions are based on merit and business need, and not on race, color, citizenship status, national origin, ancestry, gender, sexual orientation, age, religion, creed, physical or mental disability, marital status, veteran status, political affiliation, or any other factor protected by law. DRC complies with the law regarding reasonable accommodation for handicapped and disabled employees. DRC's President has issued the following policy:

DRC is an Equal Opportunity Employer and recognizes the value of hiring a diverse group. Due to the nature of our work and the fact that we provide services worldwide, we find it necessary and advantageous to employ a number of persons from various countries who are of different races, religions and ethnic groups. Although our permanent work force is less than 50 employees, it is composed of a diverse population of men and women. In addition, we believe work force diversity provides a significant market advantage.

It is the policy of DRC to comply with all the relevant and applicable provisions of the Americans with Disabilities Act (ADA). DRC will not discriminate against any qualified employee or job applicant with respect to any terms, privileges, or conditions of employment because of a person's physical or mental disability. DRC will also make reasonable accommodation wherever necessary for all employees or applicants with disabilities, provided that the individual is otherwise qualified to safely perform the essential duties and assignments connected with the job and provided that any accommodations made do not impose an undue hardship on DRC.

Equal employment opportunity notices are posted as required by law. Management is primarily responsible for seeing that DRC's equal employment opportunity policies are implemented, but all members of the staff share in the responsibility for assuring that by their personal actions the policies are effective and apply uniformly to everyone. Any employee, including managers, involved in discriminatory practices will be subject to termination.



BOWEN, MICLETTE & BRITT INSURANCE AGENCY, LLC
1111 NORTH LOOP WEST, SUITE 400
HOUSTON, TEXAS 77008
TELEPHONE (713) 880-7100
FACSIMILE (713) 880-7149

May 2, 2017

DRC Emergency Services, LLC
13 Evia Main
Galveston, TX 77554

Re: DRC Emergency Services, LLC

Dear Sir or Madam:

We are the surety bonding agent for DRC Emergency Services, LLC, of Galveston, TX. In this capacity, we have become very familiar with their financial, management, and operational capabilities. DRC Emergency Services, LLC is bonded through Hartford Fire Insurance Company(Hartford), which has an A.M. Best Rating of A+ Superior with a Financial Size Category of XV. Hartford has agreed to support performance and payment bonds for single projects up to \$80,000,000 as long as these projects fit within a \$150,000,000 aggregate work program.

Please note that the decision to issue performance and payment bonds is a matter between DRC Emergency Services, LLC, and Hartford, and will be subject to the review and approval of the contract terms, conditions and related underwriting criteria at the time of the request. We assume no liability to third parties or to you if for any reason Hartford does not execute said bonds.

We hold DRC Emergency Services, LLC in the highest possible regard and it is our pleasure and privilege to recommend them for your consideration.

Very truly yours,

BOWEN, MICLETTE & BRITT INSURANCE AGENCY, LLC

David T. Miclette
Senior Vice President

DT/rg



11 Greenway Plaza
Suite 2900
Houston, Texas 77046

www.iberiabank.com

July 20, 2016

DRC Emergency Services, LLC
13 Evia Main
Galveston, TX 77554

Re: DRC Emergency Services, LLC

To Whom It May Concern,

This letter is in support of DRC Emergency Services, LLC ("DRC" or the 'Company'). I am writing on behalf of Iberia Bank Corporation ("Iberia"), which is a publicly traded bank holding company. Iberia is the primary lender for DRC's owners and has banked their various entities for over 15 years. The relationship has resulted in loans in excess of over \$25,000,000, which have always paid as required. Currently, the relationship has the capacity to borrow in excess of its existing credit due to its strong liquidity position and capital structure. The Company has the financial ability to bid on and perform contracts in excess of \$100 million.

The decision to commit to an expanded credit facility will be subject to the review and approval of contract terms, conditions and related underwriting criteria at the time of the request. We assume no liability to you if, for any reason, Iberia does not extend additional credit above what is already committed.

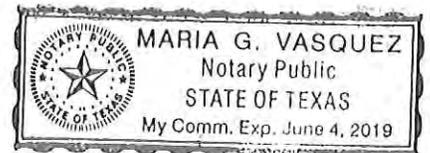
We look forward to working with you and DRC Emergency Services, LLC on future project opportunities.

Sincerely,

Bennett Douglas
EVP – Regional Group Manager
IberiaBank

STATE OF TEXAS
COUNTY OF HARRIS

The foregoing letter was acknowledged before me this 20th day of July, 2016, by Bennett Douglas.

- Maria Vasquez
_____

DRC Emergency Services, LLC

Organizational Chart

President / Managing Principal
John Sullivan

Vice President & General Manager
Kurt Thormahlen

Vice President of Business Administration and Compliance
Kristy Fuentes

Vice President of Response and Recovery
Mark Stafford

Vice President of Operations
Joe Newman

Accounting

Controller
Rene Colon

Payroll
Jamie Lovitte

AP/AR
Lee Hebert

Accounting Assistant
Leslie Bergeron

Admin

Admin Assistance
Jolie Bonvillion

Proposal Writer
Olivia Marino

Proposal Coordinator
Katelyn Carlson

Bids & Proposals

Chief Estimator
Marc Watkins

Contracts

Contracts Manager
Lisa Garcia

Regional Managers

TEXAS
Paul Begnaud

Florida/Training
Bryan Fike

NC, VA & MD
Tony Swain

LA and IMS
Ben Bankston

AL and Panhandle FL
Charles Kraft

Project Managers

State DOT/Maint. Proj.
RM of state

NOLA Demo
Sam Dancer

SLS
Chuck Havard
Gracie Weiss

Maint/Engineering

Project Engineer
Hamilton Smith

Project Engineer
Chris Price

Vehicle Maint.
Carlos Lorenzy
Joe Stringfellow

Key Personnel

Year	Event	John Sullivan President	Kurt Thornahlen General Manager	Mark Stafford Vice President	Kristy Fuentes Vice President	Charles Kraft Program Manager	Ben Bankston Regional Manager	Bryan Fike Regional Manager	Tomy Swain Regional Manager	Paul Begnaud Regional Manager	Sam Dancer Project Manager	Joe Newman Project Manager	Lisa Garcia Contracts Manager	Jolie Bonvillion Administrative Support
2010	Mississippi Debris Removal - Clay County, Holmes County, Durant			•	•	•					•		•	
	Snow Storm Recovery			•	•	•					•			
	Virginia Snow Push - Virginia Department of Emergency Management, Virginia DOT, Arlington County, Prince William County, Alexandria, Richmond			•	•	•				•		•		
	Maryland Snow Push - Anne Arundel County, City of Baltimore, Maryland DOT			•	•	•			•		•			
	Haiti Earthquake	•		•	•	•			•		•			
	Body Recovery, Debris Removal, Housing & Support Facility	•		•	•	•			•		•			
	BP Oil Spill			•	•	•			•		•		•	
	Recovery Efforts in Louisiana Parishes of Plaquemines, Terrebonne, St. Bernard, Cities of Lafitte and Grand Isle			•	•	•			•		•		•	
	Recovery efforts in State of Florida in Santa Rosa County, Okaloosa County, Escambia County			•	•	•			•		•		•	
	Ice Storm			•	•	•			•		•			
2009	Kentucky Debris Removal - Kentucky DOT Districts 1&2, Graves County, Lexington-Kentucky Urban County Government,			•	•	•			•		•			
	Arkansas Debris Removal - Fayetteville, Blytheville, Baxter County			•	•	•			•		•			
	Hurricane Ike			•	•	•			•		•			
	Texas Marine Debris Removal - Texas General Land Office	•		•	•	•			•		•			
	Texas Bolivar Ditch Excavation - TXDOT Galveston County	•		•	•	•			•		•			
	Hurricane Gustav			•	•	•			•		•			
	Louisiana Sunken Barge Removal - Iberville Parish			•	•	•			•		•			
	Louisiana Debris Removal - Assumption Parish			•	•	•			•		•			
	Louisiana Land Trust Demolitions - St. Bernard, Jefferson, Orleans Parishes			•	•	•			•		•			
	Hurricane Ike	•		•	•	•			•		•			
2008	Texas Debris Removal - Houston, Jefferson County, El Lago, Baytown, Port Arthur, Jamaica Beach, Humble, Nederland, Nassau Bay, Port Neches, Bellaire, Taylor Lake Village, Piney Point, Harris County, Galveston, Port of Galveston, Groves, TXDOT Orange County, TXDOT Chambers County, TXDOT Hardin East	•		•	•	•			•		•			
	Hurricane Gustav			•	•	•			•		•			
	Louisiana Debris Removal - LADOTD Districts 2, 3, 61 & 62			•	•	•			•		•			

Key Personnel

Year	Event	John Sullivan President	Kurt Thornahlen General Manager	Mark Stafford Vice President	Kristy Fuentes Vice President	Charles Kraft Program Manager	Ben Bankston Regional Manager	Bryan Fike Regional Manager	Tomy Swain Regional Manager	Paul Begnaud Regional Manager	Sam Dancer Project Manager	Joe Newman Project Manager	Lisa Garcia Contracts Manager	Jolie Bonvillion Administrative Support
2008	Louisiana Debris Removal - New Orleans, Tangipahoa Parish, Iberia, Lafayette Parish, Iberville Parish, St. Landry Parish, St. John the Baptist Parish, Kenner, Westwego, Bayou Lafourche Fresh Water District			•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
2007	Hurricane Katrina Port of New Orleans, LA Wharf Demolition and Removal Plaquemines Parish Construction and Repairs to five Government Buildings			•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
2006	Missouri Ice Storm Missouri Debris Removal - Springfield, Greene County, Marshfield, Webb City, Duquesne, Alba			•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
2005	Hurricane Katrina Louisiana DEQ Vehicle and Vessel Removal, Remediation and Disposal Louisiana FEMA Trailer Installation - St. Bernard Parish Louisiana Demolition Project and Private Property Debris Removal - Jefferson Parish Louisiana Demolition Project - City of New Orleans Mississippi Debris Removal - Gulfport Mississippi Marine Debris Removal - USCG Jackson			•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
2005	Hurricane Wilma Florida Marine Debris Removal - Monroe County Hurricane Wilma Florida Debris Removal - Monroe County, Plantation, North Miami, Miami School District of Palm Beach, Hollywood, Martin County, Miami Dade, Palm Beach, Deerfield Beach, Hurricane Rita Texas Debris Removal - Jefferson County Louisiana Debris Removal - West Lake Hurricane Ophelia North Carolina Debris Removal - North TopSail Beach			•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		
				•	•	•		•	•		•	•		

Key Personnel

Key Personnel		John Sullivan	Kurt Thornahlen	General Manager	Mark Stafford	Vice President	Kristy Fuentes	Vice President	Charles Kraft	Program Manager	Ben Bankston	Regional Manager	Bryan Fike	Regional Manager	Tony Swain	Regional Manager	Paul Begnaud	Regional Manager	Sam Dancer	Project Manager	Joe Newman	Project Manager	Lisa Garcia	Contracts Manager	Jolie Bonvillion	Administrative Support
Hurricane Katrina																										
Florida DOT - Emergency Push Monroe County																										
Florida Debris Removal - Miami, Monroe County, Hollywood, Gulf Breeze																										
Louisiana Debris Removal - Washington Parish, Louisiana DOT, Baton Rouge																										
Hurricane Dennis																										
Florida Debris Removal - Gulf Breeze, Monroe County, Okaloosa County, Escambia County, Mary Esther, Milton, Shalimar, Santa Rosa																										

JOHN SULLIVAN

Position: President

Responsibilities:

- Executive management of projects
- Coordination and delegation of responsibility among senior management personnel
- Point of contact with executive client management
- Oversight of all operational divisions

Education: Bachelor of Science – Construction Science
Texas A&M University – College Station, TX

Qualifications: Over 20 of experience in construction, development, disaster recovery, dredging and marine construction.

Recent Experience: *NYC Build It Back Program – City of New York, NY*
Program/construction management for the reconstruction, rehabilitation and elevation of over 700 homes in Staten Island. CDBG-DR funded project for New York City restoring homes damaged by Hurricane Sandy.

New York City Rapid Repairs Program – New York, NY
Repair of over 1,700 homes throughout the five boroughs of New York following Hurricane Sandy. All repairs performed in a four-month period and included mechanical, electric and plumbing.

FEMA Galveston County Emergency Housing – Galveston County, TX
Involved the complete development of two former athletic fields into fully-functional manufactured home communities totaling 106 units. Both projects were completed in 28 days.

USACE GIWW Willacy County Dredging – Harlingen, TX
Dredging of approximately 423,000 cubic yards of material in Gulf Intracoastal Waterway and disposal in designated USACE placement areas.

Port of Harlingen Maintenance Dredging – Harlingen, TX
Maintenance dredging of Port of Harlingen dock facilities. Dredging of approximately 58,000 cubic yards of material and disposal in POH placement areas.

Port of Galveston Maintenance Dredging – Galveston, TX
Annual contract for maintenance dredging of Port of Galveston dock areas and shipping channel. Dredging of approximately 70,000 cubic yards of material per dredging cycle.

Port of Houston Maintenance Dredging – Houston, TX
Maintenance dredging of Bayport Wharf 3 facility. Dredging of approximately 53,000 cubic yards of material and disposal in POH placement areas.

Galveston Pilots Association Dredging – Galveston, TX
Dredging of GPA facility to create proper draft for incoming vessels. The slips had not been dredged in over ten years, which allowed for a substantial amount of siltation. Over 10,000 cubic yards of material was removed to create 15-foot draft at vessel slips.

Texas International Terminals Levee, Dredge & Bulkhead Construction – Galveston, TX
Creation of new placement areas, reconstruction & reinforcement of 25 acres of existing levees, dredging of over 150,000 cubic yards of material from facility basin and slips, repair and replacement of existing bulkheads, new fendering systems and dolphin installation.

LBC Terminals Levee Construction & Dredging – Houston, TX

Creation of a new 10-acre dredge spoil placement area at Houston Ship Channel facility and dredging of 40,000 cubic yards of spoil material.

Certifications: OSHA Safety Certification
USACE Contractor Quality Management

Kurt R. Thormahlen

KThormahlen@slsco.com

EXPERIENCE

A former United States Marine Major with leadership and worldwide command and control oversight in expeditionary and contingency operations. After leaving the Marines and before joining SLS he was with DynCorp international based in Kabul, Afghanistan assisting with the U.S. Department of State's Embassy Air.

SLSCO, Ltd.

Division Manager/Response-January 2015-Current

Responsible for seeking out, and managing the business development efforts for SLS Response related to immediate and opportunistic disaster response and recovery projects.

- In charge of responding to RFP's and negotiating contracts with city, county, and federal agencies for pre-event disaster response contracts.

DYNCORP INTERNATIONAL

Helicopter Pilot in Command/ Air Mission Commander- December 2013-December 2014. In charge of cross agency planning and the safe operation of the CH-46E helicopter in support of the United States Department of State, the U.S. Embassy Kabul, Afghanistan, and International Narcotics and Law Enforcement.

- Planned, briefed, and executed large scale helicopter missions in Afghanistan while coordinating with U.S. Dept. of State, U.S. Drug Enforcement Agency, U.S. Dept. of Defense, Afghan National Army, Afghan National Police, and other government agencies.
- Managed the training and currency of 20 pilots in Kabul, Kandahar, and Herat, Afghanistan
- Led the aviation mission for the deactivation of the U.S. Consulate in Herat, Afghanistan.

UNITED STATES MARINE CORPS

Major/Pilot

***Marine Helicopter Squadron One (HMX-1)*-May 2012-November 2013**

Served as the executive lift helicopter pilot for the President of the United States (Marine-1), The Vice President, Congressmen, and other VIP's worldwide while maintaining a Top Secret Sensitive Compartmented Information Clearance (TS/SCI)

- *Operations Manager-* Scheduled and tracked over 2000 flight hours with four different Type/Model/Series aircraft in support of the White House Military Office worldwide and in conjunction with the President of the United States travel. Operations liaison between squadron and the White House Military Office.
- *Aviation Safety Manager-* Managed and led a team of 8 Marines that were the Commanding Officer's safety representative. Trained in mishap investigations and prevention. Commanding Officers sole point of contact for all issues involving aviation safety.

***Heavy Marine Helicopter Squadron 363 (HMH-363)*-June 2003-June 2011.**

- *Operations Manager-* Scheduled and tracked squadron flight operations while serving in Hawaii, Iraq, and Afghanistan.
 - *CH-53 helicopter instructor pilot.* Led logistics and direct action

operations in Afghanistan under strict timelines and intense pressure. Managed the maintenance, material condition, and mission readiness of 16 helicopters valued over \$800M and over \$2M of tools and support equipment. Led 250+ employees encompassing 10 occupational fields and 8 work centers. Managed 40 aviation maintenance programs, including training, safety, and quality assurance.

- Implemented Lean and process improvement to maximize efficiency and productivity. Achieved a 20% increase in mission readiness despite a decrease in resources.
- Implemented a training plan that delivered an 83% increase in key personnel qualifications.
- Led a department that accomplished 100% of assigned objectives in Afghanistan.
 - Decorated with the Air Medal for flight in combat and for superior performance in combat.
- Planned, supervised, and executed movement of 11 helicopters and 280 Marines from Hawaii to Iraq for Operation Iraqi Freedom 08.2.
- *Aviation Safety Manager*- Managed and led a team of 5 Marines that were the Commanding Officer's safety representative during a combat deployment to Iraq. Trained squadron members in accident prevention and investigation. Zero squadron accidents while serving as the Aviation Safety Manager. Trained and developed 20+ pilots for operations in Iraq. Managed 12 ground and aviation safety programs. Ensured unit operations complied with Marine, Navy, FAA, OSHA, and state of Hawaii regulations. Achieved a 100% success rate for all programs during a Commanding General's readiness inspection, with one "model" program identified.

EDUCATION AND CREDENTIALS

- Texas A&M University, Bachelor of Business Administration/Management, 2003
- Member Corps of Cadets, Company E-1, 1998-2002
- Naval Postgraduate School of Aviation Safety, Pensacola, FL 2009
- United States Marine Corps Expeditionary Warfare School, Quantico, VA, 2012
- Lean Six Sigma
- Naval Aviation Maintenance Program Management Course
- Naval Aviation Quality Assurance Management Course

Mark Stafford

5603 Woodlawn Place New Orleans, Louisiana 70124 504-415-7945 mstafford@drcusa.com

EDUCATION

University of Southwestern Louisiana – Lafayette, Louisiana
Bachelor of Science Degree: Business Administration, 1980

Seminars and Other Training:

- *Media Training School, Dallas, Texas*
- *Advanced Management Program (scored in top 25 percentile nationwide on Managerial Skills Assessment test)*

QUALIFICATIONS

- Strong background in administrative/financial areas, including establishing compensation structures in addition to overall capital planning, budgeting and capital/cash flow management.
- Experienced in overseeing public relations, political relations, marketing and sales efforts. Skilled in developing sales strategies, marketing strategies and campaigns.
- Formidable negotiation, communication and interpersonal skills. Knowledge of human resource issues gained through experience in organized and non-union shops, including 12 years operating/managing companies employing Teamsters Union personnel. Experienced in grievance and arbitration procedures.
- Highly adaptable; equally successful operating a closely-held business and managing geographically and functionally varied operations for an international corporation; adapting to numerous adjustments in policies, procedures and organizational structure in response to restructuring, mergers and changes in administration.
- Extensive experience and success training managers and supervisors in leadership and managerial responsibilities.

PROFESSIONAL LICENSURE/CERTIFICATION

- Registered Lobbyist (various years)
- Certified Traffic Consultant

EXPERIENCE

DRC Emergency Services LLC – Galveston, Texas
Vice President of Recovery and Response – January 2016- present

DRC Emergency Services LLC – Mobile, Alabama
Chief Executive Officer – December 2013- present

DRC Emergency Services LLC – Mobile, Alabama
Director-Business Development – Jan 2013- December 2013

DRC Emergency Services, LLC – Mobile, Alabama
Partner and Chief Operating Officer – Sept. 2005-Jan. 2013

Allied Waste Systems, Baton Rouge LA
District Manager – April 2002-Sept. 2005

DRC, INC. – Mobile, Alabama/New Orleans, Louisiana
Regional Manager – April 2000-April 2002

- Negotiated and managed local/FEMA-funded government contracts; developed and produced RFPs. Provided technical assistance to government entities. Advised government on 44CFR issues. Represented local government in handling FEMA issues.
- Managed construction contracts in the Southern United States and Honduras.
- Personally managed marketing and operations for disaster recovery work. Conducted negotiations and hired subcontractors. Provided volume and cost estimates.
- Developed/managed incinerator projects, working closely with various political bodies.
- Provided environmental consulting services for government and private industry.
- Responsible for business development. Produced business models.
- Negotiated with USAID relating to multiple construction contracts in Honduras to resolve contract disputes.
- Gained the aid of U.S. embassy on behalf of company.
- Designed company's marketing program.

Waste Management, Inc. – New Orleans, Louisiana

Division President/General Manager – August 1996-February 2000

Waste Management, Inc. - Baton Rouge and South Louisiana Division – Baton Rouge, Louisiana

District Manager – July 1995-August 1996

- In final (New Orleans) assignment, held responsibility for commercial, residential, South Louisiana, and transfer divisions, with five satellite operations and a total of 500 personnel and 200+ vehicles serving 470,000 residences and 5000+ commercial and industrial accounts.
- Directed a \$70 million operation, with responsibility for profitability as well as administrative and financial structure and accountability; allocation of assets; financial projections and results; and other financial matters detailed previously for an operation providing a full array of environmental services, from industrial waste transportation and disposal to hospital and commercial waste collection and transportation to street sweeping services and disposal of municipal waste to leasing of modular offshore buildings.
- Structured five-year profit enhancement plan establishing goals for commercial revenue growth, price increases, incentive-based productivity improvement (focus on target marketing and productivity increases), long-term fixed vendor pricing, and requirements for R.O.I. analysis on capital purchases, minimum return requirements, and conversion to incentive-based compensation to limit annual wage increases.
- Oversaw sales and marketing efforts as well as daily operations and equipment maintenance; approved marketing plans; formulated and approved major bids/requests for proposals. Formulated and approved contract operating plans, acquisitions and mergers. Hired and worked closely with department managers to develop budgets and identify areas of potential cost savings. Purchased capital equipment. Negotiated favorable vendor pricing, maintenance labor agreements and contracts.
- Taught seminars; conducted workout team training and Effective Supervision training (beginning and advanced) for supervisors and managers in two states. Served as facilitator for company-wide leadership development training.
- Participated in grievance hearings and occasional arbitration hearings.
- Established and maintained strong and lasting community, political, media and Teamster relationships. Initiated and authorized political activities and contributions. Lobbied state legislature on transportation and environmental issues; state and local officials to obtain municipal contracts. Participated in numerous public hearings statewide. Represented company before other public bodies and at political functions.

Waste Management, Inc. - Commercial/Residential, New Orleans and St. Tammany Divisions – New Orleans, Louisiana

General Manager – February 1989-July 1995

Waste Management, Inc. – New Orleans – New Orleans, Louisiana

Assistant General Manager – March 1988-February 1989

Waste Management, Inc. – Acadiana – Lafayette, Louisiana

Manager of Special Projects – January 1987-March 1988

Waste Management, Inc. – Acadiana – Lafayette, Louisiana

Sales Manager – September 1985-January 1987

Camel Industries – Lafayette, Louisiana

Co-founder/Manager – December 1980-September 1985

- Co-founded this commercial environmental services company. Built operation from its inception to \$3 million in annual sales volume before its 1985 sale to Waste Management.

ADDITIONAL EXPERIENCE/PROJECTS

- Raised campaign funds for state and local candidates.
- Served on executive committees for various state and local candidates.

ACCOMPLISHMENTS

- Negotiated and produced eight five-year federally funded government contracts to provide comprehensive disaster management services. Negotiated multiple disaster services contracts in Arkansas, Texas, and Louisiana to alleviate effects of December 2000 ice storms. Personally managed one of these contracts.
- Formed a strategic alliance group with seven major companies possessing expertise in counter-terrorism. Produced marketing plans and documents. Instrumental in securing multiple major state contracts to produce counter-terrorism assessment plans.
- Instrumental in generating \$100+ million in new municipal contracts in final five years. In first three years of final assignment, increased earnings before interest and taxes from a net loss to 26% net income. Achieved a 106% increase in commercial revenues over a nine-year period.

- Integral in executing five acquisitions, customer base assimilations, and conversions to corporate operations; implementing conversion of personally established business sold to subsequent employer. Participated in integration of five companies over a 13-year period, from a small local company to a \$2.4 million per annum commercial operation.
- Developed a five-year growth plan which resulted in 2% per annum pre-tax growth. Addressed issues of market assessment and strategy, personnel development and training, estimates and goals by sales territory, data base and information implementation, price increase forecast and plans, individual account margin assessment, target account development and strategy, acquisition forecast and strategy, and direct mail campaigns.
- Together with a public relations consultant, developed five-year South Louisiana public relations strategy. Represented organization in radio and television campaigns and at local and national political events. Conducted presentations before numerous public bodies.
- Prepared, presented, and negotiated successful proposals for municipal and commercial contracts with major city and parish entities, including Jefferson and St. Bernard Parishes, cities of New Orleans and Kenner, school boards and other government organizations. Designed a video presentation; conducted video interviews of clients and public officials for Jefferson Parish Request for Proposal.
- Personally negotiated six labor contracts with Teamsters Union.
- More than doubled South Louisiana market revenues targeting low density areas for marketing campaigns. Identified maintenance efficiency benchmarks.
- Achieved one of the company's highest employee satisfaction ratings (determined by annual confidential survey by an independent firm) every year as manager/president.
- Formatted and outlined/structured an Urban Services Manual ultimately used by companies nationwide. Authored a Safety Systems and Practice Guide. Delivered a formal presentation on safety practices and methodology before chief executive officer and area vice presidents, which resulted in the President's Award detailed below.
- Received 1994 President's Award, a national honor presented before chairman of the board, chief executive officer, and senior corporate staff, for safety accomplishments and programs. Received 1993 Area Productivity Award, Regional Municipal Operation of the Year Award, and Leadership Circle for Sales Excellence Award.
- Early in professional career, built a company from its inception through five years of growth before selling to a major industry entity.

PROFESSIONAL AND COMMUNITY AFFILIATIONS

- Associated Builders and Contractors
- Greater New Orleans Chamber of Commerce
- Harvey Canal Business Association
- Louisiana Association of Business and Industry
- Metropolitan Hospital Association
- St. Pius Men's Club

Kristy L. Fuentes
Vice President of Business Administration and Compliance
Secretary · Treasurer

604 French Street · New Orleans, Louisiana 70124 · 504-220-7682 · kfuentes@drcusa.com

EDUCATION:

University of New Orleans – New Orleans, LA

Marketing – 1993

Southeastern Louisiana University – Hammond, LA

Marketing – 1992-1993

EXPERIENCE:

DRC Emergency Services, LLC – Mobile, Alabama

Vice President of Business Administration and Compliance – October 2014-present

- Overall day-to-day responsibility for directing the DRC ES ethics, business conduct and government contracting compliance programs (“Programs”). Ensure that all executives and employees have ethics training on an annual basis and that the Code provides compliance guidance appropriate to the size and nature of DRC ES business.

Vice President of Business Development – 2013-present

- Management of DRC’s marketing, sales and communications functions, providing client relations and assistance in the areas of planning, program management, disaster response, demolition contracting and regulatory compliance

Regional Manager – 2005-2013

- Management and oversight for all Louisiana projects since 2005, including Hurricanes Katrina, Gustav, Ike and Isaac recovery with state and local agency contracts.
- Specialty project management including “Katrina Vehicle and Vessel” recovery in the State of Louisiana for the Department of Environmental Quality, South Shore Harbor Vessel Removal, debris removal, marine debris removal and demolition programs in four parishes, including asbestos removal
- Managed contract and government relations in major disasters throughout the United States including but not limited to the Alabama tornados, Hurricane Irene in Maryland and New York, Hurricane Sandy, Ice Storm recovery in North and South Carolina
- Coordination of multi-million dollar shipment of all necessary materials and supplies to Haiti to erect a 350-man workforce housing facility in support of a US State Department work camp

Salon d’Amis – Chalmette, Louisiana

Owner – 2004-2005 (closed business following Hurricane Katrina)

- Managed eleven employees
- Organized all data to generate relevant management reports required for evaluation, decision-making and strategies formulation, including finance, revenue, personnel etc.
- Evaluated employees' performances
- Planned for future requirements in line with organization goals and growth policies

Lash Homes, Inc. – Chalmette, Louisiana

Project Management – 1998-2004

- Managed material, machinery and people for construction projects throughout New Orleans

- Ensured the safety of the employees
- Responsible for timely completion of projects

Casey, Babin and Casey – New Orleans, Louisiana

Real Estate Closing Coordinator – 1998-2004

- Arranged and managed documents for the legal proceedings containing real estate transactions
- Scheduled and orchestrated multiple real estate transactions daily

Jeffrey, Thomas, Avegno Engineers – New Orleans, Louisiana

Office Management and Accounting – 1992-1994

Ensured that organizational policies are followed at all times. Established standards, and enforced them.

- Coordinated with managers, executives and clients
- Managed and maintained payroll, accounts payable and accounts receivable

JOE NEWMAN

Position: Program Manager

Responsibilities:

- On-ground execution of projects
- Crew oversight
- Schedule adherence
- Resource utilization
- Qualify/safety and regulatory compliance

Education: High School diploma

Qualifications: Over 12 years of experience overseeing large-scale construction and disaster related debris management projects

Recent Experience:

Hurricane Dennis, 2005
Debris Removal

Hurricane Katrina, 2005
Debris Removal

New York Ice Storm, 2006
Debris Removal

Missouri Ice Storm, 2007
Debris Removal

Hurricane Gustav, 2008
Debris Removal

Alabama Tornadoes, 2011
Debris Removal

Houston, TX. Flooding, 2015
Debris Removal

Certifications: Hazwoper

Bryan Fike · Regional Manager

407-242-0116 · bfike@drcusa.com

EDUCATION

University of North Florida – Jacksonville, FL
Bachelor of Science, Political Science – 1990

EXPERIENCE

DRC Emergency Services, LLC – Mobile, Alabama

Regional Manager, Florida – March 2012 to present

- Specializing in client services, incident command and command center operations.
- Extensive knowledge of federal disaster and emergency response-related programs, policies and operations.
- Hands-on participation and incident command in response and recovery operations for numerous major disasters and emergencies.

Science Applications International Corporation (SAIC) – Mclean, VA/Maitland, FL

Director, Client Services – BDR Division – 2011-2013

Regional Client Services Manager – 2009-2011

- Provided strategic leadership, direction, oversight and support for Disaster Response & Recovery program initiatives and client services.
- Developed and maintained relations with senior federal, state and local government officials; contributed to the formulation of the strategic framework on DRR issues and policies.
- Identified and executed business ideas to improve service delivery and client retention ratio.

Director of Post Event Programs – 2008-2009

Training and Leadership Steward – 2008-2013

- Oversaw post-event operational processes and procedures; helped jurisdictions receive maximum reimbursement from FEMA and other funding agencies by ensuring that response operations were properly documented to maintain accountability.
- Provided strategic and tactical leadership over the human, equipment and financial resources required for debris monitoring and recovery projects.
- Managed a variety of projects related to debris management and monitoring services.
- Interacted with clients, consultants, staff members and strategic partners to accurately document and efficiently recover from disaster debris.
- Provided hands-on support and program management to communities to begin the task of disaster response and recovery service; effectively collaborated with local governments (cities/counties), private and non-profit organizations, state-government, public utilities, and universities to provide disaster mitigation, response and recovery.
- Provided leadership, direction, guidance, and coordination to the response team while lending support to federal, state and local governments of the region in developing, planning, and implementing a robust incident command system and incident action plan.
- Developed operational response plans with federal, state, and local jurisdictions.

Neel-Schaffer Engineering – Jackson, MS, Biloxi, MS

*Disaster Recovery Specialist, Director of Debris Services,
Field Operations Manager* – “Katrina” – 2005-2008

- Supported recovery operations including debris removal, emergency protective measures, and the repair, replacement or restoration of disaster-damaged, publicly-owned facilities.
- Applied technical expertise to mitigation and emergency management projects including hazard identification and risk assessment; disaster and mitigation project scoping, analysis, and review; benefit cost analysis; development and delivery of training materials; and analysis of building codes and standards as they relate to disaster-impacted facilities.
- Managed team leaders and teams to direct, coordinate or oversee work during disaster operations.

Solid Resources Inc. – Sarasota, FL

Operations Manager, Field Supervisor, Debris Monitor – 2004-2005

- Responded promptly to a wide range of disaster and emergency situations, allowing clients to return to running critical day-to-day operations.
- Worked with state, county and local governments post major disasters to help them assess and quantify disaster-related infrastructure damage and prepare reimbursement grant documentation.
- Provided expertise in debris management planning and monitoring for state and local governments to ensure the efficient implementation of debris operations and maximizing of reimbursement for a federally declared disaster.
- Managed the facilitation/coordination with key state and federal agencies to ensure plan compliancy and coordination.
- Coordinated and integrated operational preparedness, readiness, and execution activities with federal, state and local emergency management organizations responding to disasters.

Charlotte County Sheriff's Office /Collier (Retired) – Naples/Punta Gorda, FL

Road Patrol (Lieutenant); Investigations (Detective), Narcotics (Detective); SWAT (Search and Seizure Team Leader); Youth Relations (Certified DARE Instructor); Community Services (Neighborhood Watch and Public Information Coordinator) – 1984 -2004

PROFESSIONAL CERTIFICATIONS

IS 632 Debris Operations in FEMA's PA Program

IS 630 Introduction to the Public Assistance Process

IS 631 Public Assistance I & II

Continuity of Operations

ICS 100 Introduction to ICS

ICS 100, 200

IS 241 Decision Making & Problem Solving

IS 393 - Introduction to Hazard Mitigation

Homeland Security Certified Trainer

HSEEP Certified (Homeland Security Exercise Evaluation Program)

Disposal of Asbestos Containing Material

State of Florida Advanced Training and Crisis Intervention

State of Florida Human Diversity Training

State of Florida Liability and Safety in the Workplace

State of Florida, Incident Command Center Operations and Communication

PROFESSIONAL AFFILIATIONS

- Florida Emergency Preparedness Association (FEPA)
- Louisiana Emergency Preparedness Association (LEPA)
- National Association of Emergency Managers
- Florida Sheriffs Association

Sam Dancer · Project Manager

39167 Pine Street Pearl River, LA 70452 · 504-578-7950 · sdancer@drcusa.com

EDUCATION

Southeastern Louisiana University – Hammond, LA

Major: Computer Science – Fall 1980, Fall 1981, Spring 1982

CERTIFICATIONS

Qualified Credentialed Inspector

EXPERIENCE

DRC Emergency Services, LLC – Mobile, Alabama

Project Manager – 2013-present

Manages all phases of assigned projects, ensuring contractual obligations are met and accountable for the personnel and equipment onsite. Projects include St. Louis County and the City of Bridgeton, MO, tornado debris removal; Tuscaloosa, AL (ALDOT) residential demolition of tornado-damaged residences; Terrebonne Parish, LA, St. Louis Bayou Cleanout project; City of New Orleans, LA, Strategic Demolition for Economic Recovery project.

The Country Club – New Orleans, Louisiana

Security Supervisor – 2013

Maintained a safe environment for employees and patrons at a high-profile restaurant and nightclub; monitored activity via recorded digital CCTV and through live indoor and outdoor surveillance; ensured security staff members were properly trained in all methods of surveillance, guest service, non-violent crisis intervention and documentation of events.

Defcon 1–Pearl River, Louisiana

Owner/Operator – 2012-2013

Managed all operations of a personally owned business which involved the retail sales of law enforcement and military apparel and equipment and provided contract security for private parties, events and VIP escort services.

Cahaba Disaster Recovery (acquired by DRC) – Mobile, Alabama

Project Manager – 2008-2012

Directed all phases of disaster-related projects from contract activation to final closeout; coordinated mobilization of subcontractors and ensured crews in the field operated in accordance with OSHA and DEQ regulations; maintain effective communication with local governing bodies, FEMA, Army Corps of Engineers and monitoring firms. Recovery projects included areas impacted by Hurricanes Gustav and Ike; City of Fayetteville, AR ice storm; City of Nashville, Tennessee flooding; BP Oil Spill; and Port au Prince, Haiti earthquake

Bourbon Blues Company – New Orleans, LA

Security – 2008

Provided a safe environment for the employees and patrons by ensuring rules regarding the service of alcoholic beverages to patrons by the bar staff were followed; communicated effectively with NOPD in regards to serious incidents occurring at the bar and submitted written reports to law enforcement and management

Omni-Pinnacle Emergency Response – Slidell, LA

Field Supervisor – 2005-2008

Managed the day-to-day activities of crews and employees in the field, including operations involving tree cutting, debris removal, debris disposal, waterway clearing and residential and commercial demolition; ensured that FEMA, OSHA, DEQ and contractual obligations are met; project involvement included Hurricanes Katrina and Rita in unincorporated St. Tammany Parish, LA and Wilma in Indian River County, FL

Target Corporation (Mervyn's and Target) – Multiple Locations

Key Store Investigator, Field Assets Protection Team Leader, Executive Team Leader-Assets Protection – 1994-2005

Implemented company-directed safety and shortage plans as well as creating store-based plans in accordance with annual inventory results, local safety issues and theft trends; monitored and maintained overt and covert surveillance systems; initiated, investigated and resolved internal and external theft cases including organized theft and fraud; apprehended and interviewed individuals responsible for shortages; partnered with local, state and federal law enforcement agencies and communicated with other retailers; testified in court when necessary

LAW ENFORCEMENT EXPERIENCE

Pearl River Police Department (Reserve Division) – Pearl River, LA

Officer – 1990-1996

Patrol the streets of Pearl River, protect citizens and their property while enforcing town, parish and state ordinances; participated in the initiation and resolution of investigations regarding the manufacturing transport, possession and distribution of controlled substances as a member of the Narcotics Task Force

MILITARY EXPERIENCE

Louisiana Army National Guard (Infantry) – Houma, LA

Squad Leader – 1989-1991

Accountable for the proper training and the well-being of an eleven-person infantry squad; maintained combat readiness of the squad and all assigned weapons and equipment to ensure mission completion; unit was activated for Desert Storm

United States Army (Infantry) – Multiple Locations

Senior Custodial Agent, Fire Team Leader/Track Commander – 1983-1986

Controlled entry of US and German personnel into the limited and exclusion areas of a remote nuclear missile site and provide tactical response in the event of a perimeter breach; ensured that the soldiers in the fire team were properly trained and all assigned equipment was maintained; participated in Bright Star, Egypt (1985)

Lisa M. Garcia · Contracts Manager

125 Coney Dr. Arabi, LA 70032 · 504-715-9052 · lgarcia@drcusa.com

EDUCATION

Our Lady of Holy Cross College – New Orleans, LA

Currently working toward a Bachelor's Degree in accounting

Nunez Community College – Chalmette, LA

Associates Degree in Business Technology – May 2010

Certificates:

FEMA NIMS 300, 400, 700

EXPERIENCE

DRC Emergency Services, LLC – New Orleans, LA

Contracts Manager – November 2013-present

Project Administrator – July 2010-November 2013

Contracts Manager

- Maintain contractual records and documentation such as receipt and control of all contract correspondence
- Ensure that signed contracts are communicated to all relevant parties to provide contract visibility and awareness, interpretation to support implementation
- Responsible for applying, renewing and activating general contractors licenses nationwide; prequalifications with Department of Transportation offices nationwide
- Responsible for Secretary of State annual filings and authorizations to do business

Project Administrator

- Provided administrative assistance to the Chief Operating Officer, Regional Manager and several Project Managers for projects in Louisiana including, but limited to:
 - MC52 BP Oil Spill Clean Up
 - St. Bernard Road Project
 - Orleans Parish Sheriff's Office
 - Hurricane Isaac Recovery – Assisted project managers in several contracts, coordinated and managed personnel to scan and submit tickets to Mobile office)
- Project administrator for two demolition projects for the City of New Orleans; responsibilities included filing permits, making LA One Calls, review of all packets for demolition paperwork prior to demolition, attended monthly meetings with City of New Orleans and provided invoicing reconciliation
- Researched bids and RFPs throughout the United States

Law Offices of Christian D. Chesson – New Orleans, LA

Paralegal/Office Manager – September 2006-January 2009

- Assisted in Chapter 7 Bankruptcy and Lemon Law documentation for clients
- Provided overall office management, including:
 - Client relations
 - Accounts payable/receivable
 - Administrative support to ten attorneys in the New Orleans office location
 - Liaison between the New Orleans office and the Lake Charles office locations

Advanced Cleanup Technologies, Inc. – Rancho Dominguez, CA

Administrative Manager – October 2005-May 2006

- Director of Human Resources for the Southeastern Branch of ACTI
- Administrative office manager duties included: documentation and operational support for operations manager and project managers; invoicing for emergency response projects following FEMA protocol

EXPERIENCE/KNOWLEDGE OF FEMA REGULATIONS AND PROCEDURES

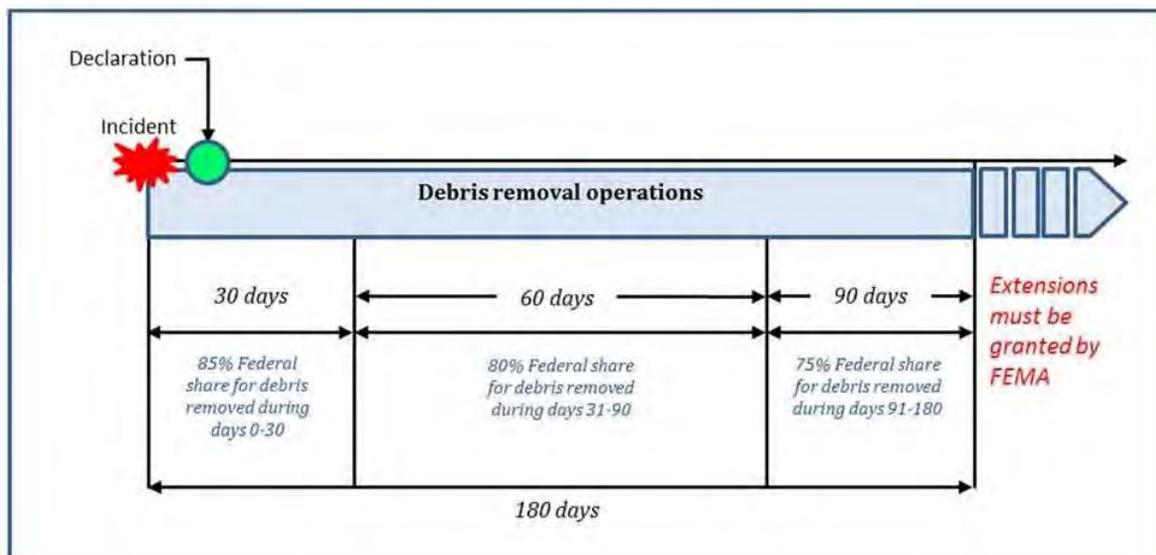
For the past 27 years, DRC has responded to emergency/disaster events for numerous government entities, almost all of which were under FEMA disaster declaration and were FEMA grant reimbursable. **The maximum reimbursement rate was granted by FEMA to the customers for every event.**

Our permanent staff members are NIMS-certified and fully knowledgeable of the FEMA reimbursement process, having insured that each and every client has received 100% reimbursement for all eligible disaster-related debris. DRC can assist the jurisdiction in completing any and all forms necessary for reimbursements from state or federal agencies relating to eligible costs arising out of the disaster recovery effort. This may include, but is not limited to, the timely completion and submittal of reimbursement requests, preparation, and submittal of any and all necessary cost substantiations and preparing replies to any and all agency requests, inquiries or potential obligations, denials or de-obligations.

COMPLETION WITHIN 180 DAYS

DRC is cognizant of FEMA's Alternate Funding mechanism and the advantages to accelerated debris removal resulting in increased Federal cost sharing. As such, DRC has provided rapid response to recent events such as the Winter Storm Pax where we provided over fifty million dollars of debris collection to the SCDOT in fewer than ninety days and in the Houston Texas floods of 2015 where the eighty percent of the work was performed in the first thirty days. Our description of the storms of 2004 above details DRC's ability to collect, process and haul out to final disposal in excess of ten million cubic yards in one hundred days.

Timeline for use of the sliding scale for debris removal



Perhaps more importantly, DRC has extensive experience in serving the needs of the East Coast having responded to disasters in these areas over the past few years. DRC has thorough knowledge of the State, active and potential debris sites, collection routes, sand beach management issues, and policies and procedures. Moreover, DRC has developed strong relationships with local partners and officials involved in cleanup efforts.

FEMA REIMBURSEMENT

Compliance with federal and state guidelines is critical for recovery operations conducted under the auspices of the *Federal Public Assistance Program*. The reference materials that establish these guidelines are the Debris Management Guide (FEMA), the Policy Digest (FEMA), the Public Assistance Guide Act (US Congress), and 44 C.F.R. (Code of Federal Regulations). Non-compliance a contractor or subcontractor can jeopardize the client's reimbursement and, in extreme cases, result in an investigation by the Office of the Inspector General (OIG). DRC's compliance with these federal guidelines is critical to our reputation. DRC has a 27 year history of 100 % maximum reimbursement for its clients.

DRC Emergency Services strives to continuously stay ahead of changes in FEMA policy and guidance, especially that policy which may impact our clients. One such policy change took place in December of 2014, this being the implementation of the FEMA "Super Circular" otherwise known as Uniform Guidance, 2 C.F.R. 200 Procurement & Documentation. At DRC we took the time to read, discuss, and implement internal measures to be certain that our clients, or prospective clients, are on course to be fully compliant with this guidance. DRC carefully review scopes of service, terms of inclusion, evaluation, pricing models, and other key components for any items which may be called in to question following this recent guidance revision by FEMA. We see this as just another opportunity to assist the local government in their mission to attain full reimbursement for post-event activations and operations.

Project Worksheet and Application Process

The Project Worksheet (PW) is the FEMA document used to request funding for specific recovery projects. A properly formatted PW will fully detail the necessity of a project, the scope of the project and will accurately forecast the costs associated with the project. Small projects (equal to or less than \$120,000 after 2/24/2014) are written by local governments and large projects (greater than \$120,000 after 2/24/2014) are written by FEMA. Debris removal projects, which make up the majority of all Public Assistance grants, are almost exclusively large projects. The FEMA PA Project Specialist (formerly known as the Project Officer) assigned to the local government will begin the process of gathering data and writing the debris removal PW within days or weeks after the event. Several sets of critical data are necessary to complete the PW.

- Accurate estimates of the total amount of debris to be collected
- Accurate estimates of the total cost of the debris removal project

- Accurate database tracking of work completed to date
- Invoices submitted by and payments to the contractor

DRC can assist the Government entity in completing any and all forms necessary for reimbursements from state or federal agencies relating to eligible costs arising out of the disaster recovery effort. This may include, but is not limited to, the timely completion and submittal of reimbursement requests, preparation, and submittal of any and all necessary cost substantiations and preparing replies to any and all agency requests, inquiries or potential obligations, denials or de-obligations.

Initial Damage Estimate

In order to accurately populate information necessary for the FEMA project worksheet DRC routinely conducts initial damage estimates with the help of its municipal client. These assessments are calculated by taking a representative sample (typically four linear miles in various parts of the jurisdiction) and calculating the amount of debris within those sectors. This amount of debris is multiplied by the number of total street miles within the jurisdiction to determine preliminary damage (expressed in cubic yards). To reinforce this estimate it is also typical for DRC to provide a helicopter to determine if any anomalies are present within the affected jurisdiction.

Immediate Needs Funding

The purpose of Immediate Needs Funding is to provide applicants with funding for urgent needs, without burdening them with extensive paperwork during peak crisis operations. The maximum amount of INF an applicant can receive is 50% of the emergency work estimated in the Preliminary Damage Assessment (PDA). Eligible emergency work typically includes debris removal, emergency protective measures, and removal of health and safety hazards. INF is not intended for emergency work projects with Special Considerations or projects that will take more than 60 days to complete. INF is designated for emergency work costs such as overtime payroll, equipment expenses, temporary employee payroll, materials purchased, equipment rented, and contractor payments. INF is placed in the State's account within days of the disaster declaration and ensures that the immediate needs of the applicant are met. DRC has helped numerous applicants, over its 27 year history, obtain INF.

FEMA Technical Management Training

Our permanent staff members are NIMS-certified and fully knowledgeable of the FEMA reimbursement process, having insured that each and every client has received 100% reimbursement for all eligible disaster-related debris. DRC can assist the jurisdiction in completing any and all forms necessary for reimbursements from state or federal agencies relating to eligible costs arising out of the disaster recovery effort. This may include, but is not limited to, the timely completion and submittal of reimbursement requests, preparation, and submittal of any and all necessary cost substantiations and preparing replies to any and all agency requests, inquiries or potential obligations, denials or de-obligations.

DRC and/or DRC have on staff, or available through its extensive Reservist/Consultant Personnel Database, qualified personnel who are available to assist any client with Exercises, Plans Formulation, or Training of Government personnel on eligibility issues, reimbursement procedures, documentation, etc. DRC will provide regular annual or more frequent training and feedback sessions to the government as a service at no additional cost to the City. Training sessions are scheduled and led by the Director of Training and will address planning and reimbursement issues as well as any other concerns of the City. Typically, training sessions also include DRC consultant and reservist personnel who are former FEMA personnel or who are intimately familiar with FEMA and other government regulations.

Major Disaster Recovery Projects

All of the following emergency/disaster events were for government entities under FEMA disaster declaration. They were also FEMA grant reimbursable. The maximum reimbursement rate was granted by FEMA to the customers for every event.

For each event, DRC mobilized immediately in response to notices to proceed, providing the necessary equipment and manpower within 24-48 hours. In many cases, DRC pre-positioned equipment and manpower in advance of the predicted storm events.

DATE	EVENT
1989-1990	Hurricane Hugo - South Carolina and St. Croix, U. S. Virgin Islands
1992-1993	Hurricane Andrew - Florida
1995-1996	Hurricane Marilyn, U.S. Virgin Islands and Puerto Rico
1995-1996	Hurricane Opal - Florida
1996-1997	Hurricane Fran - North Carolina
1997	Hurricane Danny - Alabama
1997-1998	Ice Storm - Nebraska
1998-1999	Hurricane Georges - Puerto Rico and Alabama
1999	Ice Storm - Alabama and Tennessee
1999	Tropical Storm - Texas
1999-2001	F5 Tornado - Oklahoma
1999-2001	Hurricane Floyd - Florida, South Carolina and North Carolina
1999	Hurricane Irene - Florida
2000	Ice Storm - Georgia
2000	Ice Storm - North Carolina
2000	F4 Tornado - Texas
2000	Catastrophic Flood - New Jersey
2001	Ice Storms - Oklahoma, Louisiana, Texas and Arkansas
2001	Texas Floods - Houston Area
2001	West Virginia Flooding
2001	Tropical Storm Allison - Texas and Louisiana
2001	Tropical Storm Gabrielle - Florida
2001	Ice Storm- Kansas and Missouri

2002 Snow Storm - New York
 2002 Floods- State of Virginia
 2002 Hurricane Isadore - Louisiana
 2002 Hurricane Lili - Louisiana
 2003-2004 Hurricane Isabel - Virginia
 2004 Floods- State of Texas
 2004-2005 Hurricanes Charley, Frances, Jeanne and Ivan - Florida
 2004-2005 Tropical Storm Gaston- South Carolina
 2005 Hurricane Dennis - Florida
 2005-2008 Hurricane Katrina - Florida, Louisiana, and Mississippi
 2005 Hurricane Ophelia - North Carolina
 2005 Hurricane Rita - Texas and Louisiana
 2005 Hurricane Wilma - Florida
 2006 Ice Storms - New York
 2007-2008 Ice Storms - Missouri
 2008 F5 Tornado - Iowa
 2008 Mother's Day Tornadoes - Georgia
 2008 Hurricane Gustav - Louisiana
 2008 Hurricane Ike - Texas
 2009 Snow Storms - Virginia/Maryland
 2009 Ice Storms - Kentucky / Arkansas
 2010 Snow Storms - Maryland / Virginia
 2010 Flood - Tennessee
 2011 Hurricane Irene - Virginia, Maryland, North Carolina, Rhode Island
 2011 Mobile Home Group Site Development - North Dakota
 2012 Hurricane Isaac - Louisiana
 2012-2013 Hurricane Sandy - New York, Maryland, New Jersey, Missouri
 2014 Ice Storm - South Carolina, North Carolina
 2015 Straight Line Winds - Louisiana
 2015 Texas Flood Event - Texas
 2016 Winter Storm Jonas - Maryland, Virginia
 2016 Louisiana Flood Event - Louisiana
 2016 DR-4269 Texas Severe Storm and Flooding - Texas
 2016 Hurricane Hermine
 2016 Hurricane Matthew

The primary mission of DRC Emergency Services, LLC is to provide a professional, honest and immediate response to natural and man-made disasters.

One of the primary missions of any government agency is to protect lives; minimize the loss or degradation of resources; and continue, sustain, and restore operational capability after a disaster strikes in its area of responsibility. DRC Emergency Services, LLC by comprehensive planning support, along with vigorous training, can help local government reach a level of readiness that will allow the government to address these contingencies with confidence. We are committed to helping our clients understand the principals and all hazard aspects of Emergency Management. One of the basic principles of emergency management is that we can and should prepare for the hazard before it occurs and by doing so we are better postured to respond after the disaster-triggering event occurs.

PREPARE

Preparedness involves marshaling the resources needed to respond effectively as well as how to respond when an emergency or disaster occurs. These activities help save lives and minimize damage by preparing people to respond appropriately when an emergency is imminent or actually occurs. To respond properly, a jurisdiction must have a plan for response, trained personnel to respond, and necessary resources with which to respond. DRC can provide comprehensive employee training for plan implementation. This training may include disaster simulation and evaluation, as well as helping the agency modify their Emergency Management Plan (EMP) as needed. Training can also be used to test various plans such as the Comprehensive Emergency Management Plan, Continuity of Operations Plans, Field Operations Guides, etc. DRC is committed to providing the best training possible to its clients. Clients have made significant investments in equipping their first response units, but if the client, first responders and the public they serve have not prepared by training, then the investment will not pay off when it is needed most – during an actual event.

ALERT

When a potential storm arises, DRC personnel monitor the situation and a telephone cascade plan is initiated to alert the Regional Manager and other relevant personnel (see below). Local and area DRC offices are activated.

72 hours before impending impact, the Regional Manager makes contact with The City of Stuart to discuss the maximum response requirements for a 24-hour, 48-hour and 72-hour response window, as well as potential DMS (if not pre-established in the contract). This information is reported to all vice presidents and senior project managers.

PERSONNEL

The **Vice President** (V.P.) is positioned at DRC headquarters. The V.P. directs and supervises all operational aspects of DRC and team partners in response to a Task Order. The V.P. serves as the primary contact between DRC and the client for all contracts and other communication. Upon Task Order, the V.P. initiates all corporate plans in fulfillment of contract requirements and activates all relevant departments, team partner relationships, subcontract relationships, and reservists. The V.P. supervises and directs mobilization of national corporate resources in

response to Task Order until all performance targets are met and serves as corporate “responsible party” until all obligations of the contract are fulfilled.

DRC’s **Project/ Program Manager** are responsible for overall management of day to day operations for a specific project. His duties primarily exist in the oversight of field operations although he serves as administrator of his supervisors and office personnel. All field supervisors, crew supervisors, QC managers, safety managers and site managers report to the project manager throughout every day, 7 days per week. The project manager shall hold daily meetings with staff to discuss all debris mission issues at a central location that is also open to The City of Stuart. Their duties also include the management of documentation and public relations for the specific project.

The **Operations Manager** (O.M.) is a member of DRC Senior Management assigned as principal liaison to the client for each operation. The Operations Manager will henceforth be on call and available to respond to the point of contact 24 hours a day, 7 days a week throughout the life of the Task Order. The DRC Operations Manager will have full electronic linkage to the client via cell phone, satellite phone, internet, and/or two-way radios. The O.M. will have responsibility for successful completion of a Task Order and is responsible to the client as well as the DRC V.P.

All **Field Supervisors** will be assigned sectors or zones within a specific debris area to manage. They will be responsible for supervising the daily activities of the collection crews working to remove debris. Those subcontractors/ crews within the sector or zone are to report directly to DRC’s field supervisor with any and all issues. If these issues require upper management decisions, then the supervisor is to report to the project manager immediately. The field supervisor communicates with the project manager at a minimum twice per day to update the project manager of the activity in their particular zone or sector.

The field supervisor works “hand in hand” with the sector safety manager and quality control manager to ensure a safe and compliant operation in the field. He answers directly to the project manager but is instructed to take action if the safety or QC manager raises any safety concerns and has the authority to stop work. Daily and QC reporting is a primary and important function of the field supervisor; they are to fill out and submit daily reports to the project manager for all activities within that zone on a daily basis.

Crew Supervisor will be responsible for individual or a group of crews working within a specific debris zone. The Supervisor will oversee the actual collection and loading of all debris along with the proper segregation and identification of various waste streams such as Vegetative, C&D, White goods and HHW. Supervisors are tasked with directing the individual crews within the zones and their specific zone assignments and ensuring safe traffic control with the aid of the QC manager and Safety Manager. The crew supervisor handles all zone maps and sub-zone maps with individual crews. Subcontractors will be assigned zones and crews will subsequently be assigned sub zones; crew supervisors shall distribute these crew maps and manage their production and boundaries within these zones.

Site Managers shall be assigned to each and every site located within any debris mission to include DMS, staging sites and final disposal sites. The Site Managers will oversee and direct all unloading, reduction, traffic control, inspection tower issues, site equipment and trucks. Site

Managers report directly to the project manager, but also communicate with the crew and field supervisors.

MOBILIZATION

If the storm becomes a threat, 24-48 hours before impact, manpower and equipment are mobilized and staged in a safe location near the area of impact. Subcontractors are put on notice, and emergency communications are made available. Locations for a mobile command center are scouted and chosen based on factors such as proximity to major roads and severity of impact.

Because DRC ES has partnered with major fuel companies and compiled a list of regional emergency diesel and gasoline suppliers, temporary shortages will not affect operations. Field maintenance/fuel personnel will prepare their assigned maintenance/fuel vehicles for deployment in accordance with the appropriate inventory and safety checklists.

DRC personnel will ensure, that the command center, if utilized, contains all required equipment and supplies, that communications have had a full systems check and that all required equipment/supplies are in order prior to departure. Portable power supplies will also be safety inspected and load tested prior to departure. DRC over-the-road equipment transports and operators will initially conduct equipment transportation. Additional equipment transportation will be contracted, as needed, by over-the-road equipment transporters and operators through pre-established standing agreements.

Compliance Measures

DRC's Safety Officer will conduct a safety briefing and safety equipment check prior to equipment operation to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan. Within three days of Task Order/Notice to Proceed, DRC will furnish The City of Stuart with a site-specific Management/Operations plan, along with a Quality Control Plan and site-specific Safety Plan.

All personnel records (management, supervisors, foremen and laborers) will be reviewed prior to deployment to ensure they have documentation of current training.

DMS teams will also secure all necessary clearances, permits, and licenses to operate the site(s) and will submit Site Plans to The City of Stuart complete with Site Specific Safety and/or Accident Prevention Plans, a Traffic Control Plan to properly manage site ingress and egress, a Dust Control Plan, and/or a Fire Prevention Plan, plus a complete Subcontracting Plan listing all subcontractors. Within 48-72 hours, DMS location(s) will be fully operational, complete with ingress and egress points, inspection towers, water runoff protection, and containment berms and/or geotextile.

RESPOND

Responding to natural and man-made disasters and emergency clearing of debris is the core business of DRC ES and has been for twenty-seven years. We understand that a response is expected and needed immediately after the disaster occurs to help save lives and minimize loss.

DEBRIS OPERATIONS PLAN

Response Time

DRC Emergency Services (DRC ES) proposes the following time frames in which services can be provided without unwarranted delay or interference. DRC will mobilize the appropriate number of personnel and equipment crews as required immediately upon request. Advance deployments will be strategically staged in advance of a predicted weather event. DRC will have management personnel within the Emergency Services Center 24 - 48 hours prior to the arrival of a disaster. If the disaster could not be predicted, DRC will have management personnel within the Emergency Services Center within 24 hours after the event. DRC will commence mobilization of equipment, operators, and laborers immediately upon receipt of a Task Order Notice to Proceed that shall meet all requirements of The City of Stuart.

- **WITHIN 24 HOURS:** DRC initiates Emergency Road Clearance (Push) operations with 15-20 crews or more as dictated by the events severity.
- **WITHIN 48 HOURS:** When the initial assessment phase is complete DRC submits the required information such as site specific safety plan, insurance, bonds, quality control plan, subcontracting plan with specific subcontractors and goals, location of staging area, location of DMS, final disposal sites and all applicable licenses, permits, organizational structure etc.
- **WITHIN 72 HOURS:** 50% Mobilization - Emergency Road Clearance is complete, DMS construction is underway, and DRC's projected management staff, including subcontractors and consultants, will be operational.
- **WITHIN FIVE DAYS: 100% FULL MOBILIZATION** - At full mobilization, the average daily production rate for load and haul will be approximately 10-20,000 cubic yards (again depending upon the severity of the event). The hauling activity normally last approximately 60 days and an additional 30 days for reduction; site closure and project close out.

DRC Emergency Services proposes the following time frames in which services can be provided without unwarranted delay or interference:

Project Mobilization Team

DRC's Project Mobilization Team of Project Managers and administrative staff will be on site within 12 hours of Task Order notification prior to or immediately following a disaster event. The Team may be air lifted to the designated location by company and/or subcontractor aircraft. Management vehicles will provide transportation for other company personnel. The Team will

then conduct an immediate disaster assessment in coordination with The City of Stuart staff to begin the staging and deployment of equipment, crews and logistical support.

DRC staff will establish the site location(s) in the disaster area for the temporary field office/s, communication unit, lay-down yard and support systems, including potential emergency base camp. Evaluation surveys will be conducted by ground teams as well as by aerial survey using helicopters.

Rapid Deployment Crews

The DRC full project administrative staff will be on site within 24 hours of Task Order/Notice to Proceed, and commence debris removal operations with five or more Rapid Deployment Crews. As necessary to open key access roads, crews of saw men and loaders with grapples will augment the Rapid Deployment Crews. The Project Mobilization team will then rapidly escalate crew strength to meet The City of Stuart production rate targets.

Operations Manager

The Senior Management together with the Project Management Team will assign and provide a DRC Operations Manager to The City of Stuart. The Operations Manager will henceforth be on call and available to respond to the Contracting Officer 24 hours a day, 7 days a week throughout the life of the Task Order. The DRC Operations Manager will have full electronic linkage to City via cell phone, satellite phone, internet, and/or two-way radios.

Operational Plans

Within 3 days of Task Order, DRC will furnish the contracting officer with a Management/Operations plan specific to the Task Order, with Site Specific Safety Plan. DRC will also furnish the client with a complete Subcontracting Plan listing all subcontractors.

Measurement

Beginning during Mobilization, trucks and trailers used for the purpose of transporting debris will be measured by The City of Stuart or representative thereof. DRC will provide appropriate measurement forms as specified by The City of Stuart.

MOBILIZATION-EMERGENCY DEBRIS ROAD CLEARANCE (PUSH)

This operation is accomplished when time is of the essence, normally within the first 70 (plus or minus) hours after an event. Although this is a time critical operation, safety of personnel and the general public is paramount to a successful operation. Extreme caution must be exercised during this phase of the debris management operation to avoid downed live electrical wires and other such dangerous circumstances. Once this task is accomplished, or coinciding with the progress of this task, debris removal from public easements, property and rights-of-way begins.

As tasked by The City of Stuart, DRC will provide Emergency Road Clearance which involves the emergency clearing, cutting, tossing and/or pushing of debris from the primary transportation routes to the medians or sides of the public rights-of-way (ROW). Under direction of The City of Stuart, DRC crews will work independently or in conjunction with The City of Stuart crews to temporarily clear debris from pre-designated critical arteries to facilitate the

movement of emergency vehicles and other critical traffic in the immediate aftermath of a disaster. Only a single lane is usually cleared at first with the additional lanes being cleared according to the needs and requirements of the affected community. In addition, entrances and routes to hospitals and emergency service facilities, such as fire and police departments, are given priority during this emergency debris and fallen tree clearance period. The equipment utilized in this operation can include, but is not limited to: large rubber tired loaders with grapples or rakes; small bobcat type loaders to access narrow areas; and other specialized clearing equipment as may be required by local conditions. Additionally, service trucks for maintenance and/or fuel and vehicles for personnel transportation and supervision are required. Personnel, such as heavy equipment operators, truck drivers, and operators with chainsaws, general laborers with tools, flagmen, mechanics, supervisors, and project managers are usually required.

Operations

- Clear debris from roads in the order of and number of lanes as tasked by The City of Stuart.
- Clear debris from parking lots, areas of ingress and egress and any other area of hospitals, shelters, emergency operations center, etc. as tasked by The City of Stuart.
- Operators and hand crews will be instructed to perform in a workman like manner to prevent damage to salvageable and/or undamaged property and prevent personal injury to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan.
- Attempt to make roadways and intersections as safe as possible from sight and traffic obstructions to ensure compliance with the Accident Prevention Plan and Site Specific Safety Plan.
- All supervisors will maintain personnel and equipment hours on a per day basis.

DEBRIS REMOVAL FROM PUBLIC RIGHTS OF WAY

Within 24 hours of Task Order, DRC will commence debris removal operations with multiple Debris Removal Crews. Debris Removal Crews will typically consist of three to five hauling vehicles of 100 to 150 cubic yard capacity with operators, one front end loader with operator, one foreman, and three laborers/flagmen. In instances where conditions allow, self-loading equipment of similar capacity will be utilized in order to maximize efficiency. As necessary or

DRC Emergency Services, LLC

Contract # _____

Location _____

Cubic Yard Load Ticket

No. **132191**

Agency Initials	Zone/Area
Date: _____	Mileage
Time: _____	Pick-Up Location: _____
Crew No.: _____	Cubic Yard Total: _____
Truck No.: _____	Truck Capacity: _____

Materials:

<input type="checkbox"/> Vegetative	Miles
<input type="checkbox"/> C + D	<input type="checkbox"/> 0 - 15
<input type="checkbox"/> White Goods	<input type="checkbox"/> 16 - 30
<input type="checkbox"/> OTHER	<input type="checkbox"/> 31 - 50

Comments: _____

Signatures:

Agency: _____

DRC ES, LLC: _____

directed by The City of Stuart, crews will be augmented by equipment and personnel in order to gain hauling efficiency.

MULTIPLE SCHEDULED PASSES

In order to allow citizens and municipal agencies to return to their properties and bring debris to the right-of-way as recovery progresses, DRC ES recommends multiple, scheduled passes of each site, location, or area impacted by the disaster. Typically, three or four passes over a multiple month period are performed to ensure a quality and complete performance of the work required. DRC and the City of Stuart will reach an agreement as to the number and schedule of passes will be reached as per FEMA concurrence and according to the volume of debris.

Each location where debris collection is done shall be under the direction of a qualified supervisor. Electrical equipment or conductors in the vicinity shall be considered energized. Prior to collection operations, the employee shall consider:

- Trees and the surrounding area for anything that may cause trouble when the trees are loaded.
- Shape of the tree, the lean of the tree, and decayed or weak spots
- Wind force
- Location of people
- Electrical hazards
- Traffic control devices/personnel

The work area shall be cleared to ensure safe working conditions. Brush and logs shall not be allowed to create a hazard at the work site. Logs and brush shall be securely loaded onto trucks in such a manner as not to obscure tail or brake lights and vision, or to overhang the side.

PUBLIC NOTICES

DRC will provide weekly public notices of the debris removal schedule. These notices will be advertised in local major newspapers and will be of sufficient size to be easily seen by readers. They will also be advertised on at least two local major radio stations which have markets in the City of Stuart. These announcements will be aired a minimum of four (4) times daily during the period with peak listeners for a minimum of thirty (30) seconds each and be run a minimum of three (3) days per week. DRC understands that all public notices must be approved by the City of Stuart prior to release. The notices will contain a description of the work, how debris should be placed on the right of way, what eligible debris is, and the schedule for removal.

LOADING AND HAULING OPERATIONS

All field supervisors shall ensure that all debris disposal-hauling operators are licensed and/or certified to operate required equipment. All debris disposal operators will be given area maps designating assignment/authorized areas of operations as well as transport routes designated and/or approved by the Government. All debris disposal haul operators shall visibly display colored placards provided by DRC and, if applicable, the Government. Any signs provided by the government will be displayed on both sides of the forward most section of the vehicle bed, unless otherwise directed by the government task order. Colored paper signs/passes will be

displayed in the driver's side windshield of each vehicle. The color of the sign/pass is subject to change, without notice, to ensure quality control measures and regarding authority to exit work sites and enter disposal site(s).

All debris disposal haul operators shall maintain the numbered debris hauling/transportation documentation/ verification form. Each form contains directions, which should be followed. All supervisors will be responsible to ensure that all employees utilizing and/or inputting information on the form are procedurally trained. It will be each supervisor's responsibility to maintain a supply of the required number of forms. All debris disposal operators will maintain daily ticket/haul records to be turned into field supervisors, with copies of load tickets at close of business each day.



All debris will be picked up and loaded into haul trucks in a safe and workman-like manner to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan. *Safety will not be compromised.* All crew foreman and field supervisors will be responsible to ensure a rapid and cost effective as possible operation. Hand crews, to ensure maximum loading and safe transport of material, will size all vegetative debris. All construction and demolition materials will be sized using heavy equipment to ensure maximum loading and safe transport of materials within EPA and DOT standards. Obvious hazardous materials will be dealt with in accordance with the Government task order and the Corporate Environmental Protection Plan and in compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan. Traffic control personnel, with appropriate traffic control safety equipment, will be stationed at each approach point of the work area to maintain traffic control and prevent personal injury to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan. Additional traffic control personnel will be stationed throughout the area, as needed, to ensure safe operations.

This operation specifically entails the recovery and removal (pick-up and hauling) of all eligible debris from public easements, property and rights-of-way to designated DMS and/or directly to a final disposal site. Eligible debris is typically that debris which was either generated directly by the event or as a result of the event, and is in the public Right of Way and not on private property:

1. Vegetative debris (stumps, logs and limbs)
2. Construction and demolition (C&D) debris
3. Metallic debris
4. White goods (refrigerators, air conditioners, washers and dryers, etc.)

5. Electronics
6. Household Garbage
7. Hazardous and toxic wastes (HTW) (industrial, commercial and household)
8. Asbestos Containing Material (ACM)

The equipment and personnel utilized for each operational phase will vary by the type, quantity and location and proposed disposal and/or reduction method of the debris. In all operations, regardless of type of debris, appropriate personal protective equipment for personnel is critical and will be employed.

DRC will cover loads with tarpaulins to contain debris.

Debris not defined as eligible by FEMA Publication 325 or State or Federal Disaster Specific Guidance or policies will not be loaded, hauled, or dumped under the contract unless written instructions are given to the DRC by the City Debris Manager or his authorized representative.

PRIVATE PROPERTY DEBRIS REMOVAL

FEMA may extend public assistance to private property debris removal when it poses a threat to the public. When requested, DRC will initiate and manage a Right of Entry (ROE) program to remove debris on private property and/or demolish private structures that present a public safety hazard. Access must be granted by the property owner prior to entering their property, unless there is an immediate threat to the lives, health and safety of the City's citizens.

DRC will not enter onto private property during the performance of this the contract unless specifically authorized by the City Debris Manager or his authorized representative in writing.

DEMOLITION

DRC Emergency Services, LLC employs many experienced supervisors, project managers, operators, and other technicians, many of whom have many years of experience in the demolition field. Demolition projects will be staffed with a Superintendent to oversee daily operations and a Project Manager responsible for subcontractor relations, schedule maintenance, and coordination with the City of Stuart.

All demolition operations will be conducted in a safe, environmentally responsible manner, in accordance with the requirements of the local government. Operations will proceed with the disconnection of utilities to all structures. The structures will then be demolished to the slab on grade level. Structures will be removed completely prior to the removal of any street or curb improvements, so that a clean and durable means of ingress and egress can be maintained during demolition operations. Slabs on grade will be excavated and removed. Once a structure has been completely removed, the area will be stabilized using the best management practices (DMP).

Existing structures will be demolished using conventional construction equipment such as excavators, track loaders and bull dozers. Concrete slabs will be excavated using track type excavators and hammers (if necessary) and will then be crushed on site using portable concrete crushing technology. Debris and recycled materials will be removed from the site using dump trucks.

REMOVAL OF HAZARDOUS STUMPS

Throughout its history, DRC has been activated on hundreds of contracts which require the removal of hazardous stumps. Typically the stump removal is included in the final pass of the ROW phase of the project. Stumps that are smaller than the minimum required to be billed under the stump line item will be hauled at the vegetative debris rate. For the stumps that qualify for billing under one of the stump line, the hazardous stump removal process begins by the monitoring firm or City representative measuring the stump and issuing a ticket with the stump measurement. DRC will then remove the stump and haul it utilizing the same equipment used to haul the vegetative debris. If the stump is too large to be hauled in this manner, a dedicated stump removal crew with a larger piece of loading equipment (typically a rubber tired front end loader) and a flatbed trailer will be used to load and haul these large hazardous stumps. All proper work zone safety and traffic control will be used during this process. After extracting the hazardous stumps, DRC crews will backfill the holes with the proper soil type.

A stump may be determined to be hazardous and eligible for Public Assistance grant funding as a per-unit cost for stump removal if it meets all of the following criteria:

- It has 50 percent or more of the root-ball exposed (less than 50 percent of the root-ball exposed should be flush cut);
- It is greater than 24 inches in diameter, as measured 24 inches above the ground;
- It is on improved public property or a public right-of-way; and
- It poses an immediate threat to life, and public health and safety.

CLEAN FILL DIRT

DRC will place compacted fill dirt in ruts created by equipment, holes created by stump ends, and other areas that pose a hazard to public access upon direction of the City. This clean fill dirt will be compacted and directed by the City.

HAZARDOUS TREE AND LIMB REMOVAL

DRC Emergency Services has extensive experience in the removal of downed trees, felling damaged trees and clearing of vegetative debris. In all aspects of this work DRC ensures its employees work in a safe and efficient manner, utilizing the most appropriate equipment and best work practices.

An eligibility determination shall be made by the jurisdiction or its representative using the following criteria:

* A tree is considered "hazardous" if its condition was caused by the disaster; if it is an immediate threat to lives, public health and safety, or improved property; and if it is six inches in diameter or greater, when measured two feet from the ground; and one or more of the following criteria are met:

- It has more than 50 percent of the crown damaged or destroyed.
- It has a split trunk or broken branches that expose the heartwood.
- It has fallen or been uprooted within a public use area.
- It is leaning at an angle greater than 30 degrees.

Trees determined by the jurisdiction to be hazardous and that have less than 50 percent of the root-ball exposed should be cut flush at the ground level. The cut portion of the tree will be included with regular vegetative debris. The eligible scope-of-work for a hazardous tree may include removing the leaning portion and cutting the stump to ground level.

Right of way (ROW) removal of dangerous hanging limbs (hangers)
Criteria for the removal of hangers will be determined by the jurisdiction using the following criteria:

Limbs must be:

- Greater than 2" in diameter
- Still hanging in a tree and threatening a public-use area (trails, sidewalks, golf cart paths)
- Located on improved public property

All hazardous limbs in a tree should be cut at the same time, not in passes for particular sizes. DRC specialized equipment, such as Giraffes or circular telescoping trimming apparatus that is capable of making hundreds of cuts in a ten hour day.

Downed trees will be removed utilizing a combination of ground crews and equipment, the exact mix of which will depend on the disposition of the debris material. For example, trees on roadways will first be moved to the right-of-way (ROW) with heavy equipment (e.g. front end loader, excavator, skid-steer loader) before being cut by a ground crew into portions which can be placed in self-loading knuckle-boom trucks.

Eligible trees off the ROW will be pulled towards the roadway with heavy equipment before being reduced to an appropriate size and placed in self-loading trucks.

Standing or leaning damaged trees will be felled to the ground before reduction and loading, as described above. The felling of trees will be by certified fallers with chainsaws or with tree felling equipment (e.g. Hydro-Ax) and on some occasion Feller-bunchers, depending on location, access and size.

Vegetative debris on the ground will be handled as described for downed trees, with equipment used to pile the debris on the ROW where it can be accessed by self-loading trucks for removal and disposal.

DRC places safety above all else in all its work and all employees on site will be trained for their specific tasks. Appropriate personal protective and safety equipment (PPSE) will be worn at all times (e.g. head, hearing and hand protection) on the job site. Chainsaw operators shall be required to wear approved leg (chaps) and foot protection in addition to the mandatory PPSE.

Only designated, qualified personnel shall operate machinery and mechanized equipment. Machinery or equipment shall not be operated in a manner that will endanger persons or property, nor shall the safe operating speeds or loads be exceeded.

All machinery and equipment shall be inspected daily to ensure safe operating conditions: Certified personnel will conduct the daily inspections and tests. Tests shall be made at the

beginning of each shift during which the equipment is found to be unsafe, or whenever a deficiency which affects the safe operation of equipment is observed, the equipment shall be immediately taken out of service and its use prohibited until unsafe conditions have been corrected. Records of tests and inspections shall be maintained at the site by the contractor, and shall be made available upon request of the designated authority, and shall become part of the project file.

DRC Emergency Services, LLC and its subcontractors, own substantial trucks and specialized pieces of heavy equipment, attachments and support equipment specifically designed for emergency response. DRC and/or their subcontractors have national priority contracts with multiple national equipment leasing companies and subcontractors and/or independent contractors through which hundreds of trucks and/or pieces of heavy loading equipment are available to supplement DRC's and/or the subcontractor's fleets.

SAND, SOIL, AND MUD REMOVAL AND SCREENING

As evidenced above, DRC is committed to restoring environmentally sensitive areas. The removal of debris and waste materials, the restoration of damaged and compromised natural and man-made habitats, and, in some cases, the reconstruction of damaged coastal, marine, and wetland environments are the core missions in a DRC disaster response. Furthermore, DRC is committed to ensuring that our work, including the byproducts of our work, has zero or minimal environmental impact.

This work is handled differently than other aspects of debris removal in that the bulk of the material must be recovered, reclaimed and returned to its original location in its original condition.

Once the material to be removed is identified, large rubber tired front end loaders will be brought in to scrape and pile the soil for loading onto dump trucks or trailers. Once the material has been loaded, it will be transported to either a final disposal site (if deemed to be too contaminated for reclamation) or to a temporary staging facility for screening and repurposing.

Prior to commencing screening operations specialized rakes and/or shaker screens may be used to screen the larger foreign debris objects and set them aside for direct hauling to the final disposal site. After the sand has been sifted/screened, the clean material will be returned to a previously designated location for reuse. For documentation purposes, both the quantity of sand, soil or mud hauled to the centralized site, and the screened debris must be accounted for.

MAJOR DEBRIS TYPES AND SPECIALIZED REQUIREMENTS

All debris will be processed and segregated into the following five main categories:

- **Vegetative Debris**

Vegetative debris operations equipment may include, but is not limited to: rubber tired loaders with buckets, rakes or grapples; rubber tired excavators with grapples or thumbs; tele-handlers; track type loaders with rakes, grapples (to be utilized only under certain permitted conditions); trailer or truck mounted knuckle booms with grapples or clam

shells; self-loading trucks (knuckle boom with grapples or clam shells); farm type tractors with box blades, flat blades or brooms; bobcat type loaders; bucket trucks with 50' booms for hazardous tree and limb trimming (including Hanger and Leaners located on improved public property, overhanging and threatening a public use area or a possible threat to traffic); 30 ton or larger cranes to remove heavy stumps and or trunks; haul trucks ranging in size from 16 to 120 cubic yard capacity; roll-off dumpsters; flat-bed tractor trailers to transport equipment or stumps and oversized tree trunks, fuel and service trucks.

Vegetative debris operations personnel requirements may include, but are not limited to, equipment operators; superintendents with trucks; foremen with trucks; operators with chainsaws; traffic control personnel; general laborers with tools; safety personnel; mechanics; hazardous materials technicians; documentation personnel; quality assurance personnel and project managers.

- **Construction and Demolition (C & D) Debris**

C&D debris operations may use the same equipment as for vegetative debris. Curbside separation by the contractor and public is important to ensure proper segregation of vegetative and C&D debris and to segregate any hazardous and/or household hazardous waste. A debris pick-up and haul operation that is primarily focused on C&D debris may also require equipment such as: D-6 or larger dozers; track-type excavators with impact hammers, electromagnets and/or concrete shears and/or grapples and other specialized equipment to segregate or prepare the debris for transport. The personnel requirements for C&D debris operations are similar, if not identical, to those of vegetative debris operations. DRC and its subcontractors own or have access to the equipment required for these services, including front-end loaders, excavators, rubber-tired backhoes, most with grapples, knuckle boom loaders, dump trucks, dump trailers and service trucks.

- **Metallic Debris and White Goods**

White goods can present a difficult dilemma to the recovery efforts. If white goods contain Freon, the Freon must be removed before it is accidentally released into the air in violation of the U.S. Environmental Protection Agency regulations. Typically, white goods are moved to DMS prior to Freon removal so the removal activities can be more effectively monitored and thoroughly controlled. Freon is then removed by a licensed Freon recycler and the white goods are crushed or shredded in the recycling program.

White goods recovery (pick-up and haul), with the exception of white goods requiring Freon recovery, is treated and accomplished as though it were either C&D debris or recyclable debris, dependent upon the final disposal source. Each Freon containing piece of white goods should be hand or mechanically loaded in such a way as to not allow crushing of the Freon lines or premature release of the Freon. Equipment and personnel would also be treated as a C&D debris or recyclable debris operation, dependent upon the final disposal source. DRC has extensive experience with white goods and Freon recovery. DRC recovered, shred and removed an estimated 80,000 pieces of white goods in one major storm alone.

Removal of Freon, chemicals, food, and/or fluids from white goods will be accomplished only by properly licensed and credentialed personnel.

- **Household Hazardous Waste and Hazardous Toxic Waste**

Hazardous and toxic waste (HTW and HHW) is a special operational aspect that must be accomplished with very precise, pre-established standards and regulations. Safety to the workers, government employees and the citizens of the area is paramount. With this in mind, DRC works with its specialized subcontractors to establish and implement proper handling procedures for HTW and HHW, including household hazardous waste, which, after a disaster, may become concentrated and no longer considered de minimis. These procedures include the segregation and removal of HTW and HHW from the debris stream at the curbside, prior to the recovery of other debris and sorting and additional recovery of HTW and HHW within each DMS. Recovered HTW and HHW is removed to a proper disposal site or temporarily stored in the HTW and HHW disposal areas constructed within each DMS as required. DRC will set up a lined containment area and separate any Household Hazardous Waste inadvertently delivered to a debris management site and will be responsible for the removal and disposal of this hazardous material. Commercial and industrial hazardous waste such as chemicals, gas containers, transformers, and any other form of hazardous or toxic matter will also be set aside for collection and disposal.

HTW must be collected, handled and disposed of by specially trained HAZMAT technicians. In addition, DRC may utilize national or regional firms who are fully licensed and accredited to manage, handle and dispose of HTW. These firms may be utilized by DRC and/or DRC Environmental, Inc. for professional and immediate HTW recovery support on an emergency basis.

- **Asbestos Containing Materials**

Known or suspect asbestos containing material will be segregated from other debris and handled only by licensed and certified asbestos contractor/supervisors, of which DRC has several on staff. ACMs will be encapsulated for hauling, in accordance with OSHA and EPA regulations, and brought directly to an asbestos accepting disposal facility.

All special wastes will be handled according to the removal and disposal specifications of The City of Stuart, and will conform to all local, state, and federal environmental, legal, and transportation regulations and will be performed only by licensed, certified, and otherwise properly credentialed personnel and/or subcontractors.

DEBRIS MANAGEMENT SITE OPERATIONS



Staging

Within 24 hours of Task Order, personnel and equipment will be deployed to establish a DMS at locations identified in conjunction with The City of Stuart. The operation may include, but is not limited to the building of roads, erecting of fences, construction of containment areas, and placement of inspection towers. At minimum, the DMS equipment and crew may consist of: Air Curtain Incinerator, one trackhoe, two dozers, two towers,

five 16-20 cubic yard dump trucks, one rubber tired loader, one water truck, one motor grader, tub grinder, one site manager, one-night manager, eight equipment operators, two supervisors, five laborers, light plants, and possibly a HTW containment systems.

DRC shall provide all specified equipment, operators, and laborers for DMS management, debris reduction operations, and provision of an Automated Debris Management System.

DMS teams will also secure all necessary clearances, permits, and licenses to operate the site(s) and will submit Site Plans to The City of Stuart complete with Site Specific Safety and/or Accident Prevention Plans, a Traffic Control Plan to properly manage site ingress and egress, a Dust Control Plan, and/or a Fire Prevention Plan. Within 48-72 hours, DMS location(s) will be fully operational complete with ingress and egress points, inspection towers, water runoff protection, and containment berms and/or geotextile

The inspection of every load, in and out, is critical to the documentation of the overall process. The DMS inspection towers provide a location for load verification and documentation programs of all incoming and outgoing debris. Once documented, all debris is processed in accordance with applicable local, state and federal rules, standards, and regulations.

Maintenance/Fuel Vehicles and Personnel

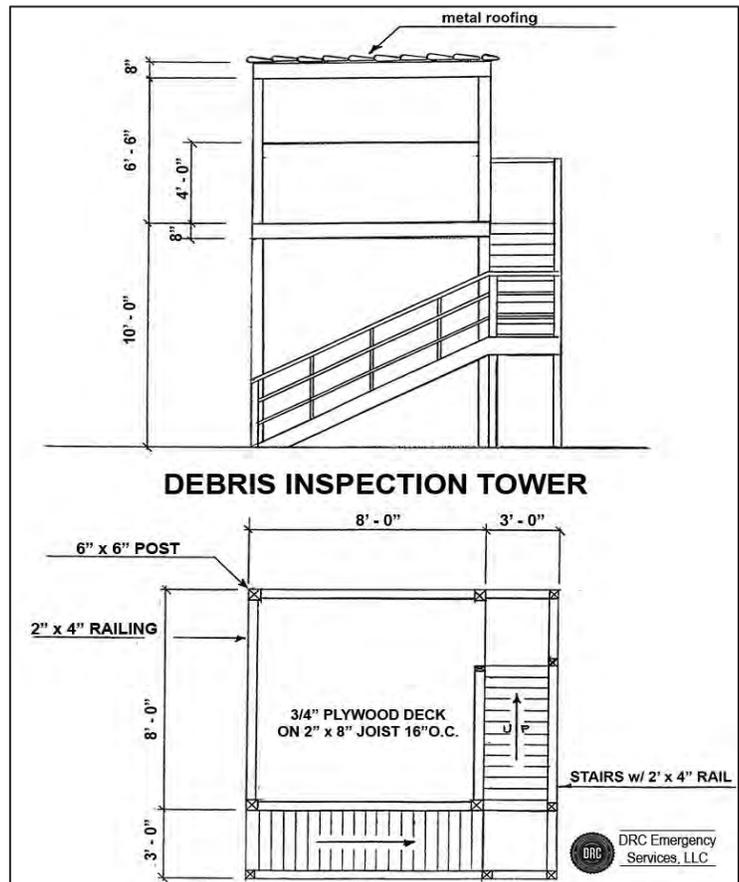
Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel to maintain equipment operations. Maintenance/fuel vehicles will be assigned and manned as needed to provide all required field maintenance.

Site Safety Plan

The following information will be utilized to create a location specific site management plan and site safety plan.

- **Site Access** - Separate points of ingress and egress should be established if possible. Temporary acceleration and deceleration lanes should be established adjacent to the primary road leading to and from site access points, approved by The City of Stuart. All temporary roads leading to and through the debris-staging site should be constructed and maintained for all weather use.

- **Inspection Towers** - Inspection towers shall be constructed to facilitate observation and quantification of debris hauled for storage at debris staging sites. No less than two inspections towers should be utilized at each debris-staging site. One tower at point of ingress for use by company inspector and Government inspector, one tower at the point of egress to ensure all debris hauling trucks are in fact empty upon leaving the site, one tower may be utilized if ingress and egress point is the same. The egress tower shall be manned by at least a representative of DRC.



- **Traffic Controls** - Traffic control personnel, with appropriate traffic control safety equipment, will be stationed at the ingress observation tower to maintain vehicular and pedestrian traffic control. Additional traffic control personnel will be stationed throughout the site, as needed, to enforce proper dumping and prevent personal injury to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan.

- **Clearing And Grading** - Clearing and grading of debris staging sites will be accomplished, to the level required, in accordance with the site management plan and task order from The City of Stuart.

- **Environmental Protection** - DRC's "Environmental Protection Plan" will be followed to ensure compliance with required standards (Clean Water Act, Storm Water Act, Resource Conservation and Recovery Act, Superfund Amendments, Reauthorization

Act and others). The plan outlines procedures concerning erosion control, hazardous and toxic wastes and dust and smoke control and is available for review upon request.

DEBRIS STORAGE AREA

Debris will be segregated into 5 main areas of concern as follows unless otherwise instructed by the Government:

- **Vegetative debris** - Vegetative debris will be cleaned of C&D debris to the extent possible to facilitate compliance with requirements for reduction of vegetative debris.
- **Construction and Demolition (C&D) Debris** - C&D debris will be dampened prior to dumping and periodically as needed, to comply with Local, State and Federal EPA standards.
- **Recyclable/salvage** - Recyclable/salvageable materials will be stock piled in accordance with Government task order.
- **White goods** - White goods will be stock piled in accordance with Government task order.
- **Hazardous and/or toxic wastes (HTW)** - HTW will be segregated and stored in a Government approved containment area. All site personnel will receive a safety briefing regarding operations involving HTW to prevent personal injury and ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan. HTW containment site perimeter will be posted and secured for personnel safety.

DEBRIS REDUCTION METHODS

Grinding and/or Chipping Operations

Grinding/Chipping is DRC's preferred debris reduction method, as it encourages resource conservation through the salvage of wood chips for renewable energy. All vegetative debris will be reduced through grinding and/or chipping, rather than by burning operations.

Although this operation is preferred for environmental purposes, however, it is the most time consuming and costly reduction method due to material handling, hauling and disposal costs after grinding and/or chipping operations have been accomplished. Grinding and/or chipping operations of C&D materials are prohibited by and within numerous jurisdictions. Grinding and/or chipping operations will be accomplished on the type of debris (vegetative and/or C&D) as directed by government task order. Grinding and/or chipping of vegetative debris will be accomplished on the piles of vegetative debris as set out below.

Vegetative debris will be placed into two separate piles. The first pile will be the dumping point until a sufficient quantity has been accumulated to commence a continuous reduction operation. The second pile will be started and accumulated until the reduction of the first pile has been completed at which time dumping of vegetative debris on the second pile will cease and the first pile will be replenished. This rotation will continue until reduction is complete.

Open Air Burning

Open air burning of disaster related debris is prohibited within numerous jurisdictions. Open air burning will be accomplished on vegetative debris and/or clean woody debris only when directed by government task order. Under no circumstance will open air burning be conducted on C&D debris that is known, considered or suspected, by owner or DRC, to contain environmental/health hazardous materials (i.e. asbestos, arsenic, etc.). All appropriate fire protection measures will be established and maintained in accordance with the site management plan, site safety plan and the government task order. All personnel involved in open air burning operations will receive safety training pertaining to this to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan. Open air burning will be conducted above ground level. No open air burning will be conducted within 1000 feet of a structure or within 100 feet of the debris pile. An area of not less than 100 feet surrounding each burn site will be cleared of all combustible materials and marked to delineate the area as restricted.

Air Curtain Burning

This method of burning will be used for reduction on vegetative debris and clean woody debris only, unless otherwise directed by government task order. Under no circumstance will air curtain burning be conducted on C&D debris that is known, considered or suspected, by owner or DRC, to contain environmental/health hazardous materials. All appropriate fire protection measures will be established and maintained in accordance with the site management plan, site safety plan and the government task order. All personnel involved in air curtain burning operations will receive safety training pertaining to this to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan. Air curtain burning will be conducted below ground level in a below ground pit, and above ground when geographically necessary. If above ground burning is required it will be conducted in an approved container suitable for the operation. If a below ground pit is used it shall be at least 8 feet, and no more than 20 feet, in depth and will be no wider than 1.1 times the width of the air curtain nozzle and no longer than 10-12 feet (15 feet maximum). No air curtain burning will be conducted within 1000 feet of a structure or within 100 feet of the debris pile. An area of not less than 100 feet surrounding each burn site will be cleared of all combustible materials and marked to delineate the area as restricted. All burning will be accomplished as set out in the US Army Corps of Engineers "DISASTER GUIDEBOOK."

Ash Disposal Area

At the end of each burning cycle, the ash residue from the burning operations shall be removed from the burning area and placed in a pre-identified Ash Disposal Area. The burning operations personnel will use this area to temporarily store the ash material prior to final disposal. Ash residue will be tested in accordance with the soil testing procedures in DRC's Environmental Protection Plan (EPP) to determine if there is a need to install a ground-water protection barrier in the Ash Disposal Area. Should a liner be required, an impervious layer of clay and/or limestone should be utilized to protect the aquifer (ground water) from potential contamination. Control of dust produced as a result of handling and/or storage of ash residue will be accomplished in accordance with the appropriate requirements of the EPP. Once the ash residue has reached a quantity requiring disposal, samples of the ash will be taken and examined in accordance with the EPP to establish the requirements for disposal (Class I Subtitle D Landfill vs. Class III Landfill vs. agricultural recycling techniques).

FINAL DEBRIS DISPOSAL

DRCES normally conducts the final disposal of all debris, reduced debris, ash residue and other products of the debris management process in accordance with the applicable Federal, State and local laws, standards and regulations. The identification and acquiring of the final disposal locations will be at the direction of the contracting officials, with DRCES assistance if requested. Final disposal locations can vary from Class I to Class III landfills, to the above mentioned after-market locations (metal recyclers, municipal recycling facilities, mulching operations, mulch incineration programs, co-generation plants etc.) DRCEs and the government's inspectors assigned to the final disposal site will maintain disposal records and documentation during the entire disposal process.

RECYCLING STRATEGIES

Vegetative Debris: Vegetative debris such as trees, stumps, brush, and leaf and yard waste make up the largest portion of the debris produced during tornadoes, hurricanes, and other natural disasters. Vegetative debris can be collected, stockpiled, and processed to the specifications of a mulch or boiler fuel product. Although some local governments have purchased wood processing equipment, others find it more cost effective to contract out the services.

Aggregates: Large amounts of aggregate debris such as asphalt pavement and concrete may result from the destruction of roadways during disasters. These materials can be collected, stockpiled, and processed to the specifications for road base aggregate or solid fill material.

Construction and Demolition Debris: Another large component of disaster debris is the construction and demolition (C&D) material that results from the destruction of homes, commercial and non-commercial buildings, and other structures. The materials produced from these sources may include wood, aggregates, metals, gypsum, plastics, and other miscellaneous components. These materials can be managed by using existing recycling facilities, and supplemented by establishing temporary C&D processing sites in areas where adequate recycling infrastructure does not exist.

White Goods and E-waste: Electronic waste is devices or components thereof that contain one or more circuit boards and are used primarily for data transfer or storage, communication, or entertainment purposes. Televisions, computer monitors, DVD players, video cameras, fax and copy machines, video game consoles, radios, cell phones, etc. Electronics contain a hodgepodge of metals and materials that can be dangerous, given the large numbers that are likely to be thrown out in a hurricane's aftermath. Older electronics can contain lead, chromium, cadmium, mercury, nickel and zinc, all toxic to humans. However a number of materials like metals and plastics in electronics can be recycled, reducing pollution while saving energy and resources. Freon and metals recovered from white goods are thoroughly recyclable and marketable. Revenue generated from the recycle of such wastes is typically returned to government entity following cost.

Other innovative recycling strategies DRC will explore depending on the setting and scope of an event:

Composting to produce valuable fines and to de-contaminated materials: Wood chips, contaminated sediments, and other organic debris may be blended into windrows for thermal composting, such as is used to recycle green waste in many cities, and to decontaminate hydrocarbon-affected soils in remedial actions. Windrow turners mix and oxygenate the organic materials. Other, more-compact composting methods are also available using containerized systems. The end result is humus, which may be used for wetlands restoration, soil building, and mulch.

Segregation of bricks and aggregate for low-grade structural uses: Solid materials such as brick, fractured brick, cinder block, and aggregate may be segregated from the waste stream and used for structural applications such as erosion control, diversion features, landscape elements, and light-duty pavements.

Recycling of glass and ceramics into durable fines: Bottles, windows, and wall elements may be ground into sand-like fines for structural applications as described above, and also for wetlands restoration and beach renewal.

Recovery of copper and other metals: Copper wire and other metals may be separated and profitably recycled into new wires, signs, and light-duty structures, as was done by Florida Power and Light after Hurricane Andrew.

Production of biofuels for distributed use: The organic fraction of the debris stream may be pulverized and fashioned into high-BTU pellets, or anaerobically digested into natural gas. The production and sale of refuse-derived energy is economically rewarded because renewable energy credits may be sold along with the energy produced. While this may involve an out-of-state company with significant experience in this area, the Subcommittee is mindful that a local project developer should remain involved.

DEBRIS MANAGEMENT SITE CLOSEOUT

Restoration is conducted during the closing of each DMS. The scope of remediation is determined during operation and closure, by terms of the land lease (if any), or government directive or task order. Remediation consists of final removal of all debris (including residual debris), removal and remediation of HTW, abatement of any safety and/or environmental concerns (to include environmental testing and/or monitoring, if required), the removal of temporary structures (including any inspection towers), grading and leveling, removal of roads and fencing, if appropriate, and potentially grassing or seeding of the site, if required, to documented pre-use condition.

Documentation and Inspection - A narrative description shall be prepared for each site. Sketches and/or drawings (basic) shall be produced to illustrate the current condition of the site and its contents, as well as content location. Still photographs or video will be taken of each site, both ground level and aerial, to additionally illustrate the pre-use condition of the site and its contents. Environmental Sampling to include:

- Random soil samples, surface and sub-surface, may be taken and sealed in containers for comparison with post-use samples taken at the time of site closure when possible contamination is evident.
- Prior to sealing these samples, a small portion of each sample will be field tested to determine the presence of contaminants prior to use of the site.
- On-site and off-site samples will be taken of any water source.
- Water source samples will be stored and tested using the criteria stated above.
- Samples of both water and soil will be taken in accordance with the above standards after operations have ended (post use samples).
- Post use samples and pre-use samples will be tested in the Corporate Laboratory and/or another Certified Laboratory to determine the presence of contaminants.

Should contaminants be identified in the pre-use field test, a determination of whether or not a particular site or area of a site should be utilized will need to be made by DRC Senior Management and the client representative. Should contaminants be identified in post use test results that were not present in pre-use test results, remediation of the site or area of the site will be accomplished in accordance with Federal, State and local regulations as well as current industry standards.

Storm debris management by DRC is subject to inspection by the governmental contracting entity and/or any Public Authority in accordance with generally accepted standards, to insure compliance with the contract and applicable local, state and federal laws. DRC will, at all times, provide the government access to all work sites and disposal areas and will cooperate completely with Government Inspectors. In addition, authorized representatives and agents of any participating Federal or state agency are encouraged to inspect all work and materials. DRC and the government shall have in place at the DMS, personnel to verify the contents and cubic yards of all vehicles entering the DMS. Records are maintained for each load entering the DMS, its cubic yardage is verified, and each vehicle leaving the DMS is viewed to verify that the contents have been emptied. DRC and the government monitor the material to determine that the load consists of eligible storm debris. DRC and the government have in place at the pickup site, personnel to verify the contents, location, date and time of the vehicles departing for the DMS and issuance of the load ticket to ensure the eligibility of the debris. Prior to use, DRC recommends that the government, including FEMA, if possible, establish and record the certified cubic yard capacity and perform a safety inspection of each haul vehicle. DRC recommends that all measurements be conducted by government personnel or independent third parties, and not DRC or the subcontractor. DRC has in the past provided disposal tickets, field inspection reports, and other data and/or forms sufficient to provide substantiation for Federal (FEMA, etc.) and State reimbursement to its government clients. DRC personnel and subcontractors have worked closely with various State Emergency Management Agencies, the Federal Emergency Management Agency and other applicable State, local and Federal Agencies to insure that eligible debris collection and the data documenting is sufficient and appropriately addressed.

Operational Environmental Protection - All work performed at and/or in relation to a debris-staging site will be performed in a skilled and workman-like manner. All debris staging site operations shall be conducted in accordance with the Company's Environmental Protection Plan

and to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan.

Closure Procedures - Pre-use inspection and documentation information shall be utilized as a guide to restore each site to pre-use condition.

Removal Of Temporary Structures - All temporary structures such as fencing, inspection towers, temporary offices, sanitary facilities, etc., shall be removed from each site.

Restoration Operations - Each site shall be graded, as required to return the topography to pre-use elevations, unless otherwise directed by Government task order. Each site will be restored to pre-use condition by seeding, fertilizing and laying of straw as well as replacement of agreed-upon shrubs and/or trees.

Closure Documentation - The procedures described in Section F3 of this plan shall be followed for closure documentation.

Removal of Debris - Debris residue, not taken to the appropriate disposal site during debris disposal operations, shall be collected, recorded and hauled to the appropriate disposal site. DRC or a licensed hazardous waste remediation company shall be retained to accomplish the removal of all hazardous and/or toxic waste from each site if not already accomplished under separate agreement by the Government.

Final Inspection, Released and Acceptance of Government and/or Landowner - DRC' Senior Management, the Supervisor responsible for a particular site, the Governments Representative and if applicable, the landowner shall constitute an inspection team. The Company Supervisor responsible for the applicable site shall have, for examination by all Inspection Team members, the documentation package to include pre-use and closure inspection documentation as well as all chronological documentation created during the operational period. After all inspection team members accept the post-closure condition of each site, a release and hold-harmless for the Company shall be signed by the Government and/or landowner, releasing DRC of any further responsibility and liability.

ACCOUNTING AND DOCUMENT MANAGEMENT

DRC's invoicing procedure is as follows:

- Load tickets are received, logged, and then scanned into DRC's database system. Tickets are then entered and audited for accuracy.
- Invoice is worked up along with the ticket data backup.
- The reconciliation process then takes place with either the Monitoring Firm or the reconciliation contact with the municipality (if there isn't a Monitoring Firm).
- Once the invoice and ticket data has been 100% reconciled, the Monitoring Firm, or the reconciliation contact with the municipality, then recommends the invoice to FEMA for payment.
- Frequency: The invoicing is usually done on a weekly basis

Required Documentation

DRC ES shall submit daily progress and quality control reports to the governing entity for all activities. Each report would contain, at a minimum, the following information:

- Letterhead with DRC name and contact information
- Report Date
- Location of completed work
- Location of work for next day
- Daily and cumulative hours for each piece of equipment and crew (Emergency Clearance)
- List of roads that were cleared (Emergency Clearance)
- Number of Crews (including number of trucks and loading equipment)
- Daily and cumulative totals of debris removed, by category
- Daily and cumulative totals of debris processed, to include method(s) of processing and disposal location(s)
- Daily estimate of hazardous waste debris segregated, and cumulative amount of hazardous waste placed in the designated holding area
- Number of hazardous trees and hanging limbs removed.
- Problems encountered or anticipated

Typically, Daily Reports are co-signed by the governing entity's inspector to verify work performed. In addition, the governing entity receives an original copy of all load tickets and receives and verifies for co-signature, a Daily Reconciliation Sheet listing each load ticket, the truck number, crew number, street, truck volume, percent full, credited volume of debris removed and the total volume removed for the day. This Daily Reconciliation Sheet is typically verified by the governing entity and can become the invoicing document for the Contract.

Documentation and Recovery Process

Prior to the beginning of the hurricane season, DRC will meet with the City of Stuart and the Debris Management Monitor to finalize and test the processes for inspection and documentation that are to be used during the response and recovery phase of debris removal. At all times, DRC will provide the City of Stuart access to all work sites and disposal areas. DRC, the City of Stuart and the Debris Management Monitor will have in place at the DMS personnel to verify and maintain records regarding the contents and cubic yards of the vehicles entering and leaving the DMS. The Debris Management Monitor will coordinate data recording and information management systems, including but not limited to:

- Prepare detailed estimates and submit to FEMA for use in Project Worksheet preparation.
- Implement and maintain a disaster debris management system linking load ticket and TDSRS information, including reconciliation and photographic documentation processes.
- Provide daily, weekly or other periodic reports for the City of Stuart managers and the Debris Management Monitor, noting work progress and efficiency, current/revised estimates, project completion and other schedule forecasts/updates.

DRC will provide the following assistance:

- Recovery process documentation – create recovery process documentation plan
- Maintain documentation of recovery process
- Provide written and oral status reports as requested to the City of Stuart Debris Management Monitor
- Review documentation for accuracy and quantity
- Assist in preparation of claim documentation

DRC will provide all requested information to the Debris Management Monitor that is necessary for proper documentation and understands that copies of complete and accurate records are required for the receipt of federal funds and must be supplied to the City. DRC will work closely with FEMA and other applicable State and Federal agencies to ensure that eligible debris collection and data documenting appropriately address concerns of the likely reimbursement agencies.

PROMPT COMPLAINT RESOLUTION

Within 24 hours of a damage report, an investigative team will be dispatched to determine the veracity and severity of the damage report. If validated, damages are repaired as quickly as physically possible, preferably commencing repairs on the day that the report is validated. If a subcontractor is involved, that subcontractor is asked to produce a plan to prevent further occurrences.

RECOVER

In addition to providing for the recovery of the physical environment, DRC ES is also committed to assisting The City of Stuart, the overall recovery of its citizens and their economy. As such, DRC can provide an array of services to The City of Stuart that will enable both the City and the citizens the means to establish a degree of stability and normalcy.

EXPERTISE IN THE REMOVAL OF DEAD ANIMALS AND PUTRESCENT DISPOSAL

Improper disposal of animal carcasses can contaminate drinking water sources or spread disease. It is DRC Emergency Services, LLC's policy to handle and dispose of animal remains with care and in accordance with all state and local regulations.

If possible, all identified carcasses should be disposed of within 48 hours of death. There are several approved methods for the disposal of animal carcasses:

- **Incineration** at a secure and pre-approved site.
- **Deposition** in a contained landfill approved for remains disposal.
- **Composting**, with approval, is a sanitary and practical method of carcass disposal.

Breakdown of the carcass occurs by bacterial degradation and yields an odorless, humus-like substance that can be applied to fields using common manure-spreading equipment. Fertilizer values typical of composted carcass material contain 25 lb. of nitrogen/ton, 13 lb. of phosphorous/ton, and 7 lb. of potassium/ton. The use of composting as a method for the disposal of carcasses often requires a permit from the state's Department of Agriculture. Properly designed composting systems have a positive environmental impact, reduce the amount of solid waste that may potentially be dumped into landfills, yield no air or water pollution, and require no chemical additives. The ingredients required for composting are simply moisture, air, bacteria, and a carbon source (straw, inedible feed, bedding material, and other materials).

Animal carcasses will be transported in a covered vehicle; the bed or tank will be constructed so that no drippings or seepage from the carcass can escape from the vehicle. Any animals found that are suspected to have died of a highly contagious, infectious, or communicable disease will be transported by certified professionals and in accordance with all state and local laws and regulations.

Please see the following attached:

- Schedule A
- Schedule B

5.1 REVISED PRICE PROPOSAL FORM

Respondents are to make no changes to the table below and are to fill the table out completely. Values must be provided for all categories or your submittal response may be deemed non-responsive.

SCHEDULE A			
ITEM	DESCRIPTION	UOM	PRICE
1	Rights-of-Way Vegetative Collection Rate: Vegetative debris collected from public or private right-of-way (ROW) and improved public lands, hauled to, and dumped at the debris management (DM) site(s) This includes the removal, collection, hauling and disposal of all stumps less than 24-inches in diameter and any stumps not originating in the ROW (including stumps removed by third parties and placed in the ROW)	Per Cubic Yard	\$
2	Private Property Vegetative Collection Rate: Vegetative debris collected from private property, hauled to, and dumped at the debris management site(s). This includes the removal, collection, hauling and disposal of all stumps less than 24-inches in diameter and any stumps not originating in the ROW (including stumps removed by third parties and placed in the ROW).	Per Cubic Yard	\$
3	Public Right of Way Mixed Debris: Construction, Demolition, and Household Items Collection Rate: Construction and demolition debris collected from designated work zone, hauled to, and dumped at the debris management site(s) or other designated location	Per Cubic Yard	\$
4	Cutting Partially Uprooted or Split Trees (Leaners): Remove falling, partially uprooted or split trees from the ROW; remove the portion of the tree overhanging ROW and placing the debris in the ROW for haul-off.		
A	Partially Uprooted Leaner (Price is inclusive of excavating the root ball and placing it in the ROW) <u>Diameter of tree at 2-feet from base</u> <ul style="list-style-type: none"> ➤ Less than 24 inches ➤ 24 - 36 inches ➤ Greater than 36 inches 	Per Tree Per Tree Per Tree	\$ \$ \$
B	Split Leaner (No exposed root ball) (Price is inclusive of flush cutting the tree trunk) Diameter of tree at 2-feet from base <ul style="list-style-type: none"> ➤ Less than 24 inches ➤ 24 - 36 inches ➤ Greater than 36 inches 	Per Tree Per Tree Per Tree	\$ \$ \$

COMPANY NAME: _____

SCHEDULE A (Continued)

ITEM	DESCRIPTION	UOM	PRICE
C	Removal of Dangerous Hanging Limbs (Hangers): Removing hanging or partially broken limbs from trees in the ROW or limbs hanging over the ROW and placing the debris in the ROW for haul-off.	Per Tree	\$
5	Demolition and Collection Rate: Demolish identified structures in designated work zone. Remove C&D debris from designated work zone, hauled to, and dumped at a DM Site or other designated location.	Per Cubic Yard	\$
6	<p>Stump Removal and Collection Rate: Removal and collection of stumps partially uprooted in the ROW. Stumps will be identified and certified in the ROW by the City or its representative. Stumps will be hauled to and dumped at a debris management site(s) or other designated location.</p> <p><u>Diameter of Stump at 2-feet from base</u></p> <ul style="list-style-type: none"> ➤ 24 - 36 inches ➤ 36 – 48 inches ➤ Greater than 48 inches 	<p>Per Stump</p> <p>Per Stump</p> <p>Per Stump</p>	<p>\$</p> <p>\$</p> <p>\$</p>
7	Sand Collection (Public Property) and Screening Rate: Removal and collection of debris-laden sand from public property. Debris-laden sand will be hauled to a designated location, screened, and stockpiled at a debris management site(s). (Debris generated from screened rejects will be hauled to a debris management site(s) or other designated location.	Per Cubic Yard	\$
8	Sand Collection (Private Property) and Screening Rate: Removal and collection of debris-laden sand from private property. Debris-laden sand will be hauled to a designated location, screened, and stockpiled at a debris management site(s). Debris generated from screened rejects will be hauled to a debris management site(s) or other designated location.	Per Cubic Yard	\$
9	Backfill: Supply and placement of clean fill dirt into holes created by stump removal in the ROW.	Per Cubic Yard	\$
10	Reduction of vegetative debris via burning at debris management site(s) or other designated location.	Per Cubic Yard	\$
11	Reduction of vegetative debris via grinding at debris management site(s) or other designated location.	Per Cubic Yard	\$

COMPANY NAME: _____

SCHEDULE A (Continued)

ITEM	DESCRIPTION	UOM	PRICE
12	Reduction of C&D debris at debris management site(s) or other designated location.	Per Cubic Yard	\$
13	Haul-out of reduced vegetative debris: Reduced vegetative debris hauled from debris management site(s) or other designated location to final disposal site.	Per Cubic Yard	\$
14	Haul C&D, Household debris to final disposal site: Reduced C&D debris and household items including white goods, hauled from debris management site(s) or other designated location to final disposal site.	Per Cubic Yard	\$
A	Removal of White Goods from Right-Of-Way to the DMS	Per Unit	\$
B	Removal and Transport White Goods from DMS to an Approved Recycling Facility	Per Unit	\$
C	Freon Removal	Per Unit	\$
15A	Removal of E-Waste from right-of-way to an approved recycling facility	Per Pound	\$
15B	Removal of Household Hazardous Waste from right-of-way to an approved disposal site	Per Pound	\$

Has Proposer Included A Revenue Sharing Plan for Possible Sale of Collected Materials?

Yes No

Preferred method of payment is by the City Purchasing Card (VISA). **DO YOU ACCEPT THE PURCHASING CARD (VISA)?**

Yes No

If you are not the successful proposer awarded as primary provider, would you accept serving as the secondary (backup) provider, with the same terms as conditions as your proposal? Yes No

COMPANY NAME: _____

SCHEDULE B

For Debris Management Site Set-up and Closure and Debris Clearance for Access

Equipment / Personnel	Hourly Equipment Rate	Hourly Labor Rate	Total Hourly Rate
Traffic Control Personnel	\$	\$	\$
Laborer	\$	\$	\$
Survey Person w / Truck	\$	\$	\$
Inspector w / Truck	\$	\$	\$
Operator w / Chainsaw	\$	\$	\$
Foreman w / Truck	\$	\$	\$
Superintendent w / Truck	\$	\$	\$
Climber w/ Gear	\$	\$	\$
5 CY Dump Truck	\$	\$	\$
Tractor w/ Boxblade	\$	\$	\$
Bobcat Loader	\$	\$	\$
Transports	\$	\$	\$
Rubber-Tired Backhoe	\$	\$	\$
Trachhoe 690 J.D.	\$	\$	\$
Air Curtain Burner	\$	\$	\$
Water Truck (4000 Ga.)	\$	\$	\$
D-6 Dozer or equivalent	\$	\$	\$
Feller Bunchers 611 Hydro-Ax	\$	\$	\$
Skidders 648E	\$	\$	\$
Front End Loader 544	\$	\$	\$
Front End Loader 644	\$	\$	\$
Prentice Knuckleboom Loader	\$	\$	\$
50 foot Bucket Truck	\$	\$	\$
30 ton + crane	\$	\$	\$
Diamond Z or Equiv. Tub Grinder	\$	\$	\$
Street Sweeper / Leaf Collection Truck	\$	\$	\$
Waste Collection Rear Loader Truck	\$	\$	\$
Miscellaneous Equipment			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

COMPANY NAME: _____

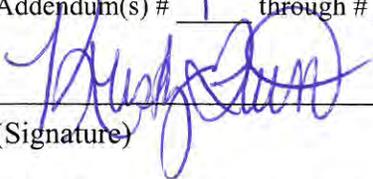
The Respondent certifies that as a condition of bidding he will hold good his proposal prices for a minimum period of ninety (90) calendar days from the date proposals are opened.

The City of Stuart offers proposers who commit to accepting the Purchasing Card, noted above in the Proposal Form as payment method, a one percent (1%) reduction in their overall price for evaluation purposes only. When evaluating prices submitted by proposers in response to this solicitation, the total offered price of a proposer committed to accepting the Purchasing Card will be reduced by one percent, the resulting number is then compared to the other proposers' offered price. If the committed proposer is awarded the contract, the award will be at the negotiated contract price. City shall not pay any service charges or fees for Peard transactions.

The undersigned Respondent hereby certifies that the terms and conditions, including but not limited to, the scope of work have not been altered or modified in any manner. Any modification to this solicitation by the proposer will result in Proposer's response being found non-responsive and thereby disqualified.

The undersigned Respondent hereby certifies that he has received all the Addenda listed below and has incorporated them into his proposal listed herein. Failure to acknowledge any and all addenda may render the proposal non-responsive and no further evaluation of the proposal will occur.

Addendum(s) # 1 through # 1 Respondent's Initials KF



(Signature)

Kristy Fuentes

(Printed Name)

DRC Emergency Services, LLC

Name of Company, Firm

Vice President/Secretary/Treasurer

(Printed Title)

(888) 721-4372

Telephone Number

(504) 482-2852

Facsimile Number

Kfuentes@drcusa.com

Email Address

REVENUE SHARING PLAN

Proposed is prepared to share revenue from the sale of all recyclables. The plan will be formulated at Notice of activation when recycling markets can be determined and prices set.

Insurance

McGriff, Seibels & Williams

Rob Harrison

818 Town & Country Blvd., Suite 500

Houston, TX 77024

(713) 940-6544

Rob.harrison@mcgriff.com

(Please see sample insurance certificate attached)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/26/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MCGRIFF, SEIBELS & WILLIAMS OF TEXAS, INC. 818 Town & Country Blvd, Suite 500 Houston, TX 77024-4549	CONTACT NAME: PHONE (A/C, No, Ext): 713-877-8975	FAX (A/C, No): 713-877-8974
	E-MAIL ADDRESS:	
INSURED DRC Emergency Services, LLC P.O. Box 17017 Galveston, TX 77552		INSURER(S) AFFORDING COVERAGE
		NAIC #
		INSURER A : Underwriters At Lloyd's, London 15792
		INSURER B : United States Fire Insurance Company 21113
		INSURER C : Texas Mutual Insurance Company 22945
		INSURER D : Argonaut Insurance Company 19801
		INSURER E : Crum & Forster Specialty Insurance Company 44520
		INSURER F :

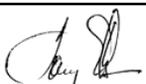
COVERAGES **CERTIFICATE NUMBER:**C2GNNNSJ **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			B0621EMSSL000317	05/26/2017	05/26/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY			1337407101	05/26/2017	05/26/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			B0621EMSSL000217	05/26/2017	05/26/2018	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	TSF0001307608 TX WC928318471754	05/26/2017	05/26/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Contractors Pollution & Errors & Omissions			PKC105162	05/26/2017	05/26/2018	Contractor's Pollution Errors & Omissions \$ 1,000,000 Policy Aggregate \$ 1,000,000 \$ 2,000,000 \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: RFP #2017-167, Debris Removal Service
 City of Stuart is included as an Additional Insured on the General Liability, Automobile Liability and Excess Liability policies. Waiver of Subrogation applies in favor of City of Stuart as respects General Liability, Automobile Liability, Workers' Compensation and Excess Liability. The General Liability Policy includes a Per Project Aggregate. Coverage is primary and non-contributory as respects to General Liability, Automobile Liability and Excess Liability policies. All as required by written contract subject to policy, terms, conditions, and exclusions.

In the event of cancellation by the insurance companies the policies have been endorsed to provide 30 days Notice of Cancellation (except for non-payment) to the Certificate Holder shown below.

CERTIFICATE HOLDER City of Stuart Attn: Office of Procurement & Contracting 121 S. W. Flagler Avenue Stuart, FL 34994	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Please see attached Reference Form.

5.3 REFERENCE FORM

Provide three (3) satisfactory references within the past five (5) years of similar complexity, nature, and size of this project in Florida.

#1 REFERENCE

Company/Entity Name:		
Address		
City	, State	Zip Code
Contact Name:	Title:	
Phone No:	Fax:	Email:
Date of Service or Contract Period:	Location	
Summary of Services Performed	Governmental or Private	
Dollar Value of Contract \$		

#2 REFERENCES

Company/Entity Name:		
Address		
City	, State	Zip Code
Contact Name:	Title:	
Phone No:	Fax:	Email:
Date of Service or Contract Period:	Location	
Summary of Services Performed	Governmental or Private	
Dollar Value of Contract \$		

#3 REFERENCES

Company/Entity Name:		
Address		
City	, State	Zip Code
Contact Name:	Title:	
Phone No:	Fax:	Email:
Date of Service or Contract Period:	Location	
Summary of Services Performed	Governmental or Private	
Dollar Value of Contract \$		

Company Name _____

SUBMITTAL FORMS AND REQUESTED INFORMATION

Please see the following attached:

- Florida Contractor's License
- Florida Secretary Of State Certification
- SunBiz Registration
- Alabama Contractor's License (State of Origin)
- Alabama Secretary of State Certificate (State of Origin)
- Subcontractor Participation Form
- Proposal Checklist Form
- Public Entities Crime Form
- Request for Information to Submit with IRS W-9 Form
- W-9



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD
1940 NORTH MONROE STREET
TALLAHASSEE FL 32399-0783**

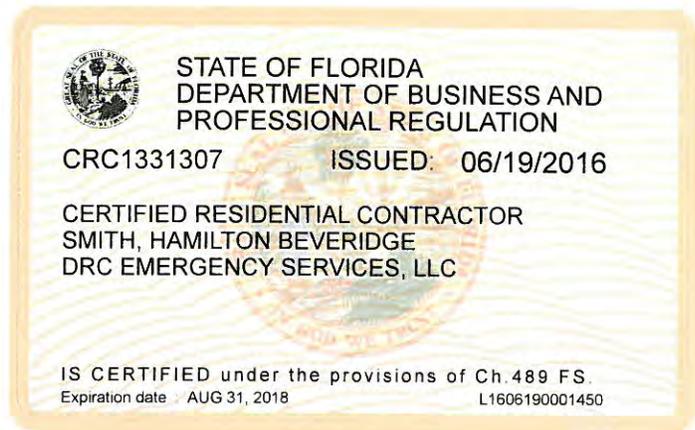
(850) 487-1395

**SMITH, HAMILTON BEVERIDGE
DRC EMERGENCY SERVICES, LLC
6258 MARSHALL FOCH STREET
NEW ORLEANS LA 70124**

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD**

LICENSE NUMBER
CRC1331307

The RESIDENTIAL CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2018

**SMITH, HAMILTON BEVERIDGE
DRC EMERGENCY SERVICES, LLC
P.O. BOX 170 P.O. BOX 17017
GALVESTON TX 36608**



State of Florida

Department of State

I certify from the records of this office that DRC EMERGENCY SERVICES, LLC is an Alabama limited liability company authorized to transact business in the State of Florida, qualified on July 18, 2005.

The document number of this limited liability company is M05000003946.

I further certify that said limited liability company has paid all fees due this office through December 31, 2014, that its most recent annual report was filed on June 10, 2014, and its status is active.

I further certify that said limited liability company has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-seventh day of
January, 2015*



Ken Detmer
Secretary of State

Authentication ID: CU5800449263

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>



Detail by Entity Name

Foreign Limited Liability Company

DRC EMERGENCY SERVICES, LLC

Filing Information

Document Number	M05000003946
FEI/EIN Number	63-1283729
Date Filed	07/18/2005
State	AL
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	09/29/2015
Event Effective Date	NONE

Principal Address

13 Evia Main
Galveston, TX 77554

Changed: 04/25/2016

Mailing Address

6258 Marshall Foch Street
New Orleans, LA 70124

Changed: 04/25/2016

Registered Agent Name & Address

NATIONAL CORPORATE RESEARCH,LTD.,INC.
115 North Calhoun St.
Suite 4
Tallahassee, FL 32301

Name Changed: 10/29/2013

Address Changed: 07/07/2015

Authorized Person(s) Detail

Name & Address

Title VP, Secretary

FUENTES, KRISTY
13 Evia Main

Galveston, TX 77554

Title Exec. Vice President/ General Manager

Thormahlen, Kurt
13 Evia Main
Galveston, TX 77554

Title VP

Sullivan, William W
13 Evia Main
Galveston, TX 77554

Title VP

Sullivan, Todd P
13 Evia Main
Galveston, TX 77554

Title President

Sullivan, John R
13 Evia Main
Galveston, TX 77554

Annual Reports

Report Year	Filed Date
2015	04/29/2015
2016	04/25/2016
2016	04/28/2016

Document Images

04/28/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
04/25/2016 -- ANNUAL REPORT	View image in PDF format
04/29/2015 -- ANNUAL REPORT	View image in PDF format
12/03/2014 -- LC Amendment	View image in PDF format
06/10/2014 -- AMENDED ANNUAL REPORT	View image in PDF format
01/13/2014 -- ANNUAL REPORT	View image in PDF format
10/29/2013 -- Reg. Agent Change	View image in PDF format
01/21/2013 -- ANNUAL REPORT	View image in PDF format
04/11/2012 -- ANNUAL REPORT	View image in PDF format
03/15/2011 -- ANNUAL REPORT	View image in PDF format
10/15/2010 -- REINSTATEMENT	View image in PDF format
03/27/2009 -- ANNUAL REPORT	View image in PDF format
03/13/2008 -- ANNUAL REPORT	View image in PDF format

Detail by Entity Name

[04/02/2007 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[08/03/2006 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[03/16/2006 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[07/18/2005 -- Foreign Limited](#)

[View image in PDF format](#)

Copyright © and Privacy Policies
State of Florida, Department of State

STATE OF ALABAMA

BID LIMIT:

U

49642

LICENSE NO.:

AMOUNT:

UNLIMITED

TYPE:

RENEWAL



State Licensing Board for General Contractors

THIS IS TO CERTIFY THAT

DRC EMERGENCY SERVICES LLC

NEW ORLEANS, LA 70124

is hereby licensed a General Contractor in the State of Alabama and is authorized to perform the following type(s) of work:

BC: BUILDING CONSTRUCTION, D: DEMOLITION, EV-S: ASBESTOS ABATEMENT, H/RR: HEAVY AND RAILROAD, REP: RECIPROCITY STATE OF LOUISIANA, SC: MARINE SALVAGE AND WRECK REMOVAL

until **September 30, 2017** when this Certificate expires.

Witness our hands and seal of the Board, dated Montgomery, Ala.,

Mark N. Dancy

SECRETARY-TREASURER

Alex Whaley

CHAIRMAN

126582

John H. Merrill
Secretary of State

P.O. Box 5616
Montgomery, AL 36103-5616

STATE OF ALABAMA

I, John H. Merrill, Secretary of State of Alabama, having custody of the Great and Principal Seal of said State, do hereby certify that

the entity records on file in this office disclose that DRC Emergency Services, LLC was formed in Mobile County, Alabama on September 12, 2001. The Alabama Entity Identification number for this entity is 677-589. I further certify that the records do not disclose that said entity has been dissolved, cancelled or terminated.



20150921000013258

In Testimony Whereof, I have hereunto set my hand and affixed the Great Seal of the State, at the Capitol, in the city of Montgomery, on this day.

9/21/2015

Date

John H. Merrill

Secretary of State

5.4 SUBCONTRACTORS PARTICIPATION

If bidder is subcontracting, this information is to be submitted with their submittal response in writing on the attached form or as a separate attachment subcontractor's information as follows; name, address, type of work to be performed and percentage of work that may be provided by Subcontractor, including participation as a small and minority businesses, and women's business enterprises. The Proposer will make additions, deletions or substitutions only with the permission of the City of Stuart and after sufficient prior written notification.

Name of Subcontractor: _____ Contact Name: _____ Address, City, State, Zip, Phone: _____ _____ Type of Work to be Performed: _____ SFWMD SBE Certificate Number License No. _____ Percentage of Work _____% MWBE/MBE <input type="checkbox"/>
Name of Subcontractor: _____ Contact Name: _____ Address, City, State, Zip, Phone: _____ _____ Type of Work to be Performed: _____ License No. _____ Percentage of Work _____% MWBE/MBE <input type="checkbox"/>
Name of Subcontractor: _____ Contact Name: _____ Address, City, State, Zip, Phone: _____ _____ Type of Work to be Performed: _____ License No. _____ Percentage of Work _____% MWBE/MBE <input type="checkbox"/>
Name of Subcontractor: _____ Contact Name: _____ Address, City, State, Zip, Phone: _____ _____ Type of Work to be Performed: _____ License No. _____ Percentage of Work _____% MWBE/MBE <input type="checkbox"/>

Company Name _____

5.5 PROPOSAL CHECKLIST FORM

A. All proposals shall be submitted in the format identified. Failure to submit the required documentation in the format identified may cause the proposal to be rejected. This form is to be submitted with proposal package.

- 1. Letter of Transmittal (Yes) No
- 2. Acknowledgment of addendum & submission with RFP (Yes) No
- 3. All Submittal Forms (proposal, reference, subcontractors, etc.) (Yes) No
- 4. Proof that Firm name is registered with their State of Origin (Yes) No
- 5. Submit a copy of all Licenses, Certificates, Registrations, etc. (Yes) No
- 6. Submit any data in reference to Contract Performance (Yes) No
- 7. Evidence of Insurance (Yes) No
- 8. Additional Data is submitted (Optional) (Yes) No
- 9. Total of Five (5) sets (one (1) original and four (4) copies, one (1) electronic copy (PDF format preferred) on a CD or flash drive are submitted) (Yes) No

RFP 2017-167
(to be submitted with RFP response)

COMPANY NAME: _____

5.6 SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to CITY OF STUART, MARTIN COUNTY, FLORIDA

by: _____
(print individual's name and title)

for: _____
(print name of entity submitting sworn statement)

whose business address is: _____

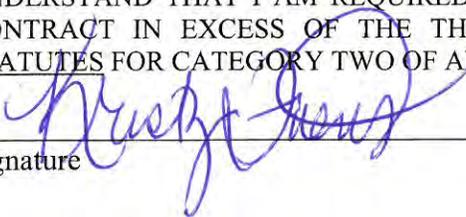
and (if applicable) its Federal Employer Identification Number (FEIN) is: _____

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____ - _____ - _____.)

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, Shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relations to the entity submitting this sworn statement. (Indicate which statement applies).

- Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



 Signature

Sworn to and subscribed before me this 26th day of June, 2017.

Personally known OR Produced Identification _____



 Type of Identification _____

Notary Public – State of Florida
 My Commission Expires: _____

CARY A. DES ROCHES
 NOTARY PUBLIC
 State of Louisiana, Bar No. 19550
 My Commission is for life

SEAL OR STAMP

5.7 REQUEST FOR INFORMATION TO SUBMIT WITH IRS W-9 FORM

Federal Income Tax Law requires a Form 1099 with a valid taxpayer identification number to be filed for payments made in the course of conducting a trade or business. Further, these payments may be subject to Backup Federal Income Tax Withholding for all payees who have not submitted a correct Federal Tax Identification Number at the time of payment.

Please read this form and complete the information thereon before signing and **returning with a copy of your IRS W9 Form**. If you are a corporation, we will not issue you a Form 1099 (Reference: 1.6401-3(c)). However, kindly return this form to document your corporate status.

In order to avoid the possibility of future payments being held subject to Backup Withholding at a rate of 31%, please complete the form printed below and return this letter to the above address or E-mail request to: mcleighton@ci.stuart.fl.us.

VENDOR NAME DRC Emergency Services, LLC

DBA: N/A

CORPORATE ADDRESS: 6258 Marshall Foch

CITY: New Orleans STATE: LA ZIP: 70124

TELEPHONE: (888) 721-4372 FAX: (504) 482-2852 ALTERNATE PHONE: (504) 482-2848

"THE ABOVE INFORMATION WILL BE USED FOR PURCHASE ORDERS"

REMIT TO ADDRESS: 6258 Marshall Foch

CITY: New Orleans STATE: LA ZIP: 70124

TELEPHONE: (888) 721-4372 FAX: (504) 482-2852 ALTERNATE PHONE: (504) 482-2848

COMPANY CONTACT NAME: Kristy Fuentes Vice President/Secretary/Treasurer

COMPANY/CONTACT EMAIL ADDRESS: Kfuentes@drcusa.com

TYPE OF ORGANIZATION

- 1. Corporation
- 2. Partnership
- 3. Sole Proprietor
- 4. Individual
- 5. Government Agency
- 6. Other: LLC

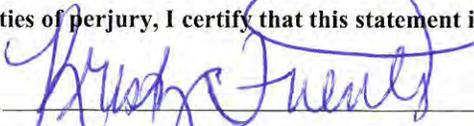
1099 REPORTING STATUS (Check One): Yes No

TAXPAYER IDENTIFICATION NUMBER:

Employer Identification Number: 63 - 1283729 (Or) Social Security Number: N/A - -

Print name of Taxpayer if using SS#: N/A

Under penalties of perjury, I certify that this statement is accurate and complete.

Signature:  Title: VP/Secretary/Treasurer

Date: 6/26/2017 Phone: (888) 721-4372

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type
 See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. DRC Emergency Services, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ P Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) 13 Evia Main	Requester's name and address (optional)
6 City, state, and ZIP code Galveston, TX 77554	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number										
or										
Employer identification number										
6	3		-	1	2	8	3	7	2	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ 1/4/17
------------------	----------------------------	----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

PROHIBITION OF NON-COLLUSION/CONFLICT OF INTEREST DISCLOSURE STATEMENTS

DRC Emergency Services, LLC certifies, and in the case of a joint proposal, each party thereto certifies as to its own organization, that in connection with this solicitation the information provided has been arrived at independently, without consultation, communication, or agreement with any other respondent or with any competitor for the purpose of restricting competition, or in any other way influencing the competitive arena

DRC Emergency Services does not have any potential conflict of interest, real or apparent, that DRC Emergency Services, employee, officer, or agent of the firm may have due to ownership, other clients, contracts or interests associated with this project.

Signature on the transmittal letter shall certify the veracity of these statements.

Together with our commonly-owned affiliates, SLSCO and Callan Marine, we are able to respond immediately to disaster events and provide almost every service required to move through the complete disaster recovery timeline. We are one of the only companies in the United States that can perform these services in a streamlined manner from both the contracting and management sides. This portfolio of companies is under the same ownership and share all resources and assets, including financial, personnel, equipment and facilities.

Rather than focusing on one single aspect of disaster relief, DRC Emergency Services and its commonly-owned affiliates – SLSCO and Callan Marine, have the ability to be involved in recovery missions from beginning to end, which can last a decade or longer. Our overall portfolio of services follows the theme “**Respond, Recover & Restore**”, each of which is a unique phase of community rehabilitation demanding distinct and focused, yet interdependent performance. Initial response, subsequent recovery and permanent restoration are all phased steps in a model that must be executed efficiently and with real-world experience in order to deliver efficient and desired results. It is rare that one single group has the capability to streamline the process and offer all these services, while giving complete attention to each phase. DRC and its family of companies is such a group and perhaps one of the only in the nation offering such extensive disaster recovery services throughout the entire process.

DRC EMERGENCY SERVICES, LLC



DRC specializes in providing extensive disaster recovery, environmental and civil construction services throughout the United States. The Company is recognized for providing government and private entities with rapid response solutions and facilitating the most efficient immediate recovery efforts tailored to each specific disaster. Throughout DRC's 27-year history, it has successfully completed over \$2.0 billion in response contracts and has handled over 40.0 million yards of debris. DRC has the ability to mobilize over 4,000 pieces of equipment to any location in the country and maintains a cadre of over 50 permanent disaster and debris management and operational personnel, who are augmented by hundreds of regional and local construction partners and personnel.

SLSCO, LP



(SLS) is a program & construction management and general contracting firm specializing in providing comprehensive disaster response, recovery and restoration services. They perform work across the United States and internationally and have been involved in some of the most notable and complex disaster recovery programs in the country over the past several years.

With an extensive background in residential and commercial construction, as well as infrastructure planning, SLS manages a wide variety of construction projects from beginning to end. They work with municipalities, counties, parishes, states and national

governing entities, as well as private companies, to provide the necessary resources for their communities' operations, all while minimizing risk, time and cost. From program management to disaster recovery housing to remote workforce housing, we service traditional and nontraditional projects.

Over the past decade, SLS has overseen recovery projects for more than 5,000 homes across the U.S., focusing primarily on the Gulf and East coasts. In every program and construction management engagement, the SLS team works directly with their clients to create feasible, efficient programs that help residents and communities recover from mass disasters.

CALLAN MARINE, LTD.



Callan is a highly-specialized marine construction firm capable of providing design, engineering, management and construction services. The Company provides every type of marine construction activity, including debris management and removal, dredging, shoreline protection, beach re-nourishment, port & dock facility construction, marine protection mitigation improvements and wetland construction. Callan is recognized as a leading marine construction service provider in the U.S. and has a long list of government and private clients who continually utilize Callan and its resources for comprehensive marine services. Throughout its history, Callan has performed hundreds of projects worth over \$250.0 million

Please see Addendum 1 Attached



City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994
Department of Financial Services
Procurement & Contracting Services Division

Lenora Darden, CPPB
Procurement Manager
purchasing@ci.stuart.fl.us

Telephone (772) 288-5308
Fax: (772) 600-1202
www.cityofstuart.us

Date: June 21, 2017
To: All Prospective Proposers
Subj: Addendum #1 to RFP# 2017-167, Debris Removal Services

ADDENDUM #1

The purpose of this addendum is to respond to questions submitted by potential proposers for clarification of the RFP as follows:

- 1. Question:** Schedule A - How does the City intend to evaluate pricing? Will all line items be added up to attain a single number, or will quantities be assigned? If quantities will be assigned can the City disclose the quantities that will be assigned to each line item?

Answer: Schedule A & B pricing will be evaluated by overall pricing and scored by points 0 to 10.
- 2. Question:** Schedule B - Will schedule B be considered in the pricing evaluation? If so, how will it be factored into Schedule A's evaluation?

Answer: Schedule A & B pricing will be evaluated by overall pricing and scored by points 0 to 10.
- 3. Question:** Schedule A – Line Item #3, Should appliances be included?

Answer: Item 3 should exclude appliances. See revised schedule attached.
- 4. Question:** Schedule A – Line item 6 – FEMA will reimburse at a per stump rate on hazardous stumps, not per yard. (stumps greater than 24”), would the city change the UOM to reflect a per stump price?

Answer: Yes, Bid Item 6 will be changed to per stump. See revised schedule attached.
- 5. Question:** Schedule A – Line Item #10 – Please clarify if burning debris is to be Open Burning or via Air Curtain Incineration?

Answer: If approved, air curtain incineration.
- 6. Question:** Schedule A – Line item 12- Will the City add consolidation of C&D to the description? Please confirm if reduction of C&D debris will be by compaction?

Answer: No. Not by compaction. Shredding or grinding will be acceptable.

7. **Question:** Schedule A – Line item 14- Would the City remove white goods from the description? White good removal should be a separate line item, as well as Freon removal from white goods?
- Answer:** Yes, a separate line item shall be inserted for white goods (each), and a separate line item shall be included for Freon removal (each). See revised schedule attached.
8. **Question:** Collection and disposal of E-Waste and Household Hazardous Waste was not addressed in the RFP – Will the City consider adding line items for this type of waste?
- Answer:** Yes, separate line item shall be included for E-Waste and Household Hazardous Waste. See revised schedule attached.
9. **Question:** Tipping Fees were not addressed in the RFP. Will Disposal Fees/Tipping Fees be treated as a Pass-Through expense whereby the Contractor pays for disposal and invoices the City for direct reimbursement with no markup? Please confirm that disposal fees/Tipping Fees are not to be included in our proposed unit rates?
- Answer:** Disposal fees will be a pass-through with supporting documentation.
10. **Question:** The nature of the services required in the RFP does not contemplate Payment/Performance Bonds. We are respectfully requesting the City to waive this obligation as these bonds are used in construction contracts where the obligations for faithful performance are tied to specific milestones and contract terms – the services required under this RFP are for consulting services?
- Answer:** No, the City will not waive the performance and payment bond requirement. This is only required after the awarded vendor receives the Notice to Proceed. There may be consideration to waive the performance and payment bond requirement at the renewal period, subject to demonstrated successful performance.
11. **Question:** Who will provide the locations of the TDSR or Debris Management sites (DMS)?
- Answer:** The City of Stuart has an FDEP approved site.

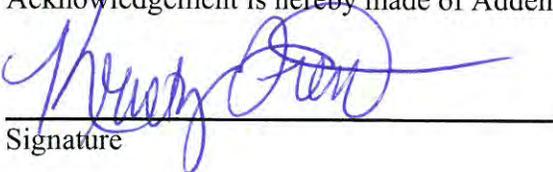
All other terms and conditions of this RFP remain unchanged.

This Addendum shall be considered an integral part of the RFP and Contract Documents and this Addendum must be acknowledged, signed and returned with your submittal **by 2:30 p.m. on June 28, 2017**. Failure to comply will result in disqualification of your submittal. All inquiries must be in accordance with Item 1.6 of the RFP.



Lenora Darden, CPPB
Procurement Manager
City of Stuart, Florida

Acknowledgement is hereby made of Addendum #1 to RFP# 2017-167, Debris Removal Services.



Signature

DRC Emergency Services, LLC
Firm

6/26/2017
Date

Kfuentes@drcusa.com
Email Address

EXHIBIT B

"ORIGINAL RFP AS ISSUED BY CITY, INCLUDING ALL ADDENDA"



City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994
Department of Financial Services
Procurement and Contracting Services Division

Lenora Darden, CPPB
Procurement Manager
purchasing@ci.stuart.fl.us

Telephone (772) 288-5308
Fax: (772) 600-0134
www.cityofstuart.us

LEGAL NOTICE FOR RFP #2017-167

DEBRIS REMOVAL SERVICES

The Stuart City Commission, Stuart, Florida is soliciting qualified firms to provide disaster debris removal, reduction, and disposal service resulting from hurricanes or other disasters. These services may include, but are not limited to: clearing and/or removing debris from public and private property, rights-of-way, streets, and roads in accordance with the specifications.

A complete RFP package can be requested from Onvia DemandStar at <http://www.demandstar.com>, or by calling (800) 711-1712. A complete RFP package may also be obtained by contacting the City's Procurement Office at 772-288-5320 or by email at purchasing@ci.stuart.fl.us. The City of Stuart is not responsible for the content of any RFP package received through any 3rd party service or any source other than DemandStar by Onvia or the City of Stuart Procurement Division.

In compliance with the Americans with Disabilities Act (ADA), anyone desiring to attend this proposal opening who needs a special accommodation should contact the City's ADA coordinator at 772-288-5306 or TDD at 772-288-5302 at least 48 hours in advance of the meeting, excluding Saturday and Sunday.

Firms desiring to provide the services described above shall submit one (1) original and four (4) copies with **one (1) electronic copy (PDF format preferred) on a CD or flash drive** of their proposals, containing all of the required information **no later than 2:30 pm, June 28, 2017**. Submittals will be accepted by hand delivery overnight delivery or by U.S. Mail to Procurement and Contracting Services Division, 121 SW Flagler Avenue, Stuart, Florida 34994. Submittals received after that date and time will not be accepted or considered and will be retained unopened. Submittals will be opened as soon as practicable thereafter.

Mail/Overnight/Hand Deliver Submittal Responses to:
Stuart City Hall
Procurement & Contracting Services Office
121 S.W. Flagler Avenue
Stuart, Florida 34994

Mark outside of envelope: RFP #2017-167-"Debris Removal Services"

Publish Date: June 5, 2017

Stuart City Commission
City of Stuart, Florida

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PART I GENERAL INFORMATION

1.1 OVERVIEW

This Request for Proposal (RFP) provides guidelines for the submission of proposals in response to the City of Stuart's solicitation for firms and individuals to provide all labor, equipment, and materials necessary to provide Debris Removal Services as described herein.

The following instructions are given for the purpose of guiding proposers in properly preparing their submittals. These directions have equal force and weight with the specifications and strict compliance is required with all of these provisions; including the Federal Emergency Management Agency, Stafford Act, Federal procurement standards / Uniform Rules which are codified at 2 C.F.R. Part 200.317 through 200.326, and emergency protective measures.

The City is soliciting proposals from highly qualified Contractors with experience in the specialized management of disaster response labor for the removal of debris along with the preparation, response, recovery, and mitigation phases of any emergency or disaster, including removal, processing, and lawfully dispose of disaster generated debris (other than hazardous materials and household putrescible garbage) from public property and public rights-of-way in the City of Stuart Florida in response to an emergency event such as, but not limited to, hurricane(s) or other natural or manmade disaster(s). Contractors must have the capability to rapidly respond to wide scale debris volumes typically produced in hurricanes, tornadoes, and other disaster types as well as small scale debris volumes.

The Contractor must handle debris management activities in the City of Stuart Florida in accordance with applicable regulations of the Federal Emergency Management Agency (FEMA), Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Florida Department of Health (FDH), Natural Resources Conservation Services (NRCS), South Florida Water Management District (SFWMD), and the Florida Department of Environmental Protection (FDEP) in conjunction with the City's needs. The Contractor shall have an excellent understanding of the documentation involved for the reimbursement from FEMA, FHWA, or Other Federal Agencies, and the State relief programs to make the process of cost recovery efficient and accurate. The processes and documentation required will be in strict compliance with FEMA, FHWA, or Other Federal Agencies, and other State relief programs regulations regarding edibility.

This Proposal is being solicited in accordance with the Procurement Requirements for Federal grants, as provided for in Title 2 Code of Federal Regulations (CFR) Part 200.under the Public Assistance Program.

1.2 DEFINITIONS

"Proposer" shall mean Contractors, consultants, respondents, organizations, firms, or other persons submitting a response to this Request for Proposal.

"Stafford Act Grant Programs" The Robert T. **Stafford** Disaster Relief and Emergency Assistance **Act** (**Stafford Act**) is a United States federal law designed to bring an orderly and systemic means of federal natural disaster assistance for state and local governments in carrying out their responsibilities to aid citizens.

1.3 ISSUING OFFICE AND LOCATION OF PROPOSAL OPENING

Office of Procurement and Contracting Services Division
City of Stuart
121 S.W. Flagler Avenue
Stuart, Florida 34994

1.4 CONTRACT AWARD

The City of Stuart anticipates entering into a contract with the proposer who submits the proposal judged by the City to be most advantageous. The City anticipates awarding one contract, but reserves the right to award to more than one, if it's in the City's best interests to do so. The proposer understands that this RFP does not constitute an offer or a contract with the City. A contract shall not be deemed to exist, and is not binding, until proposals are reviewed and accepted by the City and executed by all parties. A sample Contract is attached to this RFP. The City anticipates that the final contract will be in substantial conformance with the Sample Contract; nevertheless, proposers are advised that any contract which may result from the RFP is subject to negotiation and may deviate from the Sample Contract, if in the City's opinion, such deviation is reasonable, justifiable, and serves the best interest of this procurement and the City.

In the event the parties are unable to negotiate terms acceptable to the City, the City may determine to enter negotiations with the second, most responsive and responsible proposer determined by the selection committee, or it may re-solicit proposals.

The City reserves the right to reject all proposals, to waive non-material, technical variances in the proposal, to abandon the project or to solicit and re-advertise for other proposals. The City may in its discretion waive any informalities and irregularities contained in a proposal or in the manner of its submittal and award a contract thereafter.

1.5 DEVELOPMENT COSTS

Neither the City, nor its' representatives shall be liable for any expenses incurred in connection with preparation of a response to this RFP. Proposers should prepare their proposals simply and economically, providing a straightforward and concise description of the proposer's ability to meet the requirements of the RFP.

1.6 INQUIRIES

The City will not respond to oral inquiries. Interested proposers may contact the Procurement Office, regarding questions about the proposal at email: purchasing@ci.stuart.fl.us or facsimile: (772) 600-0134. The Procurement Office will also receive written requests for clarification concerning the meaning or interpretation of this RFP, until seven (7) days prior to the submittal date. Questions shall be faxed or emailed with reference to the RFP number. All proposers are expected to carefully examine the proposal documents. Any ambiguities or inconsistencies should be brought to the attention of the City through written communication with the City prior to opening of the proposals.

Respondents may not contact any member of the selection committee, City employee or City elected official during this solicitation process. All questions or requests for clarification must be routed through the Procurement Office.

1.7 TIMETABLES

The City and proposers shall adhere to the following schedule in all actions concerning this RFP:

- A. On June 5, 2016 the City issues the RFP.
- B. From June 5, 2017 to June 21, 2017, the City will receive and answer written inquiries received by fax, mail or email.
- C. The City must receive the proposals by the closing time and date of 2:30 PM on June 28, 2017.
- D. The City will review and evaluate the proposals in a timely manner.
- E. Short listed firms may be scheduled for presentations/clarifications as detailed in 4.1 below.
- F. The City may enter into a contract after obtaining appropriate approvals and conducting negotiations.
- G. Anticipate effective date of the Contract for these services is intended on or about August 1, 2017.

1.8 DELAYS

The City may delay scheduled due dates, if it is to the advantage of the City to do so. The City will notify proposers of all changes in scheduled due dates by written addenda submitted to the City.

1.9 QUALIFICATION SUBMISSION AND WITHDRAWAL

The City will receive all proposals at the following addresses:

**Stuart City Hall
Procurement & Contracting Services Division
121 S.W. Flagler Avenue
Stuart, Florida 34994**

To facilitate processing, please mark the outside of the envelope as follows: **RFP #2017-167 “Debris Removal Services”** The envelope shall also include the proposer's return address.

Respondents shall submit one (1) original and four (4) copies of the proposal submittal with each marked "COPY", and **one (1) electronic copy (PDF format preferred) on a CD or flash drive** in a sealed envelope marked as noted above. A proposer may submit the proposal by personal delivery, mail, or express shipping service.

***THE CITY MUST RECEIVE ALL PROPOSALS BY
2:30 P.M. JUNE 28, 2017.***

Due to the irregularity of mail service, the City cautions proposers to assure actual delivery of mailed or hand-delivered proposals directly to the City's Procurement Office, as specified above, prior to the deadline set for receiving proposals. Telephone confirmation of timely receipt of the proposal may be made by calling (772) 288-5320, before proposal closing time. A proposal received by the City Procurement Office after the established deadline will be retained unopened.

Proposers may withdraw their proposal submissions by notifying the City in writing at any time prior to the deadline for proposal submittal. Proposers may withdraw their submissions in person or by an authorized representative. Proposers and authorized representatives must provide the letter of withdrawal, picture identification, proof of authorization (in the case of authorized representatives), and provide the City

with a signed receipt for the withdrawn proposal. After the deadline, proposals once opened, become a public record of the City and are subject to the provisions of the Florida Public Records Law. As such they are subject to public disclosure in accordance with Chapter 119, Florida Statutes.

1.10 ADDENDA

If revisions become necessary, the City will provide written addenda to all respondents who received the Request for Proposals. All addenda issued by the City of Stuart in regard to this RFP shall be acknowledged. Failure to acknowledge all addenda may result in disqualification.

The City will make every effort to notify registered Proposers by email that an addendum has been made to the RFP. The City shall not be responsible for providing notice of addenda to potential proposers who receive a RFP package from sources other than the City or DemandStar by Onvia.

All addenda issued by the City must be acknowledged within the proposal at the time it is submitted to the City.

1.11 EQUAL OPPORTUNITY

The City recognizes fair and open competition as a basic tenet of public procurement and encourages participation by minority and women owned business enterprises.

1.12 INSURANCE

The respondent, if awarded a contract, shall maintain insurance coverage (Item 5.2) reflecting the minimum amounts and coverages as required by the City.

1.13 PUBLIC ENTITY CRIMES

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit proposals or contract with the City for construction of a public building or public works; may not submit bids for leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided for in s. 287 for CATEGORY TWO for a period of 36 months from the date being placed on the convicted vendor list. Questions regarding this statement should be directed to the State of Florida, Bureau of State Procurement (850) 488-8440.

1.14 SUSPENDED VENDOR

An entity or affiliate who has been placed on the State of Florida Suspended Vendor List will not be considered for award. The Suspended Vendor List is available on the State's website at:

http://dms.myflorida.com/business_operations/state_purchasing/vendor_information

1.15 MINORITY AND WOMEN OWNED BUSINESS ENTERPRISES

The City of Stuart, Florida is committed to providing opportunities for all small business, with special attention directed to minority and women owned firms. The City of Stuart encourages contractors to use minority and women owned businesses as subcontractors. While the City does not have a preference or set aside program, it is the desire of the City that small businesses be assisted in participating in this work. If you have any difficulty in determining the requirements of this RFP, or in filling out the documents, please call (772) 288-5320 or write to purchasing@ci.stuart.fl.us. This is the policy of the City Commission of the City of Stuart, Florida as evidenced by various sections of the Florida Statutes and local City Ordinances.

1.16 ASSIGNMENT & SUBCONTRACTING

The successful proposer will not be permitted to assign its contract with the City without obtaining prior written approval of the City of Stuart. If a vendor subcontracts or subleases employees for any portion of this contract **for any reason**, the proposer must include, in writing the **name and address of the Subcontractor or leased employee/firm, and must obtain all the same insurance requirements, licensing, and certification requirements with prior approval by the City**. Name of the person to be contacted, include telephone number and extent of work to be performed. This information is to be submitted with RFP response (Item 5.4). If vendor should need to change subcontractor information, changes are subject to the approval by the City. The City reserves the right to reject a proposal of any proposer if the proposal names a subcontractor or leased employee who has previously failed in the proper performance of an award or failed to deliver on time contract of a similar nature, or who is not in a position to perform properly under this award.

1.17 PROPOSAL AS PUBLIC DOMAIN

All documents and other materials made or received in conjunction with this project will be subject to public disclosure requirements of Chapter 119, Florida Statutes. The proposal will become part of the public domain upon opening. **Vendors shall not submit pages marked “proprietary” or otherwise “restricted”**.

1.18 PUBLIC RECORDS: Public Records Relating to Compliance, Request for Records; Noncompliance, & Civil Action

Note: If the Contractor has questions regarding the application of Chapter 119, Florida Statutes, to the Contractor’s duty to provide public records relating to this contract, contact the office of the City Clerk as the custodian of Public Records for the City of Stuart, and all the respective departments at 772-288-5306 or cwhite@ci.stuart.fl.us , City of Stuart, City Clerk 121 SW Flagler Avenue, Stuart, Fl. 34994 per F.S. 119.12.

In compliance with F.S. 119.0701 the Contractor shall:

- A. Keep and maintain public records required by the public agency to perform the service.
- B. Upon request from the public agency’s custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
- D. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all

applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

- E. A request to inspect or copy public records relating to a public agency's contract for services must be made directly to the public agency. If the public agency does not possess the requested records, the public agency shall immediately notify the contractor of the request, and the contractor must provide the records to the public agency or allow the records to be inspected or copied within a reasonable time.
- F. If a contractor does not comply with the public agency's request for records, the public agency shall enforce the contract provisions in accordance with the contract.
- G. A contractor who fails to provide the public records to the public agency within a reasonable time may be subject to penalties under F.S. 119.10.
- H. If a civil action is filed against a contractor to compel production of public records relating to a public agency's contract for services, the court shall assess and award against the contractor the reasonable costs of enforcement, including reasonable attorney fees, if:
 - 1. The court determines that the contractor unlawfully refused to comply with the public records request within a reasonable time; and
 - 2. At least 8 business days before filing the action, the plaintiff provided written notice of the public records request, including a statement that the contractor has not complied with the request, to the public agency and to the contractor.
- I. A notice complies with subparagraph 2 above, if it is sent to the public agency's custodian of public records and to the contractor at the contractor's address listed on its contract with the public agency or to the contractor's registered agent. Such notices must be sent by common carrier delivery service or by registered, Global Express Guaranteed, or certified mail, with postage or shipping paid by the sender and with evidence of delivery, which may be in an electronic format.
- J. A contractor who complies with a public records request within eight (8) business days after the notice is sent is not liable for the reasonable costs of enforcement.

1.19 LICENSES

Proposers, both corporate and individual, must be fully licensed and certified for the type of work to be performed in the State of Florida at the time of RFP receipt. The proposal of any Proposer that is not fully licensed and certified shall be rejected.

1.20 BUSINESS TAX RECEIPT

Proposer shall comply with Business Tax Receipt requirements for their business location. A copy of the business tax receipt or proof of exemption shall be included with proposer's submittal and completion of Item 5.7.

1.21 CONTRACT TERM

At all times during the term of the contract, the successful Contractor shall act as an independent Contractor and at no time shall be considered an agent or partner of the City.

- A. **Contract Period:** This contract shall be awarded for an initial term of one (1) year subsequent to approval by the proper City authorities. The contract may be renewed for four (4) additional one year periods provided both the successful proposer and the City agree and all terms and conditions remain the same. Any contract or amendment resulting from this solicitation shall be subject to fund availability and mutual written agreement between the City and the successful proposer. Extension of the contract for additional thirty (30) day periods for the convenience of either party shall be permissible at the mutual consent of both parties not to exceed six (6) months.
- B. **Option to Extend:** The performance period of any contract resulting from this solicitation may be extended upon mutual agreement between the contractor and the City of Stuart with no change in terms or conditions. Any extension of performance period under this provision shall be in one-year increments. The contract may be renewed for four (4) additional one-year periods, provided both parties are in agreement. Total contract length, including individual one-year extensions, shall not exceed five (5) years. Consideration of price increases at each renewal period will be given provided such escalations are justified, reasonable and acceptable to the City. Any price increases must be documented and approved by the City of Stuart. It is also expected that de-escalation of prices will be extended to the City if the market so reflects.

1.22 CONTRACT AMENDMENT

The City may also require additional services not specifically identified in the contract. The Contractor agrees to provide such services, and shall provide the City prices on such additional services based upon a formula or method which is the same or similar to that used in establishing the prices in this proposal. If the price(s) offered are not acceptable to the City, and the situation cannot be resolved to the satisfaction of the City, the City reserves the right to procure those services from other vendors or to cancel the contract. Furthermore, the City reserves the right to delete or revise items and services under this solicitation at any time during the contract period when and where deemed necessary. Deletions may be made at the sole discretion of the City at any time during the contract period. Items revised must be mutually agreed upon in writing by the Contractor.

1.23 TERMINATION CLAUSES

- A. **Termination for Convenience:** The City upon a thirty (30) day written notice to the other party may terminate this Agreement with or without cause. In the event of any termination, the Contractor shall be paid for all services rendered to the date of termination.
- B. **Termination for Cause:** The obligation to provide further services under this Agreement may be terminated by the City upon seven (7) days written notice in the event of failure by the Contractor to perform in accordance with the terms hereof through no fault of the City.
- C. **Default:** In the event that the Contractor cannot respond adequately to the needs of the City by any reason, the Contractor shall advise the City, as soon as possible, and further advise as to the length of said inability. The City may then consider said inability to be a breach of this Contract and may undertake the necessary work through its own services or those of another Contractor. The City shall have the right to deduct the cost incurred in having to provide said services from the payments to be made to the Contractor under this Contract

1.24 NON EXCLUSIVE CONTRACT

Contractor agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the City may, at any time, secure similar or identical services at its sole option. The successful proposer will be an independent contractor and the individual(s) assigned to work for the City by the provider will be approved by the City and will not be a City employee.

1.25 STANDARDS/REGULATIONS

The City reserves the right to request documentation of Contractor's compliance with standards and regulations to include, but not be limited to: OSHA, required employee safety & health training, written safety and health programs. Contractor services shall also comply with all applicable federal, state and local requirements, including but not be limited to, Florida Department of Environmental Protection (FDEP).

1.26 BACKGROUND INFORMATION

As part of the evaluation process, the City reserves the right, to require a Proposer to submit such evidence of his/her qualifications as it may deem necessary, and may consider any evidence available to it as to the qualifications and abilities of the Proposer, including past performance (experience) with the City by the Proposer or any of their Owners.

1.27 REFERENCES/RECORD CHECK

As part of the evaluation process, the City may conduct an investigation of references, including but not limited to, a record check of consumer affairs complaints (Item 5.3). Proposer's submission of their RFP constitutes acknowledgment of the process and consent to investigate. City is the sole judge in determining Proposer's qualifications.

1.28 PERFORMANCE EVALUATION

Throughout the contract period the vendor(s) performance will be monitored by City staff. If vendor performance fails to meet the standards specified and receives an unacceptable rating, the City may without cause and without prejudice to any other right or remedy, terminate the contract whenever the City determines that such termination is in the best interest of the City. Vendor's receiving an unacceptable rating will be notified by certified mail. Contract termination shall be served by written notice by the Procurement Division.

1.29 PRICING AND INVOICING

The City requires a firm price for each contract period. Invoices will be checked to confirm compliance with quoted pricing. Failure to hold prices firm through each contract term may be grounds for contract termination. Payment will be paid upon completion and acceptance of the work, net 30 days.

PART II STATEMENT OF WORK

2.1 PURPOSE

The City of Stuart is soliciting proposals from qualified, experienced firms to furnish all labor, equipment, materials and incidentals required to accomplish the work for Debris Removal Services, including but not limited to, reduction, and disposal services resulting from hurricanes or other disasters.

2.2 WORK OBJECTIVE

Contractor shall;

- A. Remove vegetative debris, including stumps, leaning trees and hanging limbs from City rights-of-way and/or public property and haul to a temporary debris volume reduction site or permitted landfill as determined by the City's Project Manager. Backfill for holes created by stump removal is also required.
- B. Remove mixed debris (appliances, household items) and construction and demolition (C&D) debris from City rights-of-way and/or public property and haul to the Martin County Landfill or other alternative sites as determined by the City's Project Manager.
- C. Chip vegetative debris (limbs and branches) at locations inaccessible to normal debris removal equipment and haul the resulting chips to the designated temporary or permanent storage site or permitted landfill as determined by the City's Project Manager.
- D. Operate and maintain the City's vegetative debris volume reduction site(s) at a location(s), to be selected by the City's Project Manager. Volume reduction may be by chipping and grinding.
- E. Provide and staff observation tower at vegetative debris volume reduction site(s).
- F. Prepare and maintain ingress road for hauling operations at vegetative debris volume reduction site(s).
- G. Haul and dispose of reduced vegetative debris (i.e., chips and mulch) to a permitted site by the Florida Department of Environmental Protection.
- H. Prepare and close vegetative debris volume reduction site(s).
- I. Remove sand from roads, streets, and rights-of-way; screening sand and returning clean sand to designated sites.
- J. Assist the City in the preparation of FEMA and other required agency reports for reimbursement.
- K. Coordinate with FEMA, the Florida Division of Emergency Management, FDOT, and other agencies to ensure the debris-related activities meet each agency's requirements for reimbursement eligibility.
- L. Provide data necessary to provide substantiation for FEMA and state reimbursement.
- M. As directed, perform other disaster response and recovery activities as necessary.

2.3 ADDITIONAL INFORMATION

- A. It is hereby made a part of this agreement that before, during and after a public emergency, disaster, hurricane, flood or Act of God that the municipal government, through the City of Stuart, shall require a "first priority" basis for goods and services. It is vital and imperative that the majority of citizens are protected from any emergency situation that threatens public health and safety.

- B. Contractors must have the resources necessary to perform all aspects related to the scope of this RFP including the ability to manage a major workforce including possibly multiple sub-contractors and cover the expenses associated with a major recovery operation prior to the initial payment and between subsequent payments, as well as providing the necessary bonding and insurance coverage.
- C. Contractor's experience with and knowledge of FEMA regulations and procedures will be vital to the City's successful recovery efforts. Experience with and knowledge of FEMA regulations and procedures is an evaluative criterion and will be used as part of the evaluation process.
- D. Contractor shall furnish the City in advance with specific written schedules. The Contractor shall also provide the City with a written summary of all work completed at the end of each shift. These documents shall be submitted to the Project Manager or designee.
- E. The City is held totally free from liability and the Contractor is totally liable and insured for any and all physical injury and/or property damage incurred by the Contractor and/or his employees in performance of the contractual duties of any work agreement. It is the Contractor's responsibility to notify the City within 24 hours of any injury occurring on the job.

2.4 WORKMANSHIP

- A. No activity shall be carried out in a manner that will disrupt, inconvenience or endanger any member of the public, neither pedestrian nor vehicular.
- B. At the end of each maintenance day; all walks, drives, roads, and open space areas will be free of any loose materials, trash or debris.
- C. Contractor is responsible for all physical damage to the property, caused by his workmanship, and agrees to pay for repair or replacement of all damaged property immediately.

2.5 STAFFING

- A. Contractor and/or his designated supervisor will be on the premises at all times while the Contractor's work force and/or his equipment are on the premises.
- B. All employees of Contractor shall be thoroughly trained to act in a professional manner and shall be able to communicate clearly with customers in the English language. The Contractor shall control and correct objectionable conduct, demeanor and appearance, of its employees as requested by the City.
- C. Contractor's employees shall not be considered employees of the City. Contractor understands that their employees shall be independent thereof and shall have no claim against the City as to pension, workers compensation, unemployment compensation, insurance, salary, wages or other employee rights or privileges granted by operation of law or by City of Stuart.
- D. All personnel shall be required to wear proper safety attire, which, at a minimum, includes a standard shirt carrying company name and/or logo, fluorescent vest, and any personal protective equipment (PPE) that represents a good appearance to maintain a professional code of conduct.
- E. All subcontractors working for the Contractor, are the Contractor's responsibility, and must be approved by the City prior to work performance.

2.6 START OF WORK

It is hereby understood and mutually agreed by and between parties hereto that the time of completion is an essential condition of this contract. By submitting a proposal response, successful proposer agrees to start the work within 24 hours of issuance of Notice to Proceed.

2.7 INSPECTION & DIRECTION

The Project Manager or an appointed inspector will make final inspection of the work covered by this contract when it is completed and finished in all respect in accordance with specifications and must be approved before payment is made. Appointments for the final inspection shall be made one (1) day in advance.

2.8 PERFORMANCE & PAYMENT BONDS

The successful proposer, when provided a notice to proceed, shall be required to furnish payment and performance bonds with a carrier duly licensed and authorized to do business in the State of Florida, equal to one hundred percent (100%) of the total amount of the contract to assure faithful performance and timely payments to all persons providing labor, materials or supplies used in the performance of the work.

2.9 PROTECTION OF PROPERTY/PERSONNEL

- A. Contractor shall at all times guard against damage or loss to the property of the City of Stuart or that of other vendors or contractors, and shall be held responsible for replacing or repairing any such loss or damage. The City may withhold payment or make such deductions, as deemed necessary, to ensure reimbursement or replacement for loss or damage to property through negligence of the successful proposer or their agents.
- B. Contractor shall remove from the job site and properly dispose of all residues at the end of each and every workday. Materials and equipment left on site overnight shall be well marked and identified as to insure public safety. No materials or equipment are to be left on site over a weekend, unless arrangements have been made with, and prior approval obtained from, applicable County personnel. Any materials and/or equipment left on site shall be done with the Contractor, fully and totally responsibility for its security. Any loss of materials or equipment due to theft, vandalism, etc., shall be the total responsibility of the Contractor.
- C. Contractor shall at all times guard against injury to its employees. The Contractor shall properly fence and secure the construction site(s) at all times, including evenings and weekends and in accordance with Item 2.3D. The Contractor must, at all times, comply with State of Florida and OSHA safety regulations.
- D. The contractor is reminded of the importance of the safety requirements contained in OSHA, EPA, and other State and Federal Laws that address the safe work environment. This includes the monitoring and safety of all employees who will be performing any work under this service.
- E. Contractor shall use equipment and perform work in a manner to prevent damages to the City of Stuart infrastructure facilities and adjacent ROWs, including all landscaped areas. The contractor

shall repair any damages caused by the contractor's equipment in a timely manner at no expense to the City of Stuart. All loading equipment shall have street tracks and wheels to operate on the street/road using buckets and/or boom and grapple devices to remove and load the debris. Any damage to private property, sidewalks, curbs, or streets shall be repaired at the expense of the contractor.

- F. Contractor shall also provide signs, barricades, and/or flashing lights, as necessary, for the protection of the work and the safety of the public.

2.10 PART 200-UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

The procurement standards must be met in accordance with the following categories:

- General procurement standards (2 C.F.R. Part 200.318).
- Competition (2 C.F.R. Part 200.319).
- Methods of procurement (2 C.F.R. Part 200.320).
- Contracting with small and minority businesses, women's business enterprises, and area labor surplus firms (2 C.F.R. Part 200.321).
- Procurement of recovered materials (2 C.F.R. Part 200.322).
- Contract cost and price (2 C.F.R. Part 200.323).
- Awarding agency and pass-through entity review (2 C.F.R. Part 200.324).
- Bonding requirements (2 C.F.R. Part 200.325).
- Contract provisions (2 C.F.R. Part 200.326 and Appendix II).

PART III INSTRUCTIONS FOR PREPARING SUBMISSIONS

3.1 RULES FOR SUBMISSIONS

The submission must name all persons or entities interested in the submission as principals. The proposal must declare that it is made without collusion with any other person or entity submitting a proposal pursuant to the RFP. The interested firm or individual must submit one (1) original and four (4) copies of their proposal with each marked "COPY", and **one (1) electronic copy (PDF format preferred) on a CD or flash drive** of the requested data for evaluation. Please tab all support documents or attachments according to the order established in the following paragraph.

3.2 PROPOSAL FORMAT

Proposers should prepare their proposals using the following format. Proposers shall label, tab and organize proposal submittal documents utilizing the following format as outlined below. All attachments as requested shall be inserted in the back of each corresponding section.

In preparing your proposal, proposer should assume that the City has no previous knowledge of their product or capabilities. Proposals should clearly describe the services, specifying where it meets, exceeds or does not comply with the general specifications.

Letter of Transmittal: The response format shall contain a letter of transmittal. The Letter of Transmittal will summarize in a brief and concise manner the Contractor's understanding of the scope of work and make a positive commitment to timely perform the work within budgetary requirements. An agent authorized to contractually bind Contractor must sign the Letter of Transmittal indicating the agent's title or authority. The transmittal letter shall not exceed two pages in length.

Tab 1 ~ Qualifications/Knowledge

Provide a statement indicating the respondent's interest in, knowledge of, and resources necessary to provide the services described in this RFP. Detail practical experience, including relevant dates, in all aspects of this service. Include the history of the firm, locations of their corporate and satellite offices, location of their project team, corporate structure, ownership interest, and the length of company's existence. Provide a statement indicating the respondent's interest in, knowledge of, and resources necessary to provide the services described in this RFP.

Submit an organizational chart outlining operational structure, including personnel to be assigned to the City, segregating the respondent's staff and resources from that of anticipated sub-contractors. Resumes of proposed key personnel (name, company address, phone number, e-mail address) that will be assigned to this project shall include job skills, education, training, experience and professional affiliations/membership.

All proposed sub-contractors shall be identified, and the working relationship between the respondent and the sub-contractor shall be explained. Sub-contractors shall also provide key personnel resumes.

The firm shall provide sufficient competent and qualified personnel to effectively carry out its responsibilities under the Contract. The firm may not make changes in the personnel working on activities pursuant to the Contract without written concurrence of the City.

Proposers may submit such additional information as to their qualifications, experience and expertise as they may feel necessary to establish their level of proficiency in this area.

Tab 2 ~ Experience/Knowledge of FEMA Regulations and Procedures

Detail practical experience, including relevant dates, in all aspects of debris management. Describe, in detail, the firm's experience with and knowledge of FEMA regulations and procedures, to include but not be limited to, methods to meet compliance with all required reporting and tracking overall project progress in compliance with FEMA program guidelines. Indicate familiarity with and knowledge of FEMA requirements and procedures.

Tab 3 ~ Operational Plan: Describe, in detail, the proposed plan for providing the services identified in this RFP, highlighting proven strategies and expertise. The plan should include expected obligations and duties of the City upon which the proposed plan is contingent.

Describe all quality control implementation procedures sub-contractor supervision, contract compliance and enforcement of industry standards. Comment on firm's project schedules, budgets and adherence to those items. Discuss ways to maintain schedules. Discuss cost control. Describe any project management systems used to track and control project issues.

Describe the communication procedures to be employed throughout the contract term and the plan to establish and maintain clear lines of communication with the City Project Manager and City staff. Provide information on any disposal diversion plans utilized previously or proposed as part of this plan. Attach copies or samples of tracking reports and reimbursement requests.

Tab 4 ~ Proposal Forms: Insert all requested pricing in the attached Price Proposal Forms A & B. Respondents may attach any additional pricing not listed. Include a statement that, to the best of the respondent's knowledge and experience, all proposed costs are reasonable and customary. As an additional attachment, provide any revenue sharing proposal concerning the possible sale of collected materials. The proposed fees shall include all overhead and expenses and as specified in Item 5.1.

Tab 5 ~ Insurance: Provide a statement agreeing to obtain (prior to award) Insurance with coverages as detailed in Item 5.2. Provide proof of insurance indicating that the firm has coverage in accordance with the requirements herein set forth may be furnished by the firm to the City along with their qualification data. A properly completed Accord Form is preferable. The City of Stuart must be named as an additional insured for all General Liability prior to entering into a contract. The Firm shall either cover any sub-contractors on its policy or require the sub-contractors to conform to all requirements for insurance contained herein. Subcontractors must be provided on Item 5.4.

Tab 6 ~ References: Provide a list of three (3) successful projects in Florida of a similar nature and size within the past five (5) years by completing Item 5.3.

Tab 7 ~ Submittal Forms & Requested Information:

- Item 1.18 Licenses and Certifications as required
- Item 1.19 Business Tax Receipt requirements for their business location. A copy of the business tax receipt or proof of exemption shall be included with response submittal with IRS W-9 form.

- Item 5.4 Subcontractors List
- Item 5.5 Proposal Checklist
- Item 5.6 Public entity Crimes
- Item 5.7 Request for Information to submit with IRS W-9 Form

Tab 8 ~ Prohibition Non-Collusion/Conflict of Interest Disclosure Statements

- A. Include the following Statement of Non-Collusion: “The respondent certifies, and in the case of a joint proposal, each party thereto certifies as to its own organization, that in connection with this solicitation the information provided has been arrived at independently, without consultation, communication, or agreement with any other respondent or with any competitor for the purpose of restricting competition, or in any other way influencing the competitive arena.”
- B. Include a disclosure statement advising the City of any potential conflict of interest, real or apparent, that the Respondent, employee, officer, or agent of the firm may have due to ownership, other clients, contracts or interests associated with this project.
- C. Signature on the transmittal letter shall certify the veracity of these statements.

Tab 9 ~ Optional Information: Provide any information pertinent to this project that will provide insight to the evaluators about the qualifications, fitness and abilities of the Respondent (please limit this information to two pages).

Tab 10 ~ Addenda (if applicable): All addenda issued pursuant to this solicitation must be acknowledged and submitted as part of the proposal package.

PART IV EVALUATION OF SUBMISSIONS

4.1 EVALUATION METHOD AND CRITERIA

- A. General:** The City’s selection committee will evaluate proposals and will select the proposer which meets the best interests of the City. The City shall be the sole judge of its own best interests, the proposals, and the resulting negotiated agreement. The City's decisions will be final. This criterion shall be utilized in the evaluation of the proposals.

The City’s evaluation criteria will include, but not be limited to, consideration of the following:

<u>EVALUATION CATEGORIES</u>	<u>POINTS POSSIBLE</u>
Overall qualifications & knowledge	30 pts
FEMA knowledge & experience	25 pts
Operational Plan	25 pts
References	10 pts
Proposed price for work to be accomplished.	10 pts

- B. Selection:** Proposals will be evaluated using the above weighted criteria. The City will assign this task to a Selection Committee. The Selection Committee will make a recommendation for award to the City Commission. The City of Stuart reserves the right to select the most qualified individuals/firms solely from review of the packages submitted and request authorization to negotiate a contract with the highest ranked individual/firm; or to interview the most qualified Respondents prior to requesting authorization to negotiate an agreement with the highest ranked respondent. Individuals/firms will be notified in writing if they are selected for interview. Notices for interviews will contain explicit instructions concerning location, date, time and length of interviews. The City of Stuart reserves the right to request clarification of information submitted and to request additional information from one or more firms.
- C. Presentations:** The City may require oral and visual presentations from those firms that are ranked or short-listed. This shall be done at the City’s sole discretion when it feels presentations are essential as part of the evaluation process and are in the best interests of the City. The City shall be the sole judge and final arbiter of its own best interests in this matter.
- D. Negotiations:** After the City ranks the respondents, City staff will take the proposed ranking to the City Commission for approval and authorization to start negotiations with the top ranked firm. After staff concludes negotiations with the respondent(s) selected by the City Commission, staff will present the results of the negotiations to the City Commission with its recommendation for award of a contract. If the City Commission determines that staff is unable to negotiate a satisfactory contract with the respondent(s) considered to be the most qualified at a price the City determines to be fair, competitive, and reasonable, negotiations with that respondent(s) shall be formally terminated. Should the City be unable to negotiate a satisfactory contract with the selected respondent(s), the City may select additional respondent(s) in order of their original

ranking, competence and qualification; and will continue negotiations until an agreement is reached. However, as stated in Item 1.4 above, the City reserves the right to reject all proposals, to waive any irregularities, and to re-advertise and solicit for other proposals.

E. Terms and Conditions

All prospective Contractors are hereby cautioned not to contact any member of the Stuart City Commission, the City Manager, the City Attorney (except to discuss grievance matters) or any member of the selection committee. All questions and contacts must be made through the Procurement Office. Attempts to lobby or persuade through other channels will result in disqualification.

Any actual or prospective Contractor who disputes the reasonableness, necessity or competitiveness of the terms and conditions of this request for proposals; selection or award recommendation shall file such dispute in writing with the City Manager, not later than close of business on the proposal opening date, as to the terms and conditions, and within ten (10) days of Commission action as to the selection or award recommendation.

The City reserves the right to reject any or all proposals without recourse, to waive technicalities and informalities or to accept the proposal which in its sole judgment best serves the interest of the City.

As required by FS Section 287.133; “A person or affiliate who has been placed on the convicted vendor list following conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or a Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount as stated in FS Section 287.017, for Category Two, for a period of thirty six months from the date of being placed on the convicted vendor list.” Questions regarding this statement should be directed to the State of Florida, Bureau of State Procurement (904) 488-8131.

F. Contact Person: Questions or requests for additional information shall be directed to the Procurement Office, at (772) 288-5320, fax (772) 600-0134, or email: purchasing@ci.stuart.fl.us between the hours of 8:30 a.m. and 5:00 p.m., local time, weekdays.

G. Purchasing Card Program: Preferred method of payment is by means of the City of Stuart Purchasing Card (VISA). The selected Bidder(s) can take advantage of this program and in consideration receive payment within several days, instead of the City’s policy of Net 30 Days After Receipt of Invoice (ARI).

1. Bidders are requested to acknowledge acceptance of purchasing VISA card on the Proposal Form. In the event of failure on the part of the Proposer to make this statement, the City shall assume the purchase or Contract price shall be governed by the Net 30 ARI.
2. The City of Stuart offers bidders who commit to accepting the Purchasing Card as payment a one percent (1%) reduction in their proposal price for evaluation purposes only. When evaluating prices submitted by proposers in response to this solicitation, the total offered price of a proposer committed to accepting the Purchasing Card will be reduced by one percent, the resulting number is then compared to the other proposers’ offered price. If the committed proposer is awarded the contract, the award will be at the *negotiated contract* price. City shall not pay any service charges or fees for Pcard transactions.

PART V RFP SUBMITTALS

5.1 PRICE PROPOSAL FORMS

Respondents are to make no changes to the table below and are to fill the table out completely. Values must be provided for all categories or your submittal response may be deemed non-responsive.

SCHEDULE A			
ITEM	DESCRIPTION	UOM	PRICE
1	Rights-of-Way Vegetative Collection Rate: Vegetative debris collected from public or private right-of-way (ROW) and improved public lands, hauled to, and dumped at the debris management (DM) site(s) This includes the removal, collection, hauling and disposal of all stumps less than 24-inches in diameter and any stumps not originating in the ROW (including stumps removed by third parties and placed in the ROW)	Per Cubic Yard	\$
2	Private Property Vegetative Collection Rate: Vegetative debris collected from private property, hauled to, and dumped at the debris management site(s). This includes the removal, collection, hauling and disposal of all stumps less than 24-inches in diameter and any stumps not originating in the ROW (including stumps removed by third parties and placed in the ROW).	Per Cubic Yard	\$
3	Public Right of Way Mixed Debris: Construction and Demolition and Appliances/Household items Collection Rate: Construction and demolition debris collected from designated work zone, hauled to, and dumped at the debris management site(s) or other designated location	Per Cubic Yard	\$
4	Cutting Partially Uprooted or Split Trees (Leaners): Remove falling, partially uprooted or split trees from the ROW; remove the portion of the tree overhanging ROW and placing the debris in the ROW for haul-off.		
A	Partially Uprooted Leaner (Price is inclusive of excavating the root ball and placing it in the ROW) <u>Diameter of tree at 2-feet from base</u> <ul style="list-style-type: none"> ➤ Less than 24 inches ➤ 24 - 36 inches ➤ Greater than 36 inches 	Per Tree Per Tree Per Tree	\$ \$ \$

COMPANY NAME: _____

SCHEDULE A (Continued)

ITEM	DESCRIPTION	UOM	PRICE
B	Split Leaner (No exposed root ball) (Price is inclusive of flush cutting the tree trunk) <u>Diameter of tree at 2-feet from base</u> ➤ Less than 24 inches ➤ 24 - 36 inches ➤ Greater than 36 inches	Per Tree Per Tree Per Tree	\$ \$ \$
C	Removal of Dangerous Hanging Limbs (Hangers): Removing hanging or partially broken limbs from trees in the ROW or limbs hanging over the ROW and placing the debris in the ROW for haul-off.	Per Tree	\$
5	Demolition and Collection Rate: Demolish identified structures in designated work zone. Remove C&D debris from designated work zone, hauled to, and dumped at a DM Site or other designated location.	Per Cubic Yard	\$
6	Stump Removal and Collection Rate: Removal and collection of stumps partially uprooted in the ROW. Stumps will be identified and certified in the ROW by the City or its representative. Stumps will be hauled to and dumped at a debris management site(s) or other designated location. <u>Diameter of Stump at 2-feet from base</u> ➤ 24 - 36 inches ➤ 36 – 48 inches ➤ Greater than 48 inches	Per Cubic Yard Per Cubic Yard Per Cubic Yard	\$ \$ \$
7	Sand Collection (Public Property) and Screening Rate: Removal and collection of debris-laden sand from public property. Debris-laden sand will be hauled to a designated location, screened, and stockpiled at a debris management site(s). (Debris generated from screened rejects will be hauled to a debris management site(s) or other designated location.	Per Cubic Yard	\$
8	Sand Collection (Private Property) and Screening Rate: Removal and collection of debris-laden sand from private property. Debris-laden sand will be hauled to a designated location, screened, and stockpiled at a debris management site(s). Debris generated from screened rejects will be hauled to a debris management site(s) or other designated location.	Per Cubic Yard	\$

COMPANY NAME: _____

SCHEDULE A (Continued)

ITEM	DESCRIPTION	UOM	PRICE
9	Backfill: Supply and placement of clean fill dirt into holes created by stump removal in the ROW.	Per Cubic Yard	\$
10	Reduction of vegetative debris via burning at debris management site(s) or other designated location.	Per Cubic Yard	\$
11	Reduction of vegetative debris via grinding at debris management site(s) or other designated location.	Per Cubic Yard	\$
12	Reduction of C&D debris at debris management site(s) or other designated location.	Per Cubic Yard	\$
13	Haul-out of reduced vegetative debris: Reduced vegetative debris hauled from debris management site(s) or other designated location to final disposal site.	Per Cubic Yard	\$
14	Haul C&D, White Goods/Household debris to final disposal site: Reduced C&D debris and household items including white goods, hauled from debris management site(s) or other designated location to final disposal site.	Per Cubic Yard	\$
<p align="center">Has Proposer Included A Revenue Sharing Plan for Possible Sale of Collected Materials? Yes <input type="checkbox"/> No <input type="checkbox"/></p>			
<p align="center">Preferred method of payment is by the City Purchasing Card (VISA). DO YOU ACCEPT THE PURCHASING CARD (VISA)? Yes <input type="checkbox"/> No <input type="checkbox"/></p>			
<p>If you are not the successful proposer awarded as primary provider, would you accept serving as the secondary (backup) provider, with the same terms as conditions as your proposal? Yes <input type="checkbox"/> No <input type="checkbox"/></p>			

COMPANY NAME: _____

SCHEDULE B

For Debris Management Site Set-up and Closure and Debris Clearance for Access

Equipment / Personnel	Hourly Equipment Rate	Hourly Labor Rate	Total Hourly Rate
Traffic Control Personnel	\$	\$	\$
Laborer	\$	\$	\$
Survey Person w / Truck	\$	\$	\$
Inspector w / Truck	\$	\$	\$
Operator w / Chainsaw	\$	\$	\$
Foreman w / Truck	\$	\$	\$
Superintendent w / Truck	\$	\$	\$
Climber w/ Gear	\$	\$	\$
5 CY Dump Truck	\$	\$	\$
Tractor w/ Boxblade	\$	\$	\$
Bobcat Loader	\$	\$	\$
Transports	\$	\$	\$
Rubber-Tired Backhoe	\$	\$	\$
Trachhoe 690 J.D.	\$	\$	\$
Air Curtain Burner	\$	\$	\$
Water Truck (4000 Ga.)	\$	\$	\$
D-6 Dozer or equivalent	\$	\$	\$
Feller Bunchers 611 Hydro-Ax	\$	\$	\$
Skidders 648E	\$	\$	\$
Front End Loader 544	\$	\$	\$
Front End Loader 644	\$	\$	\$
Prentice Knuckleboom Loader	\$	\$	\$
50 foot Bucket Truck	\$	\$	\$
30 ton + crane	\$	\$	\$
Diamond Z or Equiv. Tub Grinder	\$	\$	\$
Street Sweeper / Leaf Collection Truck	\$	\$	\$
Waste Collection Rear Loader Truck	\$	\$	\$
Miscellaneous Equipment			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

COMPANY NAME: _____

The Respondent certifies that as a condition of bidding he will hold good his proposal prices for a minimum period of **ninety** (90) calendar days from the date proposals are opened.

The City of Stuart offers proposers who commit to accepting the Purchasing Card, noted above in the Proposal Form as payment method, a one percent (1%) reduction in their overall price for evaluation purposes only. When evaluating prices submitted by proposers in response to this solicitation, the total offered price of a proposer committed to accepting the Purchasing Card will be reduced by one percent, the resulting number is then compared to the other proposers' offered price. If the committed proposer is awarded the contract, the award will be at the negotiated contract price. City shall not pay any service charges or fees for Pcard transactions.

The undersigned Respondent hereby certifies that the terms and conditions, including but not limited to, the scope of work have not been altered or modified in any manner. Any modification to this solicitation by the proposer will result in Proposer's response being found non-responsive and thereby disqualified.

The undersigned Respondent hereby certifies that he has received all the Addenda listed below and has incorporated them into his proposal listed herein. Failure to acknowledge any and all addenda may render the proposal non-responsive and no further evaluation of the proposal will occur.

Addendum(s) # _____ through # _____ Respondent's Initials _____

(Signature)

(Printed Name)

Name of Company, Firm

(Printed Title)

Telephone Number

Facsimile Number

Email Address

5.2 INSURANCE REQUIREMENTS

- A. The successful proposer shall not commence any work in connection with the contract for services until the Proposer has obtained all of the following types of insurance and the City has approved such insurance. Nor shall the successful proposer allow any subcontractor to commence work on its subcontract until all similar insurance required of the subcontractor has been so obtained and approved. All insurance policies shall be with insurers licensed and authorized to do business in the State of Florida. All carriers shall carry an AM Best Rating of at least A:VII. A Waiver of Subrogation is required under each of the required insurance policies. All policies should respond as primary. Each policy shall include Contractual Liability.
- B. Loss Deductible Clause: The City shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the professional and/or subcontractor providing such insurance.
- C. Worker's Compensation Insurance: The Proposer shall take out and maintain during the life of this Contract, Worker's Compensation Insurance for all of its employees furnished to the City pursuant to this contract. In case any work is sublet, the Proposer shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Proposer. Such insurance shall comply fully with the Florida Worker's Compensation Law. This coverage shall include Employer's Liability for limits of not less than \$100,000 Each Accident, \$100,000 Each Disease/Employee and \$500,000 Each Disease/Maximum.
- D. Commercial General Liability: The Proposer shall, during the life of this Contract take out and maintain broad form Commercial General Liability including premises and operations; products and completed operations; personal and advertising injury; and fire damage for limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. These limits shall apply on a Per Project Basis. There shall be no exclusion for Fellow Employees, Cross Liability or Insured vs. Insured. This insurance shall also insure the City to the same limits and shall include Completed Operations coverage.
- E. Business Automobile: The Proposer shall during the life of this Contract take out and maintain Business Automobile Liability form with a combined Single Limit of not less than \$1,000,000, including Owned, Hired, and Non-Owned and shall include an endorsement for Pollution Liability to cover any hauling. This insurance shall also insure the City to the same limits.
- F. Umbrella Liability: With limits of not less than \$5,000,000 per occurrence covering all work performed under this contract.
- G. Hazardous Materials Insurance: For the purpose of this section, the term "hazardous materials" includes all materials and substances that are now designated or defined as hazardous by Florida or Federal law or by the rules or regulations of Florida or any Federal Agency. If work being performed involves hazardous materials, the need to procure and maintain any or all of the following coverage will be specifically addressed upon review of exposure. However, if hazardous materials are identified while carrying out this contract, no further work is to be performed in the area of the hazardous material until Risk Management has been consulted as to the potential need to procure and maintain any or all of the following coverage through an addendum to the contract:

1. CONTRACTORS POLLUTION LIABILITY – For sudden and gradual occurrences and in an amount no less than \$1,000,000 per claim and \$1,000,000 in the aggregate arising out of work performed under this contract, including, but not limited to, all hazardous materials identified under the contract.
2. ASBESTOS LIABILITY – For sudden and gradual occurrences and in an amount no less than \$1,000,000 per claim and \$1,000,000 in the aggregate arising out of work performed under this contract.
3. DISPOSAL – When applicable, the CONTRACTOR shall designate the disposal site and furnish a Certificate of Insurance from the disposal facility for Environmental Impairment Liability Insurance, covering liability for sudden and accidental occurrences in an amount not less than \$3,000,000 per claim and \$3,000,000 in the aggregate and shall include liability for non-sudden occurrences in an amount not less than \$6,000,000 per claim and \$6,000,000 in the aggregate.
4. HAZARDOUS WASTE TRANSPORTATION – When applicable, the CONTRACTOR shall designate the hauler and furnish a Certificate of Insurance from the hauler for Automobile Liability Insurance with Endorsement MCS90 for liability arising out of the transportation of hazardous materials with an amount not less than \$1,000,000 annual aggregate and provide a valid EPA identification number.
5. CERTIFICATES OF INSURANCE – Shall clearly state the hazardous material exposure work being performed under the contract.

H. Certificates of Insurance: the Contractor, upon notice of award, will furnish Certificate of Insurance Forms. These shall be completed by the authorized Resident Agent and returned to the Purchasing Office. This certificate shall be dated and show:

1. The name of the insured contractor, the specified job by name and job number, the name of insurer, the number of the policy, its effective date, and its termination date.
2. Statement that the Insurer will mail notice to the City at least thirty (30) days prior to any material changes in provisions or cancellation of the policy.
3. City shall be listed as Additional Insured on Commercial General Liability Insurance, Pollution Liability, and Automobile Liability Insurance.

NOTE: The City can decrease or increase these limits, depending on the project, at its sole discretion.

5.3 REFERENCE FORM

Provide three (3) satisfactory references within the past five (5) years of similar complexity, nature, and size of this project in Florida.

#1 REFERENCE

Company/Entity Name:			
Address			
City	,	State	Zip Code
Contact Name:		Title:	
Phone No:	Fax:	Email:	
Date of Service or Contract Period:		Location	
Summary of Services Performed		Governmental or Private	
Dollar Value of Contract \$			

#2 REFERENCES

Company/Entity Name:			
Address			
City	,	State	Zip Code
Contact Name:		Title:	
Phone No:	Fax:	Email:	
Date of Service or Contract Period:		Location	
Summary of Services Performed		Governmental or Private	
Dollar Value of Contract \$			

#3 REFERENCES

Company/Entity Name:			
Address			
City	,	State	Zip Code
Contact Name:		Title:	
Phone No:	Fax:	Email:	
Date of Service or Contract Period:		Location	
Summary of Services Performed		Governmental or Private	
Dollar Value of Contract \$			

Company Name _____

5.4 SUBCONTRACTORS PARTICIPATION

If bidder is subcontracting, this information is to be submitted with their submittal response in writing on the attached form or as a separate attachment subcontractor's information as follows; name, address, type of work to be performed and percentage of work that may be provided by Subcontractor, including participation as a small and minority businesses, and women's business enterprises. The Proposer will make additions, deletions or substitutions only with the permission of the City of Stuart and after sufficient prior written notification.

Name of Subcontractor: _____
Contact Name: _____
Address, City, State, Zip, Phone: _____ _____
Type of Work to be Performed: _____
License No. _____ Percentage of Work _____% MWBE/MBE <input type="checkbox"/>
Name of Subcontractor: _____
Contact Name: _____
Address, City, State, Zip, Phone: _____ _____
Type of Work to be Performed: _____
License No. _____ Percentage of Work _____% MWBE/MBE <input type="checkbox"/>
Name of Subcontractor: _____
Contact Name: _____
Address, City, State, Zip, Phone: _____ _____
Type of Work to be Performed: _____
License No. _____ Percentage of Work _____% MWBE/MBE <input type="checkbox"/>
Name of Subcontractor: _____
Contact Name: _____
Address, City, State, Zip, Phone: _____ _____
Type of Work to be Performed: _____
License No. _____ Percentage of Work _____% MWBE/MBE <input type="checkbox"/>

Company Name _____

5.5 PROPOSAL CHECKLIST FORM

A. All proposals shall be submitted in the format identified. Failure to submit the required documentation in the format identified may cause the proposal to be rejected. This form is to be submitted with proposal package.

- 1. Letter of Transmittal Yes No
- 2. Acknowledgment of addendum & submission with RFP Yes No
- 3. All Submittal Forms (proposal, reference, subcontractors, etc.) Yes No
- 4. Proof that Firm name is registered with their State of Origin Yes No
- 5. Submit a copy of all Licenses, Certificates, Registrations, etc. Yes No
- 6. Submit any data in reference to Contract Performance Yes No
- 7. Evidence of Insurance Yes No
- 8. Additional Data is submitted (Optional) Yes No
- 9. Total of Five (5) sets (one (1) original and four (4) copies, one (1) electronic copy (PDF format preferred) on a CD or flash drive are submitted) Yes No

RFP 2017-167
(to be submitted with RFP response)

COMPANY NAME: _____

5.6 SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to CITY OF STUART, MARTIN COUNTY, FLORIDA

by: _____
(print individual's name and title)

for: _____
(print name of entity submitting sworn statement)

whose business address is: _____

and (if applicable) its Federal Employer Identification Number (FEIN) is: _____

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:
____ - ____ - ____.)

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, Shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relations to the entity submitting this sworn statement. (Indicate which statement applies).

- Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida , Division of Administrative Hearings and the final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Signature

Sworn to and subscribed before me this _____ day of _____, 20_____.

Personally known _____ OR Produced Identification _____

Notary Public – State of Florida
Type of Identification _____ My Commission Expires: _____

SEAL OR STAMP

5.7 REQUEST FOR INFORMATION TO SUBMIT WITH IRS W-9 FORM

Federal Income Tax Law requires a Form 1099 with a valid taxpayer identification number to be filed for payments made in the course of conducting a trade or business. Further, these payments may be subject to Backup Federal Income Tax Withholding for all payees who have not submitted a correct Federal Tax Identification Number at the time of payment.

Please read this form and complete the information thereon before signing and **returning with a copy of your IRS W9 Form**. If you are a corporation, we will not issue you a Form 1099 (Reference: 1.6401-3(c)). However, kindly return this form to document your corporate status.

In order to avoid the possibility of future payments being held subject to Backup Withholding at a rate of 31%, please complete the form printed below and return this letter to the above address or E-mail request to: mcleighton@ci.stuart.fl.us.

VENDOR NAME _____

DBA: _____

CORPORATE ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TELEPHONE: (____) _____ **FAX:** (____) _____ **ALTERNATE PHONE:** (____) _____

“THE ABOVE INFORMATION WILL BE USED FOR PURCHASE ORDERS”

REMIT TO ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TELEPHONE: (____) _____ **FAX:** (____) _____ **ALTERNATE PHONE:** (____) _____

COMPANY CONTACT NAME: _____

COMPANY/CONTACT EMAIL ADDRESS: _____

TYPE OF ORGANIZATION

1. Corporation 3. Sole Proprietor 5. Government Agency
2. Partnership 4. Individual 6. Other: _____

1099 REPORTING STATUS (Check One): Yes No

TAXPAYER IDENTIFICATION NUMBER:

Employer Identification Number: _____ - _____ (Or) Social Security Number: _____ - _____ - _____

Print name of Taxpayer if using SS#: _____

Under penalties of perjury, I certify that this statement is accurate and complete.

Signature: _____ Title: _____

Date: _____ Phone: (____) _____

5.8 SAMPLE CONTRACT

CONTRACTOR: _____

PROJECT: **RFP #2017-167: DEBRIS REMOVAL SERVICES**

CONTRACT FOR SERVICES

THIS CONTRACT, hereinafter "Contract," made and entered into the _____ day of July, 2017 by and between _____ hereinafter referred to as "Contractor" and the City of Stuart, Florida, a municipal corporation, 121 SW Flagler Avenue, Stuart, Florida 34994, hereinafter referred to as "City", for and in consideration of the following terms, conditions and covenants.

I. PURPOSE OF CONTRACT

City intends to enter into a contract with Contractor for provision of Debris Removal Services by the Contractor and the payment for those services by City as set forth below.

II. SCOPE OF SERVICES

The Contractor shall provide Debris Removal Services pursuant to this Contract as hereinafter provided. These services will include all labor, equipment, and materials necessary to provide Debris Removal Services and experience in the specialized management of disaster response labor for the removal of debris along with the preparation, response, recovery, and mitigation phases of any emergency or disaster, including removal, processing, and lawfully dispose of disaster generated debris (other than hazardous materials and household putrescible garbage) from public property and public rights-of-way in the City of Stuart Florida in response to an emergency event such as, but not limited to, hurricane(s) or other natural or manmade disaster(s). Contractors must have the capability to rapidly respond to wide scale debris volumes typically produced in hurricanes, tornadoes, and other disaster types as well as small scale debris volumes.

Contractor shall work with City staff in advising the City and the City Commission regarding Debris Removal Services as rendered. The services will be those customarily attendant to Debris Removal Services. The detailed scope of services to be performed and schedule of fees for those services is described in Exhibit A (Contractor's response to RFP #2017-167 as accepted by the CITY) and Exhibit B (CITY's original Request For Proposals) incorporated herein.

Contractor must handle debris management activities in the City of Stuart Florida in accordance with applicable regulations of the Federal Emergency Management Agency (FEMA), Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Florida Department of Health (FDH), Natural Resources Conservation Services (NRCS), South Florida Water Management District (SFWMD), and the Florida Department of Environmental Protection (FDEP) in conjunction with the City's needs. The Contractor shall have an excellent understanding of the documentation involved for the reimbursement from FEMA, FHWA, or Other Federal Agencies, and the State relief programs to make the process of cost recovery efficient and accurate. The processes and documentation required will be in strict compliance with FEMA, FHWA, or Other Federal Agencies, and other State relief programs regulations regarding edibility.

III. CONTRACT PROVISIONS

Section 1. Period of Service

1.1 Term of Contract

Upon award of this Contract, the effective date of this Contract shall be the date of Commission approval. Term of this contract shall be for an initial period of one (1) year with the option of four (4) additional one-year renewal periods, upon the mutual written agreement of the parties. Extension of the contract for additional thirty (30) day periods for the convenience of either party shall be permissible at the mutual consent of both parties not to exceed six (6) months.

Section 2. Compensation and Method of Payment

2.1 Fee Schedule

CITY will compensate Contractor for these Debris Removal Services in accordance with Contractor's pricing schedule formalized in "Exhibit A-Price Proposal Forms" to this Contract. Contractor's pricing schedule may be updated annually prior to each optional renewal period.

2.2 Invoices

Contractor shall submit invoices to the City for work accomplished and accepted by the City under this Contract for reimbursement from FEMA. Each invoice shall be detailed and include, but not be limited to, a legible copy of the estimate approved by the City Representative, and the date work was completed and accepted by the City.

2.3 Payment

Payment for services rendered is due within thirty days of receipt and approval of invoice by City. Payment is delinquent 30 days following receipt and approval of invoice by City.

Section 3. Guarantee

The Contractor guarantees to provide inspection services and make good to the satisfaction of the City at the time of the inspection but does not guarantee future condition, efficiency, or life expectancy of systems or components.. Contractor further guarantees the successful performance of workmanship for the service intended. If the City deems it inexpedient to require the Contractor to correct deficient labor, an equitable deduction from the contract price shall be made therefore or in the alternative the City may sue for damages, or both.

Section 4. Audit

The Contractor agrees that the City or any of its duly authorized representatives shall, until the expiration of three years after expenditure of funds under this Agreement, have access to and the right to examine any directly pertinent books, documents, papers, and records of the Contractor involving transactions related to this Agreement. The Contractor agrees that payment(s) made under this Agreement shall be subject to reduction for amounts charged thereto which are found on the basis of audit examination not to constitute allowable costs under this Agreement. The Contractor shall refund by check payable to the City the amount of such reduction of payments. All required records shall be maintained until an audit is completed and all questions arising therefrom are resolved, or three years after completion of the project and issuance of the final certificate, whichever is sooner.

Section 5. Contractor Responsibility

5.1 Independent Contractor

The Contractor is an independent contractor and is not an employee or agent of the City. Nothing in this Agreement shall be interpreted to establish any relationship other than that of an independent contractor, between the City and the Contractor, its employees, agents, subcontractors, or assigns, during or after the performance of this Agreement.

5.2 Responsibility for Work

The Contractor shall take the whole responsibility of the Agreement Work and shall bear all losses resulting to him because of bad weather, or because of errors or omissions in his or its bid on the Agreement price, or except as otherwise provided in the Agreement Documents because of any other causes whatsoever.

5.3 Contractor's Records

As a condition precedent to Contractor filing any claim against City, Contractor shall make available to City all of Contractor's books and records (directly or indirectly related to the claim of Contractor's business) requested by City. Refusal to do so shall constitute a material breach of this contract and cause for dismissal of any litigation.

5.4 Time of Performance

The Contractor shall begin work within 24 hours after delivery of written Notice to Proceed, hereinafter "NTP," issued by the Project Manager for the City to the Project Manager for the Contractor.

The work shall be conducted in such a manner and with sufficient labor, materials, tools, and equipment necessary to complete the work. The Contractor fully understands and agrees that the City shall not pay for any obligation or expenditure made by the Contractor prior to the Notice to Proceed.

5.5 Inspection & Direction

The Project Manager or an appointed inspector will make final inspection of the work covered by this contract when it is completed and finished in all respect in accordance with specifications and must be approved before payment is made. Appointments for the final inspection shall be made one (1) day in advance.

5.6 Performance & Payment Bonds

Contractor, when provided a notice to proceed, shall be required to furnish payment and performance bonds with a carrier duly licensed and authorized to do business in the State of Florida, equal to one hundred percent (100%) of the total amount of the contract to assure faithful performance and timely payments to all persons providing labor, materials or supplies used in the performance of the work.

5.7 Contractor Supplied Equipment

Contractor shall provide their own ladders and any tools required to perform inspections. Contractor shall also provide their own cell phone, vehicle, fuel, vehicle maintenance and insurance.

5.8 Use of Documents

All original documents that result from the Contractor's services pursuant to this Agreement shall be the sole property of the City.

Section 6. Termination

6.1 Termination for Convenience

Either party upon a thirty (30) day written notice to the other party may terminate this Contract. In the event of any termination, Contractor shall be paid for all services rendered to the date of termination including all authorized reimbursable expenses.

6.2 Termination for Cause

The performance of the Contract may be terminated by the City of Stuart in accordance with this clause, in whole or in part, in writing, whenever the City shall determine that the contractor has failed to meet performance requirement(s) of the Contract. If the successful bidder should be adjudged bankrupt, or if he should make a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency, or if he should fail to provide properly skilled personnel or proper service in the sole discretion of the City, then the City can, after giving the successful proposer seven (7) days written notice, and without prejudice to any other right or remedy, terminate this Contract.

6.3 Default

In the event that the Contractor cannot respond adequately to the needs of the City by any reason, the Contractor shall advise the City, as soon as possible, and further advise as to the length of said inability. The City may then consider said inability to be a breach of this Contract and may undertake the necessary work through its own services or those of another Contractor. The City shall have the right to deduct the cost incurred in having to provide said services from the payments to be made to the Contractor under this Contract.

6.4 Performance Evaluation

Throughout the contract period the Contractor(s) performance will be monitored by City staff. If Contractor performance fails to meet the standards specified and receives an unacceptable rating, the City may without cause and without prejudice to any other right or remedy, terminate the contract whenever the City determines that such termination is in the best interest of the City. Contractor's receiving an unacceptable rating will be notified by certified mail. Contract termination shall be served by written notice by the Procurement Division.

Section 7. CITY's Obligations

7.1 Project Manager

The Project Manager for the City with the authority to act on the City's behalf with respect to all aspects of the Project is the Public Works Director or designee.

The Project Manager for the Contractor with authority to act on the Contractor's behalf with respect to all aspects of the Project is:

(name, title)
(mailing address)
(email address)
(phone/fax)

Section 8. Persons Bound by Contract

8.1 Parties to the Contract

The persons bound by this Contract are the Contractor and the City and their respective partners, successors, heirs, executors, administrators, assigns and other legal representative.

8.2 Assignment of Interest in Contract

This Contract and any interest or services associated with this Contract may not be assigned, sublet or transferred to another by either party without the prior written consent of the other party. Nothing contained herein shall be construed to prevent Contractor from employing such independent Contractors, associates and subcontractors as Contractor may deem appropriate to assist in the performance of the services hereunder.

8.3 Rights and Benefits

Nothing herein shall be construed to give any rights or benefits arising from this Contract to anyone other than Contractor and the City.

Section 9. Indemnification of City

Contractor assumes the entire responsibility and liability for all damages or injury to all persons, and to all property, caused by the Contractor or Contractor's employees, agents, consultants or sub-contractors, and Contractor shall to the fullest extent allowed by law, indemnify and hold harmless the CITY, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, omission, or intentional conduct of the Contractor and other persons employed or utilized by the Contractor in the performance of the contract. Specific consideration for this indemnity is \$10.00, the receipt and sufficiency of which are hereby acknowledged by Contractor.

Contractor shall obtain, maintain and pay for general liability insurance coverage to insure the provisions of this paragraph.

Section 10. Insurance.

10.1. Requirements

Contractor shall procure and maintain insurance, in the amounts noted in Item 5.2 of the Request for Proposal and included in "Exhibit C" of this Contract, which names the Contractor, its officers, board members, employees and agents as additional insured on General Liability and Automobile Liability insurance policies. Such certificate must contain a provision for notification of the City 30 days in advance of any material change or cancellation. The City by and through its Risk Manager, reserves the right to review, modify, reject or accept any required policies of insurance, including limits coverages or endorsements, herein from time to time throughout the term of this contract. All insurance carriers must have an A.M. Best Rating of at least A:VII or better. When a self insured retention or deductible exceeds \$5,000, the City reserves the right, but not the obligation, to review and request a copy of contractor's most recent annual report or audited financial statement. All contractors, including any independent contractors and subcontractors utilized, must comply with the insurance requirements as set forth in the documents identified and listed in "Exhibit C" attached hereto.

10.2 Certificate of Insurance

Certificates of all insurance required from the Contractor shall be attached to this agreement and shall be subject to the City's approval for adequacy.

Section 11. Professional Standards

All work performed by Contractor will be in accordance with the highest professional standards and in accordance with all applicable governmental regulations.

Section 12. General Conditions

12.1 Venue in Martin County

Jurisdiction a venue for any lawsuit to enforce the terms and obligations of this Contract shall lie exclusively in the County Court or the Circuit Court in and for Martin County, Florida.

12.2 Laws of Florida

The validity, interpretation, construction, and effect of this Contract shall be in accordance with and governed by the laws of the State of Florida.

12.3 Attorney's Fees and Costs

In the event the Contractor breaches or defaults in the performance of any of the terms, covenants and conditions of this Contract, the Contractor agrees to pay all damages and costs incurred by the CITY in the enforcement of this Contract, including reasonable attorney's fees, court costs and all expenses, even if not taxable as court costs, including, without limitation, all such fees, costs and expenses incident to appeals incurred in such action or proceeding.

12.4 Mediation as Condition Precedent to Litigation

Prior to the initiation of any litigation by the parties concerning this Contract, and as a condition precedent to initiating any litigation, the parties agree to first seek resolution of the dispute through non-binding mediation. Mediation shall be initiated by any party by serving a written request for same on the other party. The parties shall, by mutual agreement, select a mediator within 15 days of the date of the request for mediation. If the parties cannot agree on the selection of a mediator then the CITY shall select the mediator who, if selected solely by the CITY, shall be a mediator certified by the Supreme Court of Florida. The mediator's fee shall be paid in equal shares by each party to the mediation.

12.5 Contract Amendment

Agreement extends only to those services specifically described herein. If upon the request of the CITY, the Contractor agrees to perform additional services hereunder, the CITY shall pay the Contractor for the performance of such additional services an amount (in addition to all other amounts payable under this agreement) based on a formula or method which is the same or similar to that used in establishing the prices in this agreement.

No modification, amendment or alteration in the terms or conditions contained in this Contract shall be effective unless contained in a written documents executed with the same formality and of equal dignity herewith. This Contract constitutes the entire agreement between the parties, and no prior, or contemporaneous oral agreement shall be binding on either party. If either party fails to enforce a portion of this Contract, it shall not constitute a waiver of the same.

12.6 Contractual Authority

By signing this Contract the Contractor swears or affirms, under penalty of perjury, that this is a valid act of the Contractor, and that no later claim shall be made by the CONTRACTOR that the Contract is invalid or an *ultra vires* act, by reason of a failure to have the proper authority to execute the Contract. In the event that a court of competent jurisdiction later determines that the Contract is or would be null and void for failure of the signatory to have proper or complete authority, this Contract shall nonetheless be deemed valid under the theory of "apparent authority," or in the sole alternative of the City, shall be deemed to be the act of the signatory, as an individual, who shall be fully responsible for its complete performance.

12.7 Sovereign Immunity

Nothing contained herein shall be construed or interpreted as a waiver of the sovereign immunity liability limits established under chapter 768.20 Florida Statutes as amended.

Section 13. Public Records

If the Contractor has questions regarding the application of Chapter 119, Florida Statutes, to the Contractor's duty to provide public records relating to this contract, contact the office of the City Clerk as the custodian of Public Records for the City of Stuart, and all the respective departments at 772-288-5306 or cwhite@ci.stuart.fl.us , City of Stuart, City Clerk 121 SW Flagler Avenue, Stuart, Fl. 34994 per F.S. 119.12.

Public Records Relating to Compliance, Request for Records; Noncompliance, & Civil Action with F.S. 119.0701 the Contractor shall:

Keep and maintain public records required by the public agency to perform the service.

Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

A request to inspect or copy public records relating to a public agency's contract for services must be made directly to the public agency. If the public agency does not possess the requested records, the public agency shall immediately notify the contractor of the request, and the contractor must provide the records to the public agency or allow the records to be inspected or copied within a reasonable time.

If a contractor does not comply with the public agency's request for records, the public agency shall enforce the contract provisions in accordance with the contract.

A contractor who fails to provide the public records to the public agency within a reasonable time may be subject to penalties under F.S. 119.10.

If a civil action is filed against a contractor to compel production of public records relating to a public agency's contract for services, the court shall assess and award against the contractor the reasonable costs of enforcement, including reasonable attorney fees, if:

- The court determines that the contractor unlawfully refused to comply with the public records request within a reasonable time; and
- At least 8 business days before filing the action, the plaintiff provided written notice of the public records request, including a statement that the contractor has not complied with the request, to the public agency and to the contractor.

A notice complies with subparagraph above, if it is sent to the public agency's custodian of public records and to the contractor at the contractor's address listed on its contract with the public agency or to the contractor's registered agent. Such notices must be sent by common carrier delivery service or by registered, Global Express Guaranteed, or certified mail, with postage or shipping paid by the sender and with evidence of delivery, which may be in an electronic format.

A contractor who complies with a public records request within eight (8) business days after the notice is sent is not liable for the reasonable costs of enforcement.

Section 15. Exhibits

The following Exhibits are attached to and made a part of this Contract:

“**Exhibit A**” - "Proposal as Submitted by Respondent and Accepted by City"

“**Exhibit B**” - “Original Request for Proposal as Issued by City, including all Addenda”

“**Exhibit C**” - "Insurance and Indemnification."

IN WITNESS WHEREOF, the City has hereunto subscribed and the Contractor has signed his, its, or their name, or names the date aforesaid.

CITY OF STUART, FLORIDA

ATTEST:

CHERYL WHITE
CITY CLERK

TROY MCDONALD
MAYOR

**APPROVED AS TO FORM
AND CORRECTNESS:**

MICHAEL MORTELL
CITY ATTORNEY

WITNESSES:

CONTRACTOR

(Signature)

(Signature)

(Signature)

Printed Name

Title



City of Stuart

121 SW Flagler Avenue • Stuart • Florida 34994
Department of Financial Services
Procurement & Contracting Services Division

Lenora Darden, CPPB
Procurement Manager
purchasing@ci.stuart.fl.us

Telephone (772) 288-5308
Fax: (772) 600-1202
www.cityofstuart.us

Date: June 21, 2017
To: All Prospective Proposers
Subj: Addendum #1 to RFP# 2017-167, Debris Removal Services

ADDENDUM #1

The purpose of this addendum is to respond to questions submitted by potential proposers for clarification of the RFP as follows:

- 1. Question:** Schedule A - How does the City intend to evaluate pricing? Will all line items be added up to attain a single number, or will quantities be assigned? If quantities will be assigned can the City disclose the quantities that will be assigned to each line item?

Answer: Schedule A & B pricing will be evaluated by overall pricing and scored by points 0 to 10.
- 2. Question:** Schedule B - Will schedule B be considered in the pricing evaluation? If so, how will it be factored into Schedule A's evaluation?

Answer: Schedule A & B pricing will be evaluated by overall pricing and scored by points 0 to 10.
- 3. Question:** Schedule A – Line Item #3, Should appliances be included?

Answer: Item 3 should exclude appliances. See revised schedule attached.
- 4. Question:** Schedule A – Line item 6 – FEMA will reimburse at a per stump rate on hazardous stumps, not per yard. (stumps greater than 24”), would the city change the UOM to reflect a per stump price?

Answer: Yes, Bid Item 6 will be changed to per stump. See revised schedule attached.
- 5. Question:** Schedule A – Line Item #10 – Please clarify if burning debris is to be Open Burning or via Air Curtain Incineration?

Answer: If approved, air curtain incineration.
- 6. Question:** Schedule A – Line item 12- Will the City add consolidation of C&D to the description? Please confirm if reduction of C&D debris will be by compaction?

Answer: No. Not by compaction. Shredding or grinding will be acceptable.

7. **Question:** Schedule A – Line item 14- Would the City remove white goods from the description? White good removal should be a separate line item, as well as Freon removal from white goods?
- Answer:** Yes, a separate line item shall be inserted for white goods (each), and a separate line item shall be included for Freon removal (each). See revised schedule attached.
8. **Question:** Collection and disposal of E-Waste and Household Hazardous Waste was not addressed in the RFP – Will the City consider adding line items for this type of waste?
- Answer:** Yes, separate line item shall be included for E-Waste and Household Hazardous Waste. See revised schedule attached.
9. **Question:** Tipping Fees were not addressed in the RFP. Will Disposal Fees/Tipping Fees be treated as a Pass-Through expense whereby the Contractor pays for disposal and invoices the City for direct reimbursement with no markup? Please confirm that disposal fees/Tipping Fees are not to be included in our proposed unit rates?
- Answer:** Disposal fees will be a pass-through with supporting documentation.
10. **Question:** The nature of the services required in the RFP does not contemplate Payment/Performance Bonds. We are respectfully requesting the City to waive this obligation as these bonds are used in construction contracts where the obligations for faithful performance are tied to specific milestones and contract terms – the services required under this RFP are for consulting services?
- Answer:** No, the City will not waive the performance and payment bond requirement. This is only required after the awarded vendor receives the Notice to Proceed. There may be consideration to waive the performance and payment bond requirement at the renewal period, subject to demonstrated successful performance.
11. **Question:** Who will provide the locations of the TDSR or Debris Management sites (DMS)?
- Answer:** The City of Stuart has an FDEP approved site.

All other terms and conditions of this RFP remain unchanged.

This Addendum shall be considered an integral part of the RFP and Contract Documents and this Addendum must be acknowledged, signed and returned with your submittal **by 2:30 p.m. on June 28, 2017**. Failure to comply will result in disqualification of your submittal. All inquiries must be in accordance with Item 1.6 of the RFP.



Lenora Darden, CPPB
Procurement Manager
City of Stuart, Florida

Acknowledgement is hereby made of Addendum #1 to RFP# 2017-167, Debris Removal Services.

Signature

Firm

Date

Email Address

5.1 REVISED PRICE PROPOSAL FORM

Respondents are to make no changes to the table below and are to fill the table out completely. Values must be provided for all categories or your submittal response may be deemed non-responsive.

SCHEDULE A			
ITEM	DESCRIPTION	UOM	PRICE
1	Rights-of-Way Vegetative Collection Rate: Vegetative debris collected from public or private right-of-way (ROW) and improved public lands, hauled to, and dumped at the debris management (DM) site(s) This includes the removal, collection, hauling and disposal of all stumps less than 24-inches in diameter and any stumps not originating in the ROW (including stumps removed by third parties and placed in the ROW)	Per Cubic Yard	\$
2	Private Property Vegetative Collection Rate: Vegetative debris collected from private property, hauled to, and dumped at the debris management site(s). This includes the removal, collection, hauling and disposal of all stumps less than 24-inches in diameter and any stumps not originating in the ROW (including stumps removed by third parties and placed in the ROW).	Per Cubic Yard	\$
3	Public Right of Way Mixed Debris: Construction, Demolition, and Household Items Collection Rate: Construction and demolition debris collected from designated work zone, hauled to, and dumped at the debris management site(s) or other designated location	Per Cubic Yard	\$
4	Cutting Partially Uprooted or Split Trees (Leaners): Remove falling, partially uprooted or split trees from the ROW; remove the portion of the tree overhanging ROW and placing the debris in the ROW for haul-off.		
A	Partially Uprooted Leaner (Price is inclusive of excavating the root ball and placing it in the ROW) <u>Diameter of tree at 2-feet from base</u> <ul style="list-style-type: none"> ➤ Less than 24 inches ➤ 24 - 36 inches ➤ Greater than 36 inches 	Per Tree Per Tree Per Tree	\$ \$ \$
B	Split Leaner (No exposed root ball) (Price is inclusive of flush cutting the tree trunk) Diameter of tree at 2-feet from base <ul style="list-style-type: none"> ➤ Less than 24 inches ➤ 24 - 36 inches ➤ Greater than 36 inches 	Per Tree Per Tree Per Tree	\$ \$ \$

COMPANY NAME: _____

SCHEDULE A (Continued)

ITEM	DESCRIPTION	UOM	PRICE
C	Removal of Dangerous Hanging Limbs (Hangers): Removing hanging or partially broken limbs from trees in the ROW or limbs hanging over the ROW and placing the debris in the ROW for haul-off.	Per Tree	\$
5	Demolition and Collection Rate: Demolish identified structures in designated work zone. Remove C&D debris from designated work zone, hauled to, and dumped at a DM Site or other designated location.	Per Cubic Yard	\$
6	<p>Stump Removal and Collection Rate: Removal and collection of stumps partially uprooted in the ROW. Stumps will be identified and certified in the ROW by the City or its representative. Stumps will be hauled to and dumped at a debris management site(s) or other designated location.</p> <p style="margin-left: 40px;"><u>Diameter of Stump at 2-feet from base</u></p> <ul style="list-style-type: none"> ➤ 24 - 36 inches ➤ 36 – 48 inches ➤ Greater than 48 inches 	Per Stump Per Stump Per Stump	\$ \$ \$
7	Sand Collection (Public Property) and Screening Rate: Removal and collection of debris-laden sand from public property. Debris-laden sand will be hauled to a designated location, screened, and stockpiled at a debris management site(s). (Debris generated from screened rejects will be hauled to a debris management site(s) or other designated location.	Per Cubic Yard	\$
8	Sand Collection (Private Property) and Screening Rate: Removal and collection of debris-laden sand from private property. Debris-laden sand will be hauled to a designated location, screened, and stockpiled at a debris management site(s). Debris generated from screened rejects will be hauled to a debris management site(s) or other designated location.	Per Cubic Yard	\$
9	Backfill: Supply and placement of clean fill dirt into holes created by stump removal in the ROW.	Per Cubic Yard	\$
10	Reduction of vegetative debris via burning at debris management site(s) or other designated location.	Per Cubic Yard	\$
11	Reduction of vegetative debris via grinding at debris management site(s) or other designated location.	Per Cubic Yard	\$

COMPANY NAME: _____

SCHEDULE A (Continued)

ITEM	DESCRIPTION	UOM	PRICE
12	Reduction of C&D debris at debris management site(s) or other designated location.	Per Cubic Yard	\$
13	Haul-out of reduced vegetative debris: Reduced vegetative debris hauled from debris management site(s) or other designated location to final disposal site.	Per Cubic Yard	\$
14	Haul C&D, Household debris to final disposal site: Reduced C&D debris and household items including white goods, hauled from debris management site(s) or other designated location to final disposal site.	Per Cubic Yard	\$
A	Removal of White Goods from Right-Of-Way to the DMS	Per Unit	\$
B	Removal and Transport White Goods from DMS to an Approved Recycling Facility	Per Unit	\$
C	Freon Removal	Per Unit	\$
15A	Removal of E-Waste from right-of-way to an approved recycling facility	Per Pound	\$
15B	Removal of Household Hazardous Waste from right-of-way to an approved disposal site	Per Pound	\$
<p align="center">Has Proposer Included A Revenue Sharing Plan for Possible Sale of Collected Materials? Yes <input type="checkbox"/> No <input type="checkbox"/></p>			
<p align="center">Preferred method of payment is by the City Purchasing Card (VISA). DO YOU ACCEPT THE PURCHASING CARD (VISA)? Yes <input type="checkbox"/> No <input type="checkbox"/></p>			
<p>If you are not the successful proposer awarded as primary provider, would you accept serving as the secondary (backup) provider, with the same terms as conditions as your proposal? Yes <input type="checkbox"/> No <input type="checkbox"/></p>			

COMPANY NAME: _____

EXHIBIT C

"INSURANCE & INDEMNIFICATION"



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/24/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MCGRIFF, SEIBELS & WILLIAMS OF TEXAS, INC. 818 Town & Country Blvd, Suite 500 Houston, TX 77024-4549	CONTACT NAME: PHONE (A/C No. Ext): 713-877-8975		FAX (A/C, No): 713-877-8974
	E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A :Underwriters At Lloyd's, London			15792
INSURER B :United States Fire Insurance Company			21113
INSURER C :Texas Mutual Insurance Company			22945
INSURER D :Argonaut Insurance Company			19801
INSURER E :Crum & Forster Specialty Insurance Company			44520
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:**KK7YXFM5 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY			B0621EMSSL000317	05/26/2017	05/26/2018	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/>	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
	<input type="checkbox"/>		X	X				MED EXP (Any one person)	\$ 10,000
	<input type="checkbox"/>							PERSONAL & ADV INJURY	\$ 1,000,000
	<input type="checkbox"/>	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	<input type="checkbox"/>	POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	<input type="checkbox"/>	OTHER:							\$
B	<input checked="" type="checkbox"/>	AUTOMOBILE LIABILITY			1337407101	05/26/2017	05/26/2018	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input type="checkbox"/>	ANY AUTO OWNED AUTOS ONLY	X	X				BODILY INJURY (Per person)	\$
	<input type="checkbox"/>	HIRED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/>	SCHEDULED AUTOS NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/>								\$
A	<input checked="" type="checkbox"/>	UMBRELLA LIAB			B0621EMSSL000217	05/26/2017	05/26/2018	EACH OCCURRENCE	\$ 5,000,000
	<input checked="" type="checkbox"/>	EXCESS LIAB	X	X				AGGREGATE	\$ 5,000,000
	<input type="checkbox"/>	DED							\$
	<input type="checkbox"/>	RETENTION \$							\$
C	<input checked="" type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			TSF0001307608 TX WC928318471754	05/26/2017	05/26/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
D	<input type="checkbox"/>	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT	\$ 1,000,000
	<input type="checkbox"/>	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
	<input type="checkbox"/>							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
E	<input checked="" type="checkbox"/>	Contractors Pollution & Errors & Omissions	X	X	PKC105162	05/26/2017	05/26/2018	Contractor's Pollution	\$ 1,000,000
	<input checked="" type="checkbox"/>							Errors & Omissions	\$ 1,000,000
	<input checked="" type="checkbox"/>							Policy Aggregate	\$ 2,000,000
	<input checked="" type="checkbox"/>								\$
	<input checked="" type="checkbox"/>								\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: RFP# 2017-167 Debris Removal Services (Secondary)
 City of Stuart is included as an Additional Insured on the General Liability, Automobile Liability and Excess Liability policies. Waiver of Subrogation applies in favor of City of Stuart as respects General Liability, Automobile Liability, Workers' Compensation and Excess Liability. The General Liability Policy includes a Per Project Aggregate. Coverage is primary and non-contributory as respects to General Liability, Automobile Liability and Excess Liability policies. All as required by written contract subject to policy, terms, conditions, and exclusions.
 In the event of cancellation by the insurance companies the policies have been endorsed to provide 30 days Notice of Cancellation (except for non-payment) to the Certificate Holder shown below.

CERTIFICATE HOLDER City of Stuart Attn: Office of Procurement & Contracting 121 S. W. Flagler Avenue Stuart, FL 34994	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 