



City of Stuart
121 SW Flagler Ave.
Stuart, FL 34994
development@ci.stuart.fl.us
(772) 288-5326

Received by: _____

Revocable Permit Application
 Application must be legible with all relevant fields completed.
 Project ID# _____
(Staff Entry)

Pre-App Conference Date:	Application Date:
--------------------------	-------------------

SITE INFORMATION

Project Name:	Parcel ID#:
Site Address:	
Subdivision:	Lot(s):
Existing Zoning District / CRA Subdistrict (if applicable):	
Current Comprehensive Plan Future Land Use Designation:	
Existing Land Use:	Proposed Land Use:
Proposed Square Footage (if applicable):	Proposed Density (if applicable):

PETITIONER INFORMATION

Property Owner:	Phone Number / Email Address:
Property Owner's Mailing Address:	
Applicant (if not Owner):	Phone Number / Email Address:
Applicant's Mailing Address:	
Agent/Contact Person:	Phone Number / Email Address:
Agent's Mailing Address:	
Architect:	Engineer:
Planner:	Landscape Architect:

Statement of Ownership and Designation of Authorized Agent

(Please Print or Type)

Before me, the undersigned authority, personally appeared _____

Who, being by me first duly sworn, on oath deposed and says:

1. That he/she is the fee simple title owner of the property described in the attached Legal Description.
2. That he/she is requesting approval of a _____ in the City of Stuart, FL.
3. That he/she has appointed _____ to act as an authorized agent on his/her behalf to accomplish the above project.

Name of Owner: _____

Signature of Owner:

By: Name/Title

Street Address

City, State, Zip Code

P.O. Box

City, State, Zip Code

Telephone Number

Fax Number

Email Address:

STATE OF FLORIDA, COUNTY OF _____

Sworn and subscribed before me by means of ___ physical presence or ___ online notarization, this

_____ day of _____, _____ By _____.

Personally Known OR Produced Identification
Type of Identification Produced:

Notary Public

My Commission expires:

Financial Responsibility Form

(Please Print or Type)

The Undersigned, as the Property Owner, Lessee, Contract Purchaser, or Applicant (circle one), acknowledges responsibility for all City expenses associated with the referenced application (s) including time spent by the City's consultants and further acknowledges that payment of consultant fees will be made prior to the receipt of the consultant comments.

Name:
Title:
Company:
Company Address:

City/State/Zip Code:
Telephone Number:
Facsimile Number:
Email Address (optional):

I hereby certify that all information contained herein is true and correct.

1. Signed this _____ day of _____, 20____.

Signature of Property Owner, Lessee, Contract Purchaser or Applicant (circle one)

Application Requirements

Fee:

\$104.00 for Residential Use

\$260.00 for Commercial Use

(This does not include fees that may be charged as a result of application review by the City's consultants or any required recording fees)

Submittal Requirements:

- Completed application form;
- Payment of fees;
- The legal description of the subject right-of-way;
- The legal description of the real property owned by the applicant adjacent to the subject right-of-way;
- Evidence that utility providers and other owners of real property adjacent to the subject right-of-way do not object to the proposed improvements;
- Mandatory written notification of abutting property owners by certified mail, return receipt requested, of the proposed temporary use of right-of-way;
- A sketch plan to scale depicting all proposed improvements to be located in the subject right-of-way; (see definition for sketch plan attached)
- Any other information as may be required by the City Development Director in order to do a thorough review of the request.

(The data requirements for a sketch plan are available at the Development Department.)

Approving Authority:

- **City Manager's approval** - The Development Director prepares a memo requesting signature on the application prior to issuance of a permit.
- **City Commission's approval** - The Development Director is required to prepare a staff report and recommendation concerning this application for the City Commission public hearing.

Description: Please provide a description of the proposed use including a sketch plan depicting all proposed improvements to be located in the subject right-of-way. *(include additional pages if needed):*

(over)